



City of Urbana  
400 South Vine Street  
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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
MARCH 6, 1991

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MEMBERS PRESENT: President James M. Adams, Lieutenant, Fire Department  
Ruth S. Brookens, City Clerk  
Daniel W. Harmon, Lieutenant, Fire Department  
Richard L. Dunn, Assistant Chief, Fire Department  
Ron Eldridge, Comptroller

MEMBERS ABSENT: Theodore J. Fritchey, Secretary/Clerk  
Charles Glenn, Retired Firefighter

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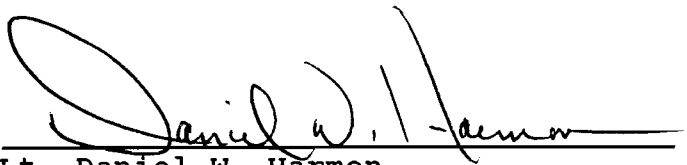
A special Pension Board of Trustees meeting was held on March 6, 1991, in the city council chambers. President Adams called the meeting to order at 3:12 p.m.

President Adams stated that the meeting was called for the purpose of considering Joel S. Neal as a new hire for the Urbana Fire Department, and the Fire Department Pension System.

All board members present read Dr. David M. Main's letter relative to Mr. Neal's physical examination.

President Adams called for the vote on Mr. Neal. All voted to hire Mr. Neal.

There being no other business the meeting was adjourned.

  
\_\_\_\_\_  
Lt. Daniel W. Harmon  
Acting Recording Secretary

mja



Urbana Fire Department  
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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
APRIL 9, 1991

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**MEMBERS PRESENT:** President James M. Adams, Lieutenant, Fire Department  
Ron Eldridge, Comptroller  
Charles Glenn, Retired Firefighter  
Ruth S. Brookens, City Clerk  
Daniel W. Harmon, Lieutenant, Fire Department  
Richard L. Dunn, Assistant Chief, Fire Department  
Theodore J. Fritchey, Secretary/Clerk

**MEMBERS ABSENT:** Daniel W. Harmon, Lieutenant, Fire Department

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The Fire Department Pension Board of Trustees meeting was held on April 9, 1991 in the Urbana City Building. President Adams called the meeting to order at 10:05 a.m.

Ruth Brookens moved to approve the minutes dated March 6, 1991. The motion was seconded by Charles Glenn and carried by a voice vote.

Upon submission and examination of the monthly Treasurer Reports dated January and February, 1991, Richard Dunn moved to accept the reports. The motion was seconded by Charles Glenn and carried by a voice vote.

**OLD BUSINESS**

Ron Eldridge distributed copies of **INVESTMENT POLICY - BOARD OF TRUSTEES URBANA FIRE FIGHTERS' PENSION FUND.**

Ron Eldridge distributed copies of **CITY OF URBANA FIRE PENSION INVESTMENT DATA SHEETS.** Investments are sorted by book entry, institution, and maturity date.

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UFD PENSION BOARD MEETING  
APRIL 9, 1991

NEW BUSINESS

Ted Fritchey stated that Rodney A. Eichorn was elected to serve on the pension board. This term will be from July 1, 1991 to June 30, 1994.

Lt. Harmon stated that several people had contacted him and stated that they thought the City set a precedent in 1951 by paying individual's pension contribution during military activation.


Ruth Brookens stated that she has not found the ordinance pertaining to this topic.

Ron Eldridge stated that he thought this was between individual bargaining units and the City.

Lt. Harmon will research the topic and give a report at the next scheduled meeting.

President Adams announced that Jon Willhite would like to meet with the board at the next scheduled meeting of May 1, 1991.

There being no other business to come before the board, Richard Dunn moved to adjourn. The motion was seconded by Ted Fritchey and the meeting adjourned at 11:15 a.m.

