

**CITY OF URBANA, ILLINOIS
SUSTAINABILITY ADVISORY COMMISSION
City Council Chambers
Tuesday, May 1, 2012**

Commissioners Present: Chairperson Marya Ryan, Stephen Wald, Gary Cziko, John Marlin, Todd Rusk, Aaron Petri, Rachel Vellenga

Staff Present: Robert Myers, Kate Brickman

Additional Present: Aditi Kambuj

Call to Order, Roll Call, and Declaration of Quorum

The meeting was called to order at 7:00 p.m. Kate Brickman called the roll and a quorum was present.

Changes to the Agenda

There were no changes to the agenda submitted.

Approval of Minutes from Previous Meeting

A motion was made by Mr. Cziko, second by Mr. Wald, to approve the minutes from the April 3, 2012 meeting. The following additions and/or changes were submitted:

- In Staff Report - to indicate by name that Ms. Ryan, Mr. Petri and Mr. Rusk had attended the East Central Illinois Regional Stakeholders' Conference; and
- In Announcements - to change the date of the Cycling Savvy Course from May 5th to April 16th.

A motion was made by Mr. Petri, second by Mr. Wald, to approve the minutes from the April 3, 2012 meeting as amended. Motion carried.

Public Input

There was no input from members of the public.

Communications

Monthly Staff Report

Robert Myers provided an oral Staff Report for May that gave updates on the following items:

- *Building a Sustainable Community Conference* – a roundtable program on how to achieve sustainable communities for state and local government representatives being held in Bloomington at Heartland Bank on May 2 from 12:00 p.m. to 5:30 p.m.; it is a USGBC – Central Illinois Branch event.

- *Property Assessed Clean Energy (PACE) Program* – Staff had hoped to forward comments regarding the Federal Housing Finance Agency (FHFA) dealings in mortgages on properties that participate in PACE programs to Mayor Prussing for submittal, but with late notice of the opportunity, it was not possible to do so by the deadline.
- *Illinois Green Business Summit* - The Illinois Green Business Association is hosting the 1st Annual Illinois Green Business Summit on September 6th and 7th, 2012 at the Hilton Garden Inn in Champaign.

Discussion and questions ensued.

Continuing Business

Staff Questions and Feedback for Climate Action Plan (CAP) Phase I

Robert Myers reiterated the comments given by the Mayor previously on the CAP final draft that SAC had forwarded that included 1) more transparency in the formulas and 2) the assumptions used within the ICLEI software and documentation of what content areas contain input gathered from the public.

Community Development intern Aditi Kambuj gave a brief presentation on the updated CAP. She added that the updated CAP was not a substantive rewrite, but reformatted for better readability and presentation.

Discussion and questions ensued. Areas of concern included the following:

- a better distinction and definition of and between Goals, Milestones, Actions and Strategies;
- addressing the role and guidance of the ICLEI software in this document and showing the basis for why specific areas were singled out;
- capturing the idea that there are early strategies and actions that can be accomplished, but recognizing and stressing that there is additional work that can be done;
- inclusion of an Adaptation section that details local government action and preparation,
- source citation of ICLEI material used in staff contributions to the draft (Ms. Ryan will provide what information she can glean from earlier drafts); and
- special considerations related to the Industrial Sector and Rental/Transient Community.

Mr. Petri asked that SAC be given a bulleted list of comments and feedback that originated from the City staff meetings concerning the initial CAP Draft. Gathering of staff comments is an iterative process, which is as yet incomplete.

Aditi Kambuj indicated that a rewrite and incorporation of comments would be provided to SAC within a 3 week timeframe. Additionally, she asked that SAC continue to contribute to any information gaps still left to be fleshed out.

The next two meetings (June and July) will be work sessions to complete the current draft of the CAP. The final version will be ready for the August SAC meeting.

Discussion of Relationship between Phase I and Phase II of Climate Action Plan

Robert Myers and SAC discussed the objectives of each Phase of the CAP.

New Business

There was no new business to address.

Announcements

Mr. Myers relayed that the City Council was in the process of negotiating with providers for the electrical aggregation. He added that the pricing is looking favorable. He will provide an update at the beginning of SAC's June working session.

Mr. Cziko announced a Cycling Savvy presentation of *Truth & Techniques of Traffic Cycling* on Friday, May 4th, 2012 at the Urbana Park District from 6:00 p.m. to 9:00 p.m.

Robert Myers reported that 249 persons pre-registered for the today's Bike to Work Day event biked to work to businesses in Urbana.

Mr. Wald said that environmental consultant Majora Carter gave the keynote address at the University of Illinois Earth Week activities on Thursday, April 19th.

Ms Brickman suggested that alternate date for the July meeting be explored because of the national holiday.

Adjournment

There being no further business to discuss, the meeting was adjourned at 8:33 p.m.

This meeting was recorded.