

**The Urbana Free Library
Board of Trustees Monthly Meeting
July 12, 2016**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on July 12, 2016 in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Oath of Office: William Brown by Anna Merritt**
- 3.0 Roll Call/Attendance**
- 4.0 Additions, Corrections, Modifications of the Agenda**
- 5.0 Approve the Agenda**
- 6.0 Call for Executive Session**
- 7.0 Public Comment**
- 8.0 Presentations**
 - 8.1 Notes on finances

- 9.0 Action Items (Consent Agenda)**
 - Board meeting minutes of June 14, 2016
 - Bills for June 15, 2016; total \$77,651.13
 - Payroll for June 24, 2016; total \$89,300.58
 - Bills for June 29, 2016; total \$44,052.61
 - Payroll for July 8, 2016; total \$90,349.96

- 10.0 Action Items (Individual)**
 - 10.1 Circulation and Interlibrary Loan Policy
 - 10.2 Confidentiality of Records Policy
 - 10.3 MOU between the Urbana School District #116 and The Urbana Free Library
 - 10.4 FY16 Budget Amendment

- 11.0 Discussion Items**
 - 11.1 Draft Hours of Service Policy
 - 11.2 Draft Annual Report to City Council per 75 ILCS 5/4-10

11.3 MOU with the Office of the Circuit Clerk of Champaign County

12.0 Reports of the Liaison Officer

12.1 Friends of The Urbana Free Library

12.2 The Urbana Free Library Foundation

12.3 Illinois Heartland Library System

13.0 Administrative Reports

14.0 Board President Report

15.0 New Business

15.1 Appoint Liaison Officer for The Friends of The Urbana Free Library – Anna Merritt

15.2 Appoint Liaison Officer for The Urbana Free Library Foundation – Chris Scherer

15.3 Appoint Liaison Officer for the Illinois Heartland Library System – Geoff Bant

16.0 Closed Session pursuant to 5 ILCS 120/2.06(d) Semi-annual review of closed session minutes and pursuant to 5 ILCS 120/2(c)(21) Discussion of minutes and meetings lawfully closed under this Act

17.0 New Business

17.1 Vote to approve Closed Session Minutes of August 27, 2013, September 4, 2013, January 12, 2016, & June 14, 2016

17.2 Vote to open or keep Closed Session Minutes closed

18.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees will be August 9, 2016, at 7:00 PM.