

UPTV Commission Policy & Procedures Sub-Committee Meeting Minutes
Wednesday, Nov. 7, 10 am – 12 pm, Urbana City Council conference room

Present: David Adcock, Danielle Chynoweth Barbara Gladney, Durl Kruse,
Carol Inskip, Bill DeJarnette, Doug Miller, Jason Liggett

Guests: Fran Baker, Frank Baker, Judy Checker, Shirley Stillinger, Esther Patt, Lynne
Rudasill, Stephen Kaufman, Jan Predmore..

The committee met to continue the update of UPTV Policies and Procedures. To
incorporate some additional changes, the Committee again reviewed policies section 1.1.
to 3.3. and then reviewed section 3.3 to 3.6.

Discussion covered: programs which can and cannot air, number of times a program can
be aired, program scheduling, the definition of a series, and program priorities,

Section 3.4, Prohibited Programming

Durl Kruse provided “Program Content and Ownership,” from CTV North Suburbs
Policies and Procedures, which spells out how producer(s) are fully responsible for their
programs. It was agreed to use this in section 3.4 as appropriate and to remove Section
6.7, which is redundant.

Mr. Baker suggested adding under prohibited programming, “any material which
constitutes defamation of a group or individual.

The Chair will ask the City Attorney if it is possible to include this legally.

Section 3.5, Disclaimers

It was approved as is, except to combine #1 and #4.

The draft of a revised UPTV Cablecast Request Form was revised to fit on one page and
to be more user friendly, while still maintaining the intent of having producers/sponsors
assume responsibility for their programs.

Danielle Chynoweth cited three points we would follow: 1) Continue airing Urbana-
sponsored 3rd party programs, 2) Keep Public Access, 3) Include everything legal in the
Policies and Procedures

Next meeting set for November 15. (1 pm)