  
\_\_\_\_\_  
Theodore J. Fritchey  
Secretary/Clerk

mja

5/1/91



**Urbana Fire Department**  
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APRIL 24, 1991

The regularly scheduled meeting of the Urbana Fire Department Pension Board of Trustees for May 1, 1991, has been cancelled.

MJA

XC: CAPTAIN JAMES M. ADAMS, PRESIDENT  
LT. CHARLES GLENN, RETIRED LIEUTENANT, FIRE DEPARTMENT  
RON ELDRIDGE, COMPTROLLER  
RUTH S. BROOKENS, CITY CLERK  
RICHARD L. DUNN, ASSISTANT CHIEF  
THEODORE J. FRITCHEY, SECRETARY/CLERK  
DANIEL W. HARMON, LIEUTENANT, FIRE DEPARTMENT



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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
JUNE 5, 1991

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MEMBERS PRESENT: Charles Glenn, Retired Firefighter  
Ruth S. Brookens, City Clerk  
Daniel W. Harmon, Lieutenant, Fire Department  
Richard L. Dunn, Assistant Chief, Fire Department  
Theodore J. Fritchey, Secretary/Clerk

MEMBERS ABSENT: President James M. Adams, Lieutenant, Fire Department  
Ron Eldridge, Comptroller

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The Fire Department Pension Board of Trustees meeting was held on June 5, 1991 in the Urbana City Building. Due to the absence of President Adams, Lt. Harmon called the meeting to order at 10:10 a.m.

Approval of the minutes dated April 9, 1991, were waived until the next meeting.

Upon submission and examination of the monthly Treasurer Reports dated March and April, 1991, Charles Glenn moved to accept the reports. The motion was seconded by Richard Dunn and carried by a voice vote.

OLD BUSINESS

Due to the absence of Ron Eldridge Items A & B were postponed until the next scheduled meeting.

Lt. Harmon stated that he went through the City Clerk's records to research the City's policy on pension contribution during military activation. The records indicated that in the past the City had picked up both individual and City's portions on pension. The board agreed to have President Adams draft a letter to Mayor Markland and Jim Grassman requesting the City to pick up Andrew Rickords' individual pension contribution. Records reflected that the city paid individual pension contributions for Edward Soloman, Victor Wimmer, C. Earl Paris and Harold Whitlatch.

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UFD PENSION BOARD MEETING  
JUNE 5, 1991

A/C Dunn stated that he doesn't have any objections to writing a letter to Markland and Grassman stating this was the past practice, and include documentations; but, we must accept the City's decision since the new law gives the City the option.

Harmon stated that if the City says NO, the board should work out a payment plan with Andrew and inform him that payment must be paid before retirement.

Lt. Harmon reminded Ted Fritchey of Max Dilley's adjustment now that he is 50 years of age.

NEW BUSINESS

ELECTION OF OFFICERS:

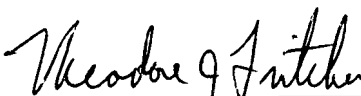
Lt. Harmon opened the nominations for the 1991-92 Fiscal Year. Richard Dunn nominated Lt. Daniel W. Harmon for office of President. Ted Fritchey seconded the motion. Ted Fritchey moved that the nominations for the office of President be closed. The motion was seconded by Charles Glenn and carried by a voice vote. A voice vote on the main motion to nominate Lt. Harmon for office of President for 1991-92 Fiscal Year carried unanimously.

Ruth Brookens nominated Ted Fritchey for office of Secretary/Clerk. Charles Glenn seconded the motion. Charles Glenn moved that the nominations for the office of Secretary/Clerk be closed. The motion was seconded by Richard Dunn and carried by a voice vote. A voice vote on the main motion to nominate Ted Fritchey for office of Secretary/Clerk for 1991-92 Fiscal Year carried unanimously.

Charles Glenn moved to increase the Secretary/Clerk's salary to \$300 a month. The motion was seconded by Richard Dunn and carried by a voice vote.

