



## MINUTES OF A REGULAR MEETING

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### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, September 9, 2015

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Frances Rigberg Baker, Kevin Bowersox-Johnson, Daniel Larson, Peter Resnick, Aisha Lamb Sobh

**MEMBERS NOT PRESENT:** Jeniece Mitchell, Lisa Mosley

**STAFF PRESENT:** Alex Bautista

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present.

**2. APPROVAL OF AGENDA**

- a. Mr. Resnick made a motion that the Commission approve the agenda as presented. Mr. Bowersox-Johnson seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

**3. APPROVAL OF MINUTES**

- a. August 12, 2015 Meeting
- i. Mr. Resnick made a motion that the Commission approve the draft minutes of the August 12, 2015 meeting. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

**4. PUBLIC PARTICIPATION**

- a. There was none.

**5. OLD BUSINESS**

- a. There was none.

## 6. NEW BUSINESS

- a. Review and discuss the draft, “Preliminary Report of Findings to the Urbana City Council,” prepared by the Urbana IDOT Traffic Stop Data Task Force.
  - i. Mr. Resnick reviewed the above referenced document with the Commission, outlining the IDOT Traffic Stop Data Task Force’s progress toward the completion of its goal. Comments and questions from the Commission were addressed by Mr. Resnick during the course of his review. Discussion followed.
- b. Discuss forming subcommittees for the Human Relations Commission (Alex Bautista).
  - i. Mr. Bautista recommended that the Commission form four subcommittees: a Training & Development Subcommittee, an Ordinance Enforcement Subcommittee, a Criminal Justice Subcommittee, and a Public Policy Subcommittee. Comments and questions from the Commission were addressed by Mr. Bautista during the course of his presentation. Discussion followed.

Mr. Resnick made a motion that the Commission formally create a Training & Development Subcommittee, an Ordinance Enforcement Subcommittee, a Criminal Justice Subcommittee, and a Public Policy Subcommittee. Mr. Bowersox-Johnson seconded the motion. Ms. Rigberg Baker proposed an amendment to the motion. To wit: that the name of the Public Policy Subcommittee be changed to “Community Relations Subcommittee.” The amendment was accepted by Mr. Resnick and Mr. Bowersox-Johnson. Chair Larson called for a voice vote. All were in favor. The amended motion carried unanimously.

Assignments of individual Commissioners to each subcommittee were discussed. Mr. Bautista made the following recommendations: that Mr. Bowersox-Johnson serve on the Training & Development Subcommittee, that Mr. Resnick serve on the Ordinance Enforcement Subcommittee, that Mr. Larson serve on the Criminal Justice Subcommittee, and that Ms. Rigberg-Baker service on the Community Relations Subcommittee. Discussion followed. Formal subcommittee assignments were deferred until Mr. Bautista could consult with Ms. Mitchell and Ms. Mosley, who were not present at this meeting.

## 7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
  - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    1. CMW Equipment, Inc.
      - a. Recommend 6 months
    2. Golf Acquisition Group
      - a. Recommend 2 years
    3. Mi-Tech Services
      - a. Recommend 1 year
    4. National Restoration Systems
      - a. Recommend 2 years
    5. PassportParking, Inc.
      - a. Recommend 2 years
    6. Western Waterproofing
      - a. Recommend 6 months
    7. Applied Research Associates
      - a. Recommend 1 year
    8. Champaign Signal & Lighting
      - a. Recommend 6 months
    9. Clark Dietz, Inc.
      - a. Recommend 1 year

10. Corrective Asphalt Materials, LLC
  - a. Recommend 1 year
11. Central Illinois Tile Co.
  - a. Recommend 2 years
12. Hoerr Construction
  - a. Recommend 1 year
13. Illiana Construction Co.
  - a. Recommend 1 year
14. Kinney Contractors, Inc.
  - a. Recommend 1 year
15. Open Road Paving Co., LLC
  - a. Recommend 2 years
16. Rogards
  - a. Recommend 6 months
17. Stark Excavating, Inc.
  - a. Recommend 1 year

Mr. Bautista gave a brief presentation to the Commission on the workforce statistics of each new contractor/vendor. Discussion followed. Mr. Resnick made a motion that the Commission approve CMW Equipment, Inc., for a period of six months; Golf Acquisition Group for a period of two years; Mi-Tech Services for a period of one year; National Restoration Systems for a period of two years; PassportParking, Inc. for a period of two years; and Western Waterproofing for a period of six months. Ms. Lamb Sobh seconded the motion. Discussion followed. Ms. Rigberg Baker proposed an amendment to the motion. To wit: that the approval period for PassportParking, Inc. be reduced from two years to one year based on the company's relatively low minority hiring statistics. The amendment was accepted by Mr. Resnick and by Ms. Lamb Sobh. Further discussion followed. Chair Larson called for a voice vote. All were in favor. The amended motion carried unanimously.

Mr. Bautista gave a brief presentation to the Commission on the workforce statistics of each contractor/vendor due for certification renewal. Discussion followed. Mr. Resnick made a motion that the Commission approve Applied Research Associates for a period of one year; Champaign Signal & Lighting for a period of six months; Clark Dietz, Inc., for a period of one year; Corrective Asphalt Materials for a period of one year; Central Illinois Tile Co. for a period of two years; Hoerr Construction for a period of one year; Illiana Construction Co. for a period of one year; Kinney Contractors, Inc., for a period of one year; Open Road Paving Co., LLC, for a period of one year; Rogards for a period of six months; and Stark Excavating, Inc., for a period of one year. Ms. Rigberg Baker seconded the motion. Discussion followed. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b. HRO Activity Report
  - i. Mr. Bautista reviewed the monthly activity report with the Commission, addressing Commission comments and questions during the course of his review.
- c. Budget Report
  - i. Recording Secretary Tony Weck presented the Commission with the budget report.

## 8. ANNOUNCEMENTS

- a. Mr. Bautista and Ms. Rigberg Baker presented comments on the recently held Champaign-Urbana International Humanitarian Awards; both Mr. Bautista and Ms. Rigberg Baker were in attendance at the event.

- b.** Mr. Bautista reported to the Commission on his attendance of the United States Minority Contractors Association (USMCA) meeting on September 9, 2015.
- c.** Mr. Bautista reported to the Commission on his attendance of a recent Islamic worship service at the Central Illinois Mosque & Islamic Center, as well as his outreach efforts thereto.

**9. ADJOURNMENT**

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 7:03 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary