



## MINUTES OF A REGULAR MEETING

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### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, September 10, 2014

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Kevin Bowersox-Johnson, Daniel Larson, Peter Resnick

**MEMBERS NOT PRESENT:** Frances Rigberg Baker, Lisa Mosley, Aisha Lamb Sobh

**STAFF PRESENT:** Todd Rent

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:36 p.m. Roll was taken. A quorum was not present.

**2. APPROVAL OF AGENDA**

- a. Due to the lack of a quorum the agenda for this meeting was not formally approved.

**3. APPROVAL OF MINUTES**

- a. Due to the lack of a quorum the draft minutes of the August 13, 2014 meeting was postponed until the next meeting at which a quorum is present.

**4. PUBLIC PARTICIPATION**

- a. There was none.

**5. OLD BUSINESS**

- a. Discussion of Union membership demographics
  - i. Mr. Rent suggested that this discussion be undertaken during discussion of New Business item B. There was no objection from the Commission.

**6. NEW BUSINESS**

- a. Prior Conviction Enforcement Rule and the Illinois Job Opportunities for Qualified Applicants Act
  - i. Mr. Rent gave a presentation to the Commission regarding the Illinois Job Opportunities for Qualified Applicants Act as it relates to the City's Prior Conviction Enforcement Rule. Comments and questions from the Commission were addressed by Mr. Rent during the course of his presentation.

- b. EEO Compliance Program – Female and Minority Contractor Program Proposal
  - i. Mr. Rent introduced and led discussion regarding this matter. Discussion included the topic of union membership demographics, said topic having been transferred from Old Business item A. Comments and questions from the Commission were addressed by Mr. Rent during the course of his presentation. Discussion followed.

**7. STAFF REPORT**

- a. Approval of EEO Workforce Statistics
  - i. Due to the lack of a quorum, no official action was taken with regards to approval of EEO workforce statistics. Staff recommendations for approval were reviewed by the Commission and it was the consensus of those Commissioners present that they would concur with staff recommendations should administrative approval become necessary. Mr. Rent addressed Commission comments and questions regarding the contractors and vendors pending approval.
- b. HRO Activity Report
  - i. Mr. Rent reviewed the monthly activity report with the Commission, addressing Commission comments and questions during the course of his review.
- c. Budget Report
  - i. Mr. Rent reviewed the monthly Budget Report, addressing Commission comments and questions during the course of his review.

**8. ANNOUNCEMENTS**

- a. Mr. Rent announced that the Champaign-Urbana International Humanitarian Awards program was to take place on Thursday, September 25, 2014 at the I-Hotel and Conference Center in Champaign.

**9. ADJOURNMENT**

- a. There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 7:03 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary