



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

GRANTS MANAGEMENT DIVISION

TO: Community Development Commission Members
FROM: Kelly H. Mierkowski, Manager, Grants Management Division
DATE: October 27, 2015
SUBJECT: Staff Briefing

Updates, activities and accomplishments since July 28, 2015:

Department of Housing and Urban Development (HUD) Activity

- HOME Monitoring Review letter received, Response written and accepted by HUD; working with Consortium on timeline for completion of issues raised by HUD.
- Submitted Consolidated Annual Performance and Evaluation Report (CAPER) report for FY 1415; waiting on HUD Response.

Overview of Major Grants Management Division Activities & Accomplishments

- Federal Home Loan Bank of Chicago (FHLBC)
 - o Final clarifications completed for disbursement of funds for TH Rehab
- Working with Finance Dept. and Auditor for FY 1415 Audit – HOME Program
- Interviewing for Grants Compliance Specialist position.

OTHER GRANTS MANAGEMENT DIVISION ACTIVITIES

- Staff attended regular meetings of the Continuum of Care & CoC Executive Committee, Council of Service Providers to the Homeless, Housing Authority of Champaign Co. (HACC) Board of Commissioners, Senior Task Force, and Community Reinvestment Group (CRG).
- On August 10-13, 2015, the Grants Management Division Manager attended Midwest Community Development Institute (MCDI) in Moline, IL. After completion of three year program, a person is eligible to take the Professional Community and Economic Developer (PCED) exam. On August 13, 2015, the GMD Manager took the exam, passed, and is now a Professional Community and Economic Developer.
- CD Specialist attended CDBG Basics Training (Sept. 1), and both CD Specialist and GMD Manager attended the HUD All-Grantee Conference in Chicago (Sept. 2-3, 2015) with a special Technical Assistance (TA) meeting with HUD HOME Rep, Sarah Ciampi on Sept. 4, 2015.
- On September 23-24, 2015, CD Specialist attended CoC Start-up Training in Springfield, IL regarding the Supportive Housing Program (Homeless Families in Transition).
- On October 1-3, 2015, the GMD Manager attended the 2015 Regional Neighborhood Network Conference, Bowling Green KY, as a delegate with the City of Champaign staff.
- On October 5, 2015, Housing Rehabilitation Coordinator attended 8-Hour Lead Supervisor Refresher Training, as required by HUD, for state license.