

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, July 26, 2011**

Present: Scott Bennett, Mary Ellen Farrell, Barbara Gillespie, Anh Ha Ho,
Diane Marlin, and Chris Scherer

Absent: Beth Scheid and Jane Williams

Staff present: Becky Brown, Dawn Cassady, Lora Fegley, Debra Lissak, Anne
Phillips, and Anke Voss

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on July 26, 2011. The meeting was called to order by the president, Mary Ellen Farrell, at 7:36 p.m.

It was moved by Chris Scherer, seconded by Diane Marlin, and passed unanimously that the consent agenda be approved as mailed.

PETITIONS AND COMMUNICATIONS

Public comment

None.

Presentations

None.

REPORTS OF COMMITTEES

Building and Grounds

Since staff have reported an increase in coffee shop conversations prompted by the additional tag attached to staff name tags, the library will consider similar tags to draw attention to parking. A sign with an arrow directing patrons to the addition parking will be placed on the side of the first outside book return.

Technology

After discussion, it was moved by Chris Scherer, seconded by Scott Bennett, and passed unanimously to approve the intergovernmental agreement for a shared automation system between The Urbana Free Library and the Champaign Public Library. Deb explained that the Boards of each library will be able to set policies independently unless the policy has a large impact on the other library.

After discussion, it was moved by Chris Scherer, seconded by Barbara Gillespie, and passed unanimously to accept the Polaris Library Systems contract. The City has authorized up to \$126,000 from the VRF for migration from SirsiDynix to Polaris. The Polaris contract covers a five-year period, and it can be renewed annually thereafter.

Polaris quoted \$12,500 for the license and approximate \$7-8,000 for the server for Fusion, but the price for migration from Local History Online to Fusion is still uncertain. It was moved by Barbara Gillespie, seconded by Scott Bennett, and passed unanimously to allow the library to proceed with the Fusion purchase if the migration fees are under \$10,000. If the quote comes in for more than \$10,000, then Deb will come back to the Board for recommendations.

Finance

Negotiations between the City and the police department union went into binding arbitration, resulting in a retrospective FY2011 raise and future FY2012 raise. Given the economic situation of the City, additional revenues to meet this obligation will be needed. Non-union City workers will not see a pay increase this fiscal year.

Policy

No report.

Education and Training

No report.

Long-Range Planning

No report.

REPORTS OF LIAISON OFFICERS

Friends of the Library

No report.

The Urbana Free Library Foundation

No report.

Illinois Heartland Library System

Deb has asked to remain on the LINC policy committee as it would be beneficial to create a smooth transition for reciprocal borrowers as Champaign and Urbana move to a new automation system. Extraction costs to migrate data from SirsiDynix to Polaris are still being negotiated with LTLS.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

No further report.

Associate Director

No further report.

Adult Services

No further report.

Children's Service

No further report.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

It was the consensus of the Board to cancel the August 9 meeting and call a special meeting if needed.

It was the consensus of the Board to extend the Long Range Plan through FY2012.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of July 26, 2011.