

URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES MEETING MINUTES
November 1, 2013

The Fire Pension board of Trustees of the City of Urbana, Illinois met at 9:30 am, Friday, November 1, 2013, in the second floor Executive Conference Room of the Urbana City Building.

MEMBERS PRESENT Gerald Sappenfield, President - end of term 4/26/16
 Ron Eldridge, City Appointment – end of term 5/31/14
 Mark Ashby, Firefighter/Secretary – end of term 4/26/15

OTHERS PRESENT: James Dobrovolny, Attorney

NOT PRESENT: Andrew Rickords, Firefighter – end of term 4/26/14
 Mike Dilley, City Appointment – end of term 5/31/14

CALL TO ORDER

President Sappenfield called the meeting to order at 9:35 am.

INVESTMENT BUSINESS

Mr. Scott MacAdam and Mr. Aaron Sutton of First Busey Trust & Investment Co. were present. They distributed the quarterly report and reviewed the Pension's Investment activity through the quarter ending September 30, 2013. The ending value for the portfolio as of that date was \$21,002,701, showing a gain of \$1,458,444 in the last quarter.

The Busey representatives and board members discussed possible investment in real estate and corporate bonds and will send more information to Assistant Treasurer Eldridge.

Mr. Eldridge made a motion to receive and file the investment report. Secretary/Firefighter Ashby seconded the motion, which was carried by roll call vote as follows:

Ashby: aye
Sappenfield: aye
Eldridge: aye

The fee Busey charges the Urbana Fire Pension Fund is .0005 per each dollar invested.

Asst. Comptroller Eldridge will ask Busey to provide the report to the pension fund board members two to three days ahead of the scheduled quarterly meeting.

APPROVAL OF MINUTES

Assistant Treasurer Eldridge made a motion to approve the minutes from the July 26, 2013 meeting. The motion was seconded by Sec/Firefighter Ashby and passed by voice vote.

TREASURER'S REPORT

Asst. Treasurer Eldridge presented the financial report for the quarter ended September 30, 2013. The fund equity increased by 7.5% in that quarter. The only change in the benefits was the retirement of Mike Dilley and Bob Mullins. Asst. Comptroller Eldridge made a motion to accept the financial report, seconded by Sec/FF Ashby and carried by roll call vote as follows:

Ashby: aye
Sappenfield: aye
Eldridge: aye

Asst. Treasurer Eldridge presented the annual fund report, which showed an increase of \$3.2 million in the fund over the last fiscal year. There were no changes in the last fiscal year in disability pensions, service pensions or dependents. There was one firefighter hired in April 2013. Asst. Treasurer Eldridge made a motion to accept the annual report, seconded by Sec/FF Ashby and carried by voice vote.

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

- A. Woodlake Medical – Asst. Treasurer Eldridge would like a letter from them showing what they will do for the pension fund and how they will charge for their services. Attorney Dobrovlny will contact them to have them so. It will be discussed again at the next meeting.
- B. Accounting/checks – Carla is still doing pension payroll without any problems.
Direct deposit versus checks – Asst. Treasurer Eldridge would like to do away with mailing the check stubs to the pensioners with direct deposit in order to cut back on postage and handling. He would like to send each of pensioners a letter asking if it would be acceptable to them to no longer receive a check stub by mail. Anyone who wants to continue to receive check stubs by mail will continue to receive them, and those who think it is not necessary will no longer receive them. Asst. Comptroller Eldridge would like to have Carla Tucker and Kay Meharry paid on a monthly basis rather than quarterly.
- C. Additional board member - Discussion about Mike Dilley and his position on the fire pension fund board made it clear that he will remain a member of the pension board until he resigns his position, or until the end of his term.

NEW BUSINESS

- A. Attorney Dobrovlny spoke about the Howe case that took place in Chicago on September 9. Howe was a Chicago firefighter who applied for line of duty disability. The pension board made motion to grant a line of duty disability to Howe, which failed by a vote of two to five. Later the five who had voted against the motion, circulated and signed a written decision to give Howe a non-duty disability. Howe appealed the decision to the circuit and appellate courts. The courts said the board had to vote again because the motion to grant the disability should have been worded as motion to *not* grant the line of duty disability so the vote outcome would have been positive rather than negative. In addition, the decision that was circulated to grant non-duty disability should have been voted on in a public meeting instead of by some of the members individually.

NEXT QUARTER'S MEETING

The next quarterly meeting of the Fire Pension Board is set for Friday, January 24, 2014, at 9:30am.

ADJOURNMENT

President Sappenfield adjourned the meeting at 11:10am.

Prepared by,

Kay Meharry

Submitted by,


Mark Ashby
Secretary