

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, September 11, 2012**

Present: Scott Bennett, Anh Ha Ho, Eric Jakobsson, Anna Merritt, Beth Scheid, Chris Scherer, and Jane Williams

Absent: Mary Ellen Farrell

Staff present: Becky Brown, Dawn Cassady, Debra Lissak, Anne Phillips, and Kathy Wicks

Also present: Stephanie Arbet, Keri Carroll, Carol McKusick, and Corrie Proksa

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on September 11, 2012. The meeting was called to order by the vice-president, Chris Scherer, at 7:32 p.m.

It was moved by Scott Bennett, seconded by Jane Williams, and passed unanimously that the consent agenda be approved as mailed.

New Board member Anna Merritt was introduced to the Board and staff.

PETITIONS AND COMMUNICATIONS

Public comment

Keri Carroll and Stephanie Arbet introduced themselves as members of the University of Illinois GSLIS "Administration and Management of Libraries and Information Centers" class. Attending a library Board meeting is one of the class requirements.

Carol McKusick addressed the Board. Her concerns included a method to notify staff about behaviors in the computer lab and the lack of televised Board meetings.

Presentations

None.

ITEMS FOR ACTION OR DISCUSSION

Building and Grounds

None.

Technology

None.

Finance

None.

Policy

None.

Education and Training

None.

Long-Range Planning

Deb reported on the strategic planning information garnered from the PLA Results Boot Camp. It was the consensus of the Board to hire an outside consultant to facilitate strategic planning. They directed Deb to seek a proposal from the PLA presenter. Prior to next month's meeting, Board and staff will submit lists of possible constituencies / community leaders that might be included on the community planning committee.

REPORTS OF LIAISON OFFICERS

Friends of the Library

The Friends reported a very successful book sale for August. They also contributed to the repairing and refurbishing of the Fire Safety corner.

The Urbana Free Library Foundation

No report.

Illinois Heartland Library System

No report.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

Deb reminded Board members that the Open Meetings Act training must be completed by December 31, 2012 for Board members who were on the Board as of January 1, 2012. Newer Board members have three months after joining the Board to complete the training.

Associate Director

No further report.

Adult Services

No further report.

Children's Service

No further report.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Chris mentioned that the Urbana Rotary Club received a grant for helping people with dyslexia. They will be purchasing a film about dyslexia. He hopes that Rotary, the Reading Center, and the library will work together to make showings of this film available to the public.

ADJOURNMENT

The meeting was adjourned at 8:52 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of September 11, 2012.