

**URBANA PUBLIC TELEVISION  
COMMISSION**

**MINUTES**

**DATE:** October 15, 2002  
Tuesday, 8:00 a.m.

**PLACE:** Urbana City Building

**MEMBERS PRESENT:** Barb Gladney  
John Peterson  
Kathy Jessup  
Kevin Maxson

**MEMBERS ABSENT:** Dana Mancuso  
Danielle Chynoweth

**STAFF PRESENT:** Chris Foster  
Lindy Wheatley

**SUMMARY**

**UPTV UPDATE**

- Main focus is on increasing city produced programs
- Created an informational pamphlet that is being circulated around the community
- Increased UPTV Production/Outreach Assistant's hours to 30 a week
- Had an article in the Eye on Urbana publication that is circulated around the community
- Looking into some upgrades for the city council chambers
- Providing the Library with 2 copies of each City Council Meeting
- Cataloging Annenberg Channel programming
- Talked about getting UPTV Schedule onto Insight's Channel 19 program guide

**URBANA SCHOOL BOARD**

- The problems with the Urbana School Board meeting being broadcast live have been worked out.
- Recommended that the school board look into purchasing two new cameras to broadcast their meetings.
- Provided Kathy Jessup with some information on an affordable option
- Kathy Jessup said that she would try and make sure that everyone at the High School was on the same page, so Insight could come over and figure out what needed to be wired for live programming

**UPTV POLICY AND PROCEDURE MANUAL**

- The Commission asked the UPTV Coordinator to make any changes he thought necessary, and then send everyone the changes for discussion at the next Commission meeting

**DISCUSSION – LIBRARY INVOLVEMENT**

- There was continued talk about trying to get a member of the Library involved with the UPTV Commission
- The Commission wanted to make sure that UPTV was involved with the library renovations, so they could get the building wired for programming
- The goal was set to get someone from the library at the next UPTV Commission meeting