



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Elizabeth H. Tyler, FAICP, Community Development Director

**FROM:** Kelly H. Mierkowski, Manager, Grants Management Division

**DATE:** November 18, 2016

**SUBJECT:** **A RESOLUTION ASSIGNING AN URBANA HOME CONSORTIUM  
TENANT BASED RENTAL ASSISTANCE PROGRAM AGREEMENT  
(Community Elements TBRA FY 2013-2014)**

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### **Description**

Included on the agenda of the November 22, 2016 Urbana Community Development Commission meeting is a Resolution approving an amendment to the contract committing \$32,000 in HOME Investment Partnership (HOME) funds to Community Elements, Inc. for Tenant-Based Rental Assistance (TBRA) for FY 2013-2014. This agreement was originally approved by the City Council through Resolution No. 2014-06-033R. Community Elements, Inc. merged with Rosecrance, Inc. on July 1, 2016, and Rosecrance, Inc. is the surviving entity. The segment of operations responsible for TBRA administration will be called Rosecrance Champaign/Urbana. The attached amendment allows the agreement to be assigned to Rosecrance Champaign/Urbana instead of Community Elements. Currently, Rosecrance is still expending funds from the FY 12-13 HOME TBRA agreement, which was assigned to Rosecrance through Resolution No. 2016-06-045R. Rosecrance expects to need the funding from the FY 13-14 HOME TBRA agreement to pay its rental reimbursements for December of 2016.

Continuing this program will further the goals identified in the *City of Urbana and Urbana HOME Consortium Consolidated Plan FY 2015-2019* by continuing to assist special needs populations, particularly persons with mental health needs.

### **Options**

1. Forward the Resolution Assigning and Amending an Urbana HOME Consortium Tenant Based Rental Assistance Program Agreement to the Urbana City Council with a recommendation for approval.
2. Forward the Resolution to the Urbana City Council with a recommendation for approval with suggested changes.

3. Forward the Resolution to the Urbana City Council with a recommendation for disapproval.

### **Fiscal Impacts**

One reimbursement was paid to the FY 13-14 TBRA contract in October 2014, such that the current contract has a balance of \$27,713 remaining. The proposed amendment will have no impact on the City General Fund, as the TBRA contract in question is solely funded through Federal HOME funding. Rosecrance Champaign/Urbana has until June 30, 2017 to expend the balance of this agreement. This funding was committed in 2014; therefore, this assignment will not contribute to the Urbana HOME Consortium's progress toward meeting its HOME funding commitment deadline in 2017.

### **Programmatic Impacts**

Continuing this program will further the goals identified in the *City of Urbana and Urbana HOME Consortium Consolidated Plan FY 2015-2019* by continuing to assist special needs populations, particularly persons with mental health needs.

### **Recommendation**

Staff recommends that the Community Development Commission forward the Resolution to the Urbana City Council with a recommendation for approval.

**Prepared by:**



**Matthew Rejc**  
**Community Development Coordinator**  
**Grants Management Division**

Attachments:

1. A RESOLUTION ASSIGNING AN URBANA HOME CONSORTIUM TENANT BASED RENTAL ASSISTANCE PROGRAM AGREEMENT (Community Elements TBRA FY 2013-2014)
2. Amendment No. 1 to Subgrantee Agreement (Community Elements TBRA FY 2013-2014)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ASSIGNING AN URBANA HOME CONSORTIUM TENANT BASED RENTAL ASSISTANCE PROGRAM AGREEMENT**

**(Community Elements TBRA FY 2013-2014)**

WHEREAS, The City Council of the City of Urbana, Illinois, has found and determined that execution of the attached subrecipient agreement was desirable and necessary to carry out one of the corporate purposes of the City of Urbana, to wit: implementation of Strategies and Objectives to Address the Affordable Housing Needs of Low and Moderate Income Households described in the *City of Urbana and Urbana HOME Consortium (Champaign/Urbana/Champaign County) FY 2010-2014 Consolidated Plan*; and

WHEREAS, the Urbana HOME Consortium executed a Tenant Based Rental Assistance Program Agreement for \$32,000 with Community Elements on July 15, 2014 pursuant to Resolution No. 2014-06-033R; and

WHEREAS, Community Elements, Inc. merged with Rosecrance, Inc. on July 1, 2016, and Rosecrance, Inc. is the surviving entity; and

WHEREAS, the existing Urbana HOME Consortium Tenant Based Rental Assistance Program Agreement must be assigned from Community Elements to Rosecrance, Inc. before additional funds can be provided to Rosecrance, Inc. from the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Urbana City Council hereby approves the assignment of the Urbana HOME Consortium Subrecipient Agreement with Community Elements, Inc. in substantially the same form as attached hereto.

Section 2. That an Amendment to an Agreement providing \$32,000 in HOME Program funds, for the continuation of Rosecrance's Tenant Based Rental Assistance Program, in substantially the form of the copy of said Agreement

attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 3. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

AYES:

NAYS:

ABSTAINS:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor

**Amendment No. 1 to Subgrantee Agreement**  
**(Community Elements TBRA FY 2013-2014)**

THIS Amendment is made this \_\_\_\_ day of \_\_\_\_\_, 2016, between the CITY OF URBANA, an Illinois Municipal Corporation, acting as lead entity for the Urbana HOME Consortium (hereinafter the “**GRANTOR**”), and ROSECRANCE, INC., an Illinois Not-For-Profit Organization (hereinafter “**SUBRECIPIENT**”).

WHEREAS, the City of Urbana, the City of Champaign, and Champaign County have been jointly designated as a Participating Jurisdiction by the U.S. Department of Housing and Urban Development (hereinafter “HUD”) for purposes of receiving HOME Investment Partnerships (hereinafter “HOME”) Program funds in the name of the Urbana HOME Consortium under provisions of Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended (42 U.S.C. 12701 *et seq.*) (herein after the “National Affordable Housing Act”); and

WHEREAS, the Urbana HOME Consortium, CFDA #14.239, has received HOME Program funds from HUD for the period beginning **July 1, 2013**, and ending **June 30, 2014**, to increase affordable housing opportunities for low-income residents of Urbana, Champaign, and unincorporated Champaign County; and

WHEREAS, the GRANTOR, as the administrator of the Urbana HOME Consortium, has authority under the provisions of the HOME Program to amend HOME Agreement; and

WHEREAS, on July 15, 2014, the Urbana HOME Consortium and Community Elements, Inc. executed an agreement, approved by the Urbana City Council through Resolution No. 2014-06-033R, dedicating \$32,000 in HOME funds for the purpose of continuing a tenant-based rental assistance (hereinafter “TBRA”) program; and

WHEREAS, the GRANTOR and the SUBRECIPIENT desire to amend said Agreement to modify and clarify certain conditions,

NOW, THEREFORE, for and in consideration of the agreement and of the mutual covenants herein contained, the parties agree to the following changes to the Agreement:

In accordance with Article VI of the agreement and in consideration of one dollar (\$1.00) and other valuable consideration, the GRANTOR consents to assignment of the agreement from COMMUNITY ELEMENTS, INC. to ROSECRANCE, INC., an Illinois not-for-profit corporation. ROSECRANCE, INC. accepts the assignment of the agreement and agrees to be bound by all of the terms and conditions of the agreement. The above assignment is effective as of the date of the execution set forth below.

All other provisions of said Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and corporate seals affixed hereto, all on the day and year first above written.

**GRANTOR:**

**SUBRECIPIENT:**

\_\_\_\_\_  
Laurel Prussing, Mayor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Attest