There being no other business to come before the board, Charles Glenn moved to adjourn. The motion was seconded by Ruth Brookens and the meeting adjourned at 10:55 a.m..

The next scheduled meeting will be June 19, 1991.

  
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Theodore J. Fritchey  
Secretary/Clerk

mja

6/19/91



**Urbana Fire Department**  
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June 14, 1991

The scheduled meeting of the Urbana Fire Department Pension Board of Trustees for June 19, 1991, has been cancelled.

MJA

XC: CAPTAIN JAMES M. ADAMS, PRESIDENT  
LT. CHARLES GLENN, RETIRED LIEUTENANT, FIRE DEPARTMENT  
RON ELDRIDGE, COMPTROLLER  
RUTH S. BROOKENS, CITY CLERK  
RICHARD L. DUNN, ASSISTANT CHIEF  
THEODORE J. FRITCHEY, SECRETARY/CLERK  
DANIEL W. HARMON, LIEUTENANT, FIRE DEPARTMENT



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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 1991

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MEMBERS PRESENT: Ruth S. Brookens, City Clerk  
Daniel W. Harmon, Lieutenant, Fire Department  
Richard L. Dunn, Assistant Chief, Fire Department  
Theodore J. Fritchey, Secretary/Clerk  
Rodney A. Eichorn, Firefighter  
Ron Eldridge, Comptroller

MEMBERS ABSENT: Charles Glenn, Retired Lieutenant

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The Fire Department Pension Board of Trustees meeting was held on July 10, 1991, in the Urbana City Building. President Harmon called the meeting to order at 10:10 a.m.

A/C Dunn moved to approve the minutes dated April 9, 1991, with corrections. The motion was seconded by Ron Eldridge and carried by a voice vote.

A/C Dunn moved to approve the minutes dated June 5, 1991. The motion was seconded by Ron Eldridge and carried by a voice vote.

Upon submission and examination of the monthly Treasurer Report dated May, 1991, Rodney Eichorn moved to accept the report. The motion was seconded by Richard Dunn and carried by a voice vote.

Lt. Harmon moved that the Urbana Fire Pension Board Meetings be changed to the third Wednesday of each month, beginning August 21, 1991, and have all materials, including the agenda, distributed no later than one week before the meeting. The motion was seconded by Rodney Eichorn and carried by a voice vote.

OLD BUSINESS

Ron Eldridge distributed Fire Pension Fund Investment Data Sheets dated July 10, 1991, Fire Pension Investment Work Sheets, and a draft of suggested Investment Policy - Board of Trustees Urbana Firefighters' Pension Fund.



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UFD PENSION BOARD MEETING  
JULY 10, 1991

Each section of the above documents were reviewed and discussed by the board members. After discussion, Ron will make revisions and deletions.

Ron Eldridge stated that he would like for Lt. Harmon and Ted Fritchey to use the work sheets on the next investment; forward a copy to Ron, and he will update data sheets.

Ron Eldridge stated that he would write letters to institutions when there is a merger and change list of institutions.

Lt. Harmon asked Ron to give a copy of the Internal Control Procedure to each board member. This item will be on the next agenda.

President Harmon will write a letter to Mayor Markland requesting that the City pay for Andrew K. Rickords' pension contribution during military activation.

#### NEW BUSINESS

Robert L. Pettyjohn received a letter from Ron Eldridge stating that his pension was deducted from his Gross Pay after his insurance was deducted. This procedure was incorrect, and Robert would have to make up the shortage of his pension contribution.

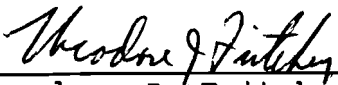
Dan Harmon asked if the amount shorted was figured at 8.25% or 7.75%? Ron Eldridge stated he would check the percentages.

Ted Fritchey read a letter from Larry Bundy's doctor stating that Larry's condition is unchanged and he remains unfit for duty as a firefighter. Ron Eldridge moved to accept the Larry's doctor's report. The motion was seconded by Rodney Eichorn and carried by a voice vote.

