

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, November 12, 2013**

Present: Scott Bennett, Anh Ha Ho, Anna Merritt, Mark Netter, Beth Scheid, Chris Scherer, and Jane Williams

Absent: Bill Brown and Mary Ellen Farrell

Staff present: Becky Brown, Dawn Cassady, Lora Fegley, Mary Towner, Anke Voss, and Kathy Wicks

Also present: Several people from the public

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on November 12, 2013. The meeting was called to order by the president, Chris Scherer, at 7:00 p.m.

It was moved by Beth Scheid, seconded by Anna Merritt, and passed unanimously to accept the consent agenda as presented.

It was moved by Mark Netter, seconded by Beth Scheid, and passed unanimously to modify the agenda by placing item G, New Business, before item C, Items for Action or Discussion.

PETITIONS AND COMMUNICATIONS

Public comment

Al Kagan spoke during public comment portion of the meeting.

Presentations

None.

NEW BUSINESS

Bob Burger explained how the Search Committee selected the consultant they were presenting to the Board for consideration.

It was moved by Beth Scheid, seconded by Anna Merritt, and passed unanimously to approve the budget presented by the Search Committee.

ITEMS FOR ACTION OR DISCUSSION

Building and Grounds

None.

Technology

None.

Finance

None.

Policy

There was discussion about removing the second paragraph on page 1, section 1, General Intent, in the Library Collection Management Policy. There was also discussion about leaving in the paragraph on page 2, section 4, Collection Management Priorities, that was marked for removal. It was moved by Mark Netter, seconded by Anna Merritt, and passed with one opposing vote to amend the policy by removing the paragraph on page 1 and leaving in the paragraph on page 2.

It was moved by Jane Williams, seconded by Mark Netter, and passed unanimously to accept the Children’s Services Collection Management, the Adult Services Collection Management, and the Archives Collection Management Policies as presented, and the Library Collection Management Policy as amended.

There was discussion about the Patron Conduct Policy section 15, subsections U, V, and W, which refer to passing out and posting of petitions and flyers. It was moved by Scott Bennett, seconded by Beth Scheid, and passed unanimously to amend the policy by adding the words “in the library” to section 15, subsections U and W. It was decided to leave subsection V as is because only staff post to the community bulletin board. It was moved by Jane Williams, seconded by Anna Merritt and passed unanimously to approve the Patron Conduct Policy as amended.

Education and Training

None.

Strategic Planning

None.

REPORTS OF LIAISON OFFICERS

Friends of the Library

No report.

The Urbana Free Library Foundation

No report.

Illinois Heartland Library System

No report.

REPORTS OF ADMINISTRATIVE STAFF

Acting Director

Kathy reported that she has had conversations with the police about the number of incidents in the library and how the library and the police can work together to make the library a safe place for staff and the public.

Adult Services

No further report.

Children's Service

No further report.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

It was moved by Mark Netter, seconded by Ha Ho, and passed unanimously to move the Board of Trustees meeting from January 14, 2014 to January 21, 2014.

ADJOURNMENT

The meeting was adjourned at 7:42 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of November 12, 2013.