

AN ORDINANCE  
REGULATING CHARITABLE SOLICITATIONS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
URBANA, ILLINOIS, as follows:

Section 1. Definitions.

The following words and phrases as used in this Article shall have the following meanings:

- a) Charitable organization means any person soliciting contributions for any charitable purpose by going door-to-door in any residential, commercial or industrial area or soliciting publicly in person or by agent upon the public streets, sidewalks or any other public place in the City.
- b) Contribution means the payment, gift, promise or grant of any money or property of any kind or value.
- c) Charitable purpose means any charitable, benevolent, religious, educational, philanthropic, patriotic or eleemosynary purpose.
- d) Person means any individual, organization, group, association, partnership, corporation, trust or any combination of them.
- e) Professional fund raisers means persons who for compensation or other consideration plan, conduct, manage, or carry on any drive or campaign in the City for the purpose of soliciting contributions for or on behalf of any charitable organization or any other person; or who engage in the business of, or hold themselves out to persons in this City as independently engaged in the business of soliciting contributions for such purposes. Bona fide officers or employees of a charitable organization shall not be deemed professional fund raisers unless their salary or other compensation is computed on the basis of funds to be raised, or actually raised.

Section 2. Registration statement required.

a) Every charitable organization which solicits or intends to solicit contributions from persons in the City by any means whatsoever shall, prior to any such solicitation and at least annually, file with the City Clerk, upon prescribed forms, a sworn registration statement which shall include the following information and be signed by the president or other authorized officer of the charitable organization:

- 1) The name of the organization and the names under which it intends to solicit contributions.
- 2) The names and addresses (home and business) of the officers, directors, trustees, and chief executive officer of the organization.

- 3) The addresses of the organization and the addresses of any offices in this State and in the City. If the organization does not maintain a principal office, the name and address of the person having custody of its financial records.
- 4) Where and when the organization was legally established, the form of its organization and its tax exempt status.
- 2 5) The purpose for which the organization is organized and the purpose or purposes for which the contributions to be solicited will be used.
- 6) The date on which the fiscal year of the organization ends.
- 7) Whether the organization is authorized by any other governmental authority to solicit contributions and whether it or any persons soliciting on its behalf is or has ever been enjoined by any court from soliciting contributions.
- 8) The names and addresses of any professional fund raisers who are acting or have agreed to act on behalf of the organization.
- 9) Methods by which solicitation will be made.
- 10) Copies of contracts between charitable organizations and professional fund raisers relating to financial compensation or profit to be derived by the professional fund raisers. Where any such contract is executed after filing of registration statement, a copy thereof shall be filed within ten (10) days of the date of execution.
- 11) Board, group, or individual having final discretion as to the distribution and use of contributions received.
- 12) Names, ages, addresses (home and business), telephone numbers, driver's license numbers and social security numbers of all persons soliciting and of all persons in charge of solicitation.
- 13) Names of the most recent three municipalities, if any, where the charitable organization has solicited contributions.
- 14) The percentage of funds to be retained by the charitable organization and by the solicitors.
- 15) A statement of benefits to the City from this solicitation of contributions.
- 16) Every registered organization shall notify the City Clerk within ten (10) days of any change in the information required to be furnished by such organization under (1) through (15).

b) It shall be unlawful for any charitable organization to solicit contributions for any charitable purpose without first having filed a registration statement with the City Clerk for such

solicitation, or for any person to knowingly furnish or submit required information for such registration statement which is false or untrue.

Section 3. Identification card required.

An identification card of suitable size for all persons soliciting for and on behalf of the charitable organization shall be provided by the charitable organization to each such person so soliciting for and on its behalf, which such identification card shall have thereon at least the following information:

- a) the name of the bearer or solicitor; and
- b) the name and address of the charitable organization represented; and
- c) the name and address of any parent organization.

Section 4. Prohibitions.

It shall be unlawful for any person soliciting for and on behalf of any charitable organization as defined in this Ordinance to:

- a) enter the premises uninvited of a private residence for the purpose of soliciting contributions when the owner or occupant thereof has displayed a "No Solicitors Invited" or some such similar sign on such premises.
- b) remain upon any premises after the owner or occupant thereof requests the person soliciting to depart.
- c) make uninvited charitable solicitations at a private residence before 10:00 A.M. and after 9:00 P.M. on any day.
- d) refuse or fail to exhibit the identification card required by this Ordinance upon the request of any law enforcement officer or of any person then being solicited within the City.
- e) engage in charitable solicitation publicly upon the public streets, sidewalks or other public place in the City before 7:00 A.M. or after 9:00 P.M. on any day.
- f) lend or give any identification card to any other person other than the person to whom issued by the charitable organization.
- g) Use the identification card of another for any purpose.

Section 5. Penalty.

Any person violating any of the provisions of this Ordinance shall, upon conviction thereof, be punished by a fine not to exceed Two Hundred Dollars (\$200.00). Each day that a

violation occurs shall be considered a separate violation for the purposes of this Ordinance.

Section 6. Effective Date.

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with the terms of Section 1-2-4 of the Illinois Municipal Code, and shall be and remain in effect until the 30th day of June, 1982, at which time this Ordinance shall no longer be in full force and effect unless such effective date is changed, modified, supplemented or otherwise amended by appropriate action of the City Council.

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said Council on the 3rd day of November, 1980.

PASSED by the City Council this 3rd day of November, 1980.

Ruth S. Brookens  
Ruth S. Brookens, City Clerk

APPROVED by the Mayor this \_\_\_ day of \_\_\_\_\_, 1980.

\_\_\_\_\_  
Jeffrey T. Markland, Mayor

CERTIFICATION OF PUBLICATION

I, RUTH S. BROOKENS, City Clerk, City of Urbana, Illinois, do herewith certify that I caused the above Ordinance to be duly published in the Champaign-Urbana News-Gazette on the \_\_\_ day of \_\_\_\_\_, 1980, and a Certificate of Publication is attached hereto.

\_\_\_\_\_  
Ruth S. Brookens, City Clerk