

## NOTICE OF MEETING

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### URBANA SUSTAINABILITY ADVISORY COMMISSION

**DATE:** TUESDAY, DECEMBER 14, 2010  
**TIME:** 9:00 A.M. – 3:00 P.M.  
**PLACE:** 2<sup>nd</sup> FLOOR CONF. ROOM  
URBANA PUBLIC WORKS  
706 SOUTH GLOVER AVENUE  
URBANA, IL 61802

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### SPECIAL WORK SESSION AGENDA

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM
2. CHANGES TO THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING
4. PUBLIC INPUT
5. DISCUSSION OF CLIMATE ACTION PLAN
  - a. Introduction to climate action planning (B. Pagels –25 minutes)
    - i. ICLEI and membership services
    - ii. Defining climate mitigation, climate adaptation and sustainability
    - iii. Overview of the Five Milestones for Climate Mitigation/Climate Adaptation/Sustainability
    - iv. Setting the City up for success: achieving Milestone One, Two, Three, and next steps
    - v. Differences between climate and sustainability plans
    - vi. Elements of strong climate action plans
    - vii. Examples of good climate action plans
  - b. Brief review of work to date (M. Ryan – 5 minutes)
  - c. Input from public forums (M. Ryan and B. Hagston – 15 minutes)
  - d. GHG inventory data from Clean Air and Climate Protection (CACCP) Software (B. Hagston – 20 minutes)
  - e. Demonstration of the Climate and Air Pollution Planning Assistant (CAPPA) tool in emission reduction strategy development (B. Pagels – 10 minutes)
  - f. Discussion of various emission reduction strategies (All, with facilitation by B. Pagels – time undetermined)
  - g. Next steps: Approval of next steps to solidify recommended emission reduction strategies (M. Ryan – 20 minutes)
6. ANNOUNCEMENTS
7. ADJOURNMENT