

**URBANA HUMAN RELATIONS COMMISSION
MINUTES
March 14, 2007**

MEMBERS PRESENT: Daniel Larson, Peter Resnick, Marion Knight, Lisa Mosley, Carol Bradford

MEMBERS ABSENT: Candace Godbolt

STAFF PRESENT: Vacellia Clark, Todd Rent

I. CALL TO ORDER AND ROLL CALL

Chair Knight called the meeting of the Urbana Human Relations Commission to order at 5:31 p.m.

II. APPROVAL OF AGENDA

A motion was made to approve the revised agenda. There being no objection, the agenda was approved.

III. APPROVAL OF MINUTES

The minutes of the meeting of January 10, 2007 were reviewed. A Motion was made by Peter Resnick to approve the minutes as submitted. Motion was seconded by Lisa Mosley. All voted aye. The minutes of the meeting of January 10, 2007 were approved.

IV. PUBLIC PARTICIPATION

There was none.

V. OLD BUSINESS

Peter Resnick stated that he spoke with Todd Rent about displaying signs in businesses around town that describe the City's Human Rights Ordinance.

Marion Knight introduced the new Human Relations Officer, Todd Rent. The Commission thanked Vacellia Clark for her work as Human Relations Officer.

Marion Knight asked Daniel Larson and Peter Resnick if they had any updates about a communication workshop. Mr. Resnick indicated that they would have something to report at the next meeting.

Mr. Resnick updated the Commission on advertising and will give a follow up at the next meeting.

Marion Knight asked Lisa Mosley about her Human Resources Workshop. Ms. Clark indicated that she has shared a book with Ms. Mosley about communication styles. Ms. Mosley stated that she will keep the commission updated on the status of the workshop.

Carol Bradford indicated that she and Lisa Mosley will be meeting with Ms. Clark about the letter that should be sent to College Park.

Ms. Clark thanked the Commission for the many years that she has worked with them as the staff person.

Marion Knight asked about the Insight case.

Ms. Clark reported that there are a number of reasons why the case has been postponed. No one particular person is to blame. It has been difficult to coordinate between the attorneys, the council chambers and the commissioners. She reported that she has spoken with the hearing officer who has indicated that the most effective thing to do would be to set the case for September and any conflicts will need to be worked out prior to then.

V. NEW BUSINESS

A. Upcoming Cable Legislation and Redlining

Peter Resnick reported that he had sent the Commissioners a draft letter by email regarding HB 1500. he gave the commissioners some background of the bill and indicated that it is still in committee and has not yet moved to the floor, however, it is being fast tracked. He read the proposed letter into the record.

Mr. Resnick moved to send this letter to the Chair of the Telecom Commission and Representative Jakobsson.

Ms. Clark suggested that a copy be sent to the Mayor.

There being no other discussion the motion was seconded by Daniel Larson. All voted aye. The motion was approved.

VII. OFFICER'S REPORT

A. HRO Activity Report

Ms. Clark distributed a copy of the IMHRA Conference materials to the commissioners.

Ms. Clark noted that in the packets was a copy of the Electronic Conference Bill that recently passed.

Mr. Resnick suggested asking the City Attorney to review.

Ms. Clark reported that the City will be hiring two Assistant City Attorneys, one will be starting on March 26th and the other will start on May 21.

Ms. Clark reported that she and Todd Rent have been discussing some guidelines for the commissioners to use when approving EEOs.

B. Budget Report

The budget report was reviewed. Ms. Clark reminded the Commission that the fiscal year ends on June 30th.

C. EEO Workforce Statistics

The EEO forms provided in the packets were reviewed. An additional EEO packet was distributed to the commissioners for Ray O'Herron Co., Inc.

Peter Resnick made a motion to approve the following vendors/contractors for a period of two years:

Wenk Associates, Inc.
Nally, Bauer, Feinen, Bullock & Mann, P.C.
Farr Associates
Kenney Contractors
Donald R. Jackson, Attorney at Law

Motion was seconded by Daniel Larson. All voted aye. The motion was approved and certificates will be sent to the above vendors.

It was noted that Dig It was missing Section #2 of the Workforce Statistics Form and Sebco was missing their Sexual Harassment Policy and used the old form.

It was the consensus of the Commission that Dig It and Sebco should be approved for two years once the missing documentation is provided.

Duce Construction and PDC Labs were missing their Sexual Harassment Policy. It was agreed that both would be approved for a one year period, due to low minority representation, once they have submitted the missing documentation.

The Commission reviewed Ray O'Herron and suggested based on their minority representation that they be approved for a one year period.

The Commission has been provided a letter from AEC Fire which addresses a concern that the Commission had. This has now cleared them to be approved for a two year period.

VIII. STUDENT REPORT

There was no student report.

Carol Bradford indicated that she is working on finding a student representative.

IX. ANNOUNCEMENTS

Ms. Clark reported that there will be a wrap up meeting of the MLK Program Committee on March 26th.

Chair Knight thanked Vacellia Clark on behalf of the Commission, for all the work she has done and indicated that she will be missed.

X. ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Jolinda Ross
Recording Secretary