

**URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES
MEETING MINUTES
FRIDAY, January 28, 2005**

The Fire Pension Board of Trustees of the City of Urbana, Illinois met at 9:30 a.m., Friday, January 28, 2005, in the second floor conference room of the Urbana City Building.

MEMBERS PRESENT:

Andrew Rickords, Secretary/Clerk/Firefighter

Ron Short, Retired Board Member/President

Ron Eldridge, City Comptroller

Bill Morfey, Firefighter

Keith Schafroth, Firefighter

Rex Mundt, Fire Chief

Phyllis Clark, City Clerk

OTHERS PRESENT:

James Dobrovolny, Attorney

Bill DeJarnette, Information Services

President Short called the meeting to order at 9:30 a.m.

INVESTMENT BUSINESS

Mr. Scott MacAdam and Mr. Aaron Sutton of First Busey Trust & Investment Co. were present. They distributed the quarterly report and reviewed the Pension's Investment activity thru December 31, 2004.

Representatives from First Busey Trust & Investment Co. will be present again next quarter to update the Board on their investment.

APPROVAL OF MINUTES

Phyllis Clark moved to approve the minutes of the October 29, 2004, Fire Department Pension Board meeting with changes noted. The motion was seconded by Sec/Clerk Rickords, carried by a voice vote and approved.

APPROVAL OF TREASURER'S REPORT

Comptroller Eldridge state that there had been no activity since the last Pension Meeting.

APPROVAL OF CLERK'S BILLS

Sec/Clerk Rickords distributed a copy of the Clerk's Bills from this quarter. There was some discussion then Chief Mundt moved to approve the Clerk's Bills. The motion was seconded by FF Schafroth, carried by a voice vote and approved.

NEW BUSINESS

- A. **Disability payment for Dwayne Bishop** - According to J. Dobrovlny, disability payment to a firefighter who has had five or more active service, is determined by whether the disability is due to performing his duty as a firefighter, and his ability to perform future service in any capacity as a firefighter. Motion made by Chief Mundt to award occupational disease disability pension to Dwayne Bishop. The motion was seconded by Comptroller Eldridge, carried by a voice vote and unanimously approved.
- B. **New Raises for Pensions** - Not on the Agenda. Secretary Rickords stated that pension raises had been processed once a year, but will now be done in January and July, because of the new pension bill. There will be a 3% raise in January. In July, anyone not already receiving the minimum pension amount or more will receive the minimum pension amount. Filed and received the Fire Pension payroll record.

OLD BUSINESS

- A. **Records Retention** – Bill DeJarnette informed the board about scanning documents, how they are saved and the types of records which could be saved. Comptroller Eldridge suggested a written plan for which of the records of the Fire Department should be scanned.

NEXT QUARTER'S MEETING

The next quarterly meeting of the Fire Pension Board is set for Friday April 29, 2005, at 9:30 a.m. (Subject to change.)

ADJOURNMENT

There being no further business before the Board, FF Morfey moved to adjourn the meeting. The motion was seconded by FF Schafroth, carried by a voice vote and approved. President Short declared the meeting adjourned at 12:30 p.m.

Prepared by,

Kay Meharry

Submitted by,

Andrew K. Rickords,
Secretary/Clerk