Ted Fritchey stated that IPTIP is down to 5.67%.

There being no other business to come before the board, Ted Fritchey moved to adjourn. The motion was seconded by Rodney Eichorn and the meeting adjourned at 11:44 a.m.

The next scheduled meeting will be August 21, 1991.

  
\_\_\_\_\_  
Theodore J. Fritchey  
Secretary/Clerk

mja



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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
AUGUST 21, 1991

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**MEMBERS PRESENT:** Daniel W. Harmon, Lieutenant, Fire Department  
Theodore J. Fritchey, Secretary/Clerk  
Rodney A. Eichorn, Firefighter  
Ron Eldridge, Comptroller

**MEMBERS ABSENT:** Charles Glenn, Retired Lieutenant  
Ruth S. Brookens, City Clerk  
Richard L. Dunn, Assistant Chief, Fire Department

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The Fire Department Pension Board of Trustees meeting was held on August 21, 1991, in the Urbana City Building. President Harmon called the meeting to order at 10:10 a.m.

Rodney Eichorn moved to approve the minutes dated July 10, 1991. The motion was seconded by Ron Eldridge and carried by a voice vote.

Upon submission and examination of the monthly Treasurer Report dated June and July, 1991, Ron Eldridge moved to accept the reports. The motion was seconded by Rodney Eichorn and carried by a voice vote.

OLD BUSINESS

Ron Eldridge distributed Fire Pension Fund Investment Data Sheets dated August 21, 1991.

Agenda items A, B, C, and D are deferred to the next scheduled meeting, September 18, 1991.

Lt. Harmon stated that he has not received a reply from the Mayor Markland reference Andrews' pension payment. A/C Dunn received a copy of the original letter from Mayor Markland that was addressed to Lt. Harmon.

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UFD PENSION BOARD MEETING  
August 21, 1991

Lt. Harmon read A/C Dunn's copy from Mayor Markland (attached). Mayor Markland stated that based on Ron Gremore's memo dated August 9, 1991, the City has met all of its obligations and that the \$520.81 is Mr. Rickords' responsibility to pay.

NEW BUSINESS

A/C Dunn stated that Lt. Wesley Thuney received medical release to return to work.

There being no other business to come before the board, Rodney Eichorn moved to adjourn. The motion was seconded by Theodore Fritchey and the meeting adjourned at 11:47 a.m.

The next scheduled meeting will be September 18, 1991.

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Theodore J. Fritchey  
Secretary/Clerk

mja



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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
SEPTEMBER 25, 1991

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MEMBERS PRESENT: Daniel W. Harmon, Lieutenant, Fire Department  
Theodore J. Fritchey, Secretary/Clerk  
Ron Eldridge, Comptroller  
Charles Glenn, Retired Lieutenant  
Ruth S. Brookens, City Clerk

MEMBERS ABSENT: Richard L. Dunn, Assistant Chief, Fire Department  
Rodney A. Eichorn, Firefighter

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The Fire Department Pension Board of Trustees meeting was held on September 25, 1991, in the Urbana City Building. President Harmon called the meeting to order at 10:15 a.m.

Charles Glenn moved to approve the minutes dated August 21, 1991. The motion was seconded by Ron Eldridge and carried by a voice vote.

Upon submission and examination of the monthly Treasurer Report dated August, 1991, Ron Eldridge moved to accept the reports. The motion was seconded by Charles Glenn and carried by a voice vote.

OLD BUSINESS

Ron Eldridge distributed copies of Investment Policy changes to his original draft:

- 1) Remove any limitation on maximum amount of investments that can be purchased through a dealer.
- 2) Added minimum amount of return in order to invest at longer maturities.
- 3) Add clause that CD's must be purchased at terms no longer than three (3) years.

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UFD PENSION BOARD MEETING  
September 25, 1991

- 4) Remove entire section on accounting.
- 5) Changed requirements for security dealers.
- 6) Changed required credit worthiness rating for financial institutions.

