

**STATE OF ILLINOIS**

*Diane Wolfe Marlin, Chair*

**CUNNINGHAM TOWNSHIP**

*Phyllis D. Clark, Township Clerk*

**CUNNINGHAM TOWNSHIP BOARD**

**Monday, November 9, 2020**

The Cunningham Township Board met in regular session Monday, November 9, 2020 at 6:30pm. Due to Governor and Mayoral Emergency Declarations this meeting was conducted by virtual attendance via Zoom.

**ELECTED OFFICIALS PHYSICALLY PRESENT:**

**Chair:** Diane Wolfe Marlin

**Township Clerk:** Phyllis D. Clark

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:**

**Trustees:** Bill Brown; Bill Colbrook; Shirese Hursey; Jared Miller; Dennis Roberts; Maryalice Wu

**Supervisor:** Danielle Chynoweth

**Assessor:** Wayne Williams

**ELECTED OFFICIALS ABSENT:** None

**OTHERS PRESENT:** Frederic Grosser, Jason Liggett, Wendy Hundley; *Public Input via Zoom:* Allan Axelrod, Beau Barber

**1. ROLL CALL**

With a quorum present, Chair Marlin called the meeting of the Cunningham Township Board to order at 6:30pm.

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Trustee Brown made a motion to approve the minutes of the October 12 , 2020 meeting. Motion seconded by Trustee Wu and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Wu.

Nay: None

**3. ADDITIONS TO THE AGENDA**

There were none.

**4. PUBLIC PARTICIPATION**

Appreciates Mayor Marlin and Supervisor Chynoweth for efforts to bring public attention to the problem of utility shutoffs; must continue to be proactive in helping those struggling to pay utility bills and should have moratorium on utility shutoffs through March, 2021; City of Urbana had 100 utility shutoffs within the period of a week; those who have had disconnections have been charged late fees and will have to pay reconnect fees.

**5. COMMITTEE TO VERIFY BILLS**

The following items were presented in omnibus fashion:

1. Town Fund

2. General Assistance Fund

Trustee Miller made a motion to approve the Town Fund expenses for \$47,645.83 and the General Assistance Fund expenses for \$72,669.45. Motion seconded by CM Roberts and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Wu

Nay: None

**6. REPORTS OF OFFICERS**

Supervisor Chynoweth had an extensive memo. She said the participant list is 139 up from 134 last

month. More people are getting Social Security reimbursement and more people going back to work. There are 60 homeless, with more homeless men than women. Utility shut offs have been a big issue and Champaign-Urbana Public Health District, through the Public Utilities Act, gets a list of all residents facing utility shut off from Ameren. She said she went door to door in east Urbana using a list from Ameren with potential shut offs and spoke to several residents. She has a petition being circulated concerning the utility shut offs, asking the governor for a moratorium on them. The Bucket Brigade has fed over 2,000 people since March.

## 7. UNFINISHED BUSINESS

- a. **Resolution No. T-2020-09-012R:** A Resolution Setting Compensation of Cunningham Township Officials for the Four-Year Term Beginning May 15, 2021 (Cunningham Township Supervisor, Cunningham Township Clerk, and Cunningham Township Board), and Beginning January 01, 2022 (Cunningham Township Assessor)

Trustee Miller moved to approve Resolution No. T-2020-09-012R. Motion seconded by Trustee Brown.

Supervisor Chynoweth addressed this resolution and said this is more for the sake of the person who replaces her in the future and trying to pay enough to keep a person in the position. She clarified that there were two versions of the resolution attached; one version reflected a higher percentage increase than the other.

Discussion ensued concerning the stipend suggested in the resolution for trustees, which was the same in both versions of the resolution.

Trustee Miller clarified his motion to approve the resolution by saying he was supporting the resolution with the higher percentage of increase. Trustee Brown withdrew his second for the motion made by Trustee Miller. There was no second to the motion by Trustee Miller, and the motion died due to lack of a second.

Trustee Wu moved to approve Resolution No. T-2020-09-012R, stating it is the version that starts the Township Supervisor at a salary of \$68,009 and ends at \$72,176 in the year 2025, for both the Supervisor and Assessor. Motion seconded by Trustee Colbrook.

Trustee Miller suggested keeping the trustees' stipend for future trustees.

The motion to approve Resolution No. T-2020-09-012R for the lower percentage of increase was carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Wu

Nay: None

## 8. NEW BUSINESS

- a. **Resolution No. T-2020-11-021R:** A Resolution Authorizing the Supervisor to Sign an Agreement with the City of Urbana for an Emergency Solutions Grant (COVID) for CTSO's Rapid Rehousing Bridge to Home Program

Supervisor Chynoweth said this has been in the planning phase for several months for rapid rehousing of the homeless and township could receive up to \$220,000 in ESG funds. This resolution is for \$128,000 in funds.

Trustee Miller moved to approve Resolution No. T-2020-11-021R. Motion seconded by CM Wu and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Wu

Nay: None

- b. **Resolution No. T-2020-11-022R:** A Resolution Authorizing the Supervisor to Sign an Agreement NJS Enterprises for Case Management Software

Supervisor Chynoweth said this resolution will add another seat for case management.

Trustee Brown moved to approve Resolution No. T-2020-11-022R. Motion seconded by Trustee Hursey and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Wu

Nay: None

- c. **Resolution No. T-2020-11-023R:** A Resolution Authorizing the Cunningham Township Supervisor to Sign a Contract for Flexible Spending Account for Health Insurance Coverage with Key Benefit Administrators (Effective January 1, 2020).

Supervisor Chynoweth said this is done every year to renew the Flexible Spending Account (FSA) for employees.

Trustee Hursey moved to approve Resolution No. T-2020-11-023R. Motion seconded by Trustee Roberts and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Wu

Nay: None

- d. **Closed Session:** Regarding the Purchase or Lease of Real Property, Pursuant to 5 ILCS 12/2 (c)(5)

At 7:41pm Trustee Colbrook made a motion to go into closed session. Motion seconded by CM Wu and carried by roll call vote as follows:

Aye: Colbrook, Hursey, Miller, Roberts, Wu, Marlin

Nay: None

Mayor, trustees, township officials and staff left the open virtual meeting and went into a closed virtual session.

At 8:22pm Trustee Brown made a motion to come back into open virtual session. Motion seconded by CM Wu and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Wu

Nay: None

9. **ADJOURNMENT**

Mayor Marlin was not present when open session resumed. With no further business before the board, Trustee Roberts declared the meeting adjourned at 8:23pm.

Kay Meharry  
Recording Secretary

This meeting was taped and is [viewable on demand](#)

**Minutes Approved: December 14, 2020**