Ron Eldridge moved to approve the list of financial institutions and brokers/dealers dated 9/21/91. The motion was seconded by Ted Fritchey and carried by a voice vote.

Following discussion and corrections, Ruth Brookens moved to adopt the Investment Policy as amended. The motion was seconded by Charles Glenn and passed by a voice vote: Fritchey, Eldridge, Glenn and Brookens voting "Yes"; Harmon voting "No."

Ron Eldridge distributed Fire Pension Fund Investment Data Sheets dated September 23, 1991.

President Harmon stated that item #4 of Ron Gremore's memo to Mayor Markland dated August 9, 1991, insulted the integrity of the information in the City Clerk's file. President Harmon also stated that he would ask the City (Gremore) what time frame sets a precedent.

Ted Fritchey stated that the Fire Department Local 1147 voted to pay Andrew's pension contribution in the amount of \$520.81.

#### NEW BUSINESS

President Harmon stated that Section 4-114.2 of the state firefighters pension law addresses reduction of disability and survivor's benefits for corresponding benefits payable under Workers' Compensation and Workers' Occupational Diseases Acts. Anyone hired after September 30, 1977, Workers' Compensation <sup>could</sup> ~~does not~~ effect pension.

Ron Eldridge will check to see if Workers' Compensation settlement is public knowledge.

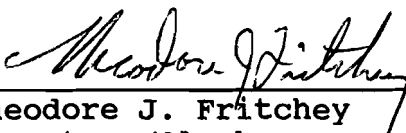
President Harmon stated that Russell D. Shelmadine have applied for Workers' Compensation through the City.

Ted Fritchey scheduled appointments for Russell D. Shelmadine to see two (2) additional doctors for Duty Disability under the Workers' Occupational Diseases Act.

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UFD PENSION BOARD MEETING  
September 25, 1991

There being no other business to come before the board, Ron Eldridge moved to adjourn. The motion was seconded by Ruth Brookens and the meeting adjourned at 11:35 a.m.

The next scheduled meeting will be <sup>10-16-91</sup> ~~November 20~~, 1991.

  
\_\_\_\_\_  
Theodore J. Fritchey  
Secretary/Clerk

mja



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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
OCTOBER 16, 1991

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MEMBERS PRESENT: Daniel W. Harmon, Lieutenant, Fire Department  
Theodore J. Fritchey, Secretary/Clerk  
Ron Eldridge, Comptroller  
Ruth S. Brookens, City Clerk  
Richard L. Dunn, Assistant Chief, Fire Department

MEMBERS ABSENT: Charles Glenn, Retired Lieutenant  
Rodney A. Eichorn, Firefighter

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The Fire Department Pension Board of Trustees meeting was held on October 16, 1991, in the Urbana City Building. President Harmon called the meeting to order at 10:10 a.m.

President Harmon stated that Ron Eldridge suggested to have quarterly meetings and distribute agenda and attachments one week prior to the meeting.

Starting January 15, 1992, the Fire Department Pension Board of Trustees will meet quarterly on the third Wednesday of the month.

Ruth Brookens moved to approve the minutes dated September 25, 1991 as corrected. The motion was seconded by Richard Dunn and carried by a voice vote.

Upon submission and examination of the monthly Treasurer Report dated September, 1991, Ron Eldridge moved to accept the report. The motion was seconded by Ruth Brookens and carried by a voice vote.

OLD BUSINESS

Ron Eldridge distributed copies of the Internal Control Procedures. (Attached) This item will be on the January 15, 1992, agenda.

President Harmon stated that Fritchey, Dunn and himself all talked to Bud Marks in Springfield about his interpretations of the heart/lung section of the pension laws. Bud stated that it does not necessarily guarantee that everyone who has heart/lung disease will automatically get Occupational Disease Disability Pension. He also stated that the

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UFD PENSION BOARD MEETING  
October 16, 1992

decision is left up to the Board and they don't go against what the Board says.

Ted Fritchey confirmed Bud's statement and also added that an individual could take the Board to court if they disagreed with their decision.

President Harmon stated that the reason we spend the money to get three (3) doctor's opinions is to get a firm enough indication, maybe not specific, to give guidance to the Board.

Ron Eldridge distributed updated Fire Pension Fund Investment Data Sheets.

Ted Fritchey stated that we can sell CitiBank (N.D.) at no penalty, but we will give up the rate.

Ron Eldridge stated that he would talk to Nancy to make sure the City can quickly transfer, like we did with Columbia, in case it starts to move in a negative way. He will report to President Harmon before our special meeting.

NEW BUSINESS

President Harmon made copies of Russell Shelmadine's doctors' reports and distributed them to each Board member.

This meeting was postponed to be continued at a later date.

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Theodore J. Fritchey  
Secretary/Clerk

mja





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URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES  
MEETING MINUTES  
NOVEMBER 6, 1991

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MEMBERS PRESENT: Daniel W. Harmon, Lieutenant, Fire Department  
Theodore J. Fritchey, Secretary/Clerk  
Ron Eldridge, Comptroller  
Charles Glenn, Retired Lieutenant  
Ruth S. Brookens, City Clerk  
Richard L. Dunn, Assistant Chief, Fire Department  
Rodney A. Eichorn, Firefighter

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The Fire Department Pension Board of Trustees meeting was held on November 6, 1991, in the Urbana City Building. President Harmon called the meeting to order at 10:12 a.m.

OLD BUSINESS

President Harmon read Russell D. Shelmadine's letter applying for (Heart, Lung) Occupational Disease Disability Pension of 65% tax free.

President Harmon stated that three (3) doctors responses are as follows:

OPINION

Daniel B. Nelson, M.D.  
Head, Division of Cardiology  
Carle Heart Center  
602 West University Ave  
Urbana, IL 61801

Russell's condition is a result of services as a firefighter.

Prakash Thopiah, M.D.  
Cardiologist . Internist  
301 East Springfield Ave  
Champaign, IL 61820

Russell's condition is not relative to firefighting because there is no study to prove it.

Aldred A. Heckman, Jr., M.D.  
Christie Clinic Association  
1400 R. Park Street  
Urbana, IL 61801

Russell's condition is most likely as a result of being a firefighter.

Page 2  
UFD PENSION BOARD MEETING  
November 6, 1991

President Harmon stated that the decision is what type of pension to give Firefighter Shelmadine, a Conventional Pension or Occupational Disease Disability Pension (heart-lung).

Ted Fritchey stated that the way he understands the Occupational Disease Disability Pension is that when a person begins work with no heart-lung problems and after five or more years develops heart disease, he or she is entitled to an occupational disease disability pension.

President Harmon moved that Russell Shelmadine be given an Occupational Disease Disability Pension. The motion was seconded by Ted Fritchey and passed by a show of hands: Harmon, Fritchey, Eldridge, Brookens, Glenn and Eichorn voting "yes"; Dunn voting "No."

Russell D. Shelmadine's pension will begin November 8, 1991, at 0700 hours.

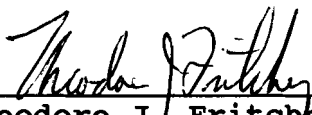
President Harmon distributed a pension form letter for board members signatures.

President Harmon stated that he was quite impressed with Dr. Heckman and would like to use him in the future.

A/C Dunn stated that he would suggest not to send anyone to Dr. Nelson in the future.

There being no other business to come before the board, Ron Eldridge moved to adjourn. The motion was seconded by Ruth Brookens and the meeting adjourned at 10:21 a.m.

The next scheduled meeting will be January 15, 1992.

  
\_\_\_\_\_  
Theodore J. Fritchey  
Secretary/Clerk

mja