

Supportive Housing Program Homeless Families in Transition Program Fact Sheet

The Supportive Housing Program is designed to promote the development of supportive housing and supportive services and to promote the provision of supportive housing to homeless persons to enable them to live as independently as possible. Funds are used for transitional housing to facilitate the movement of homeless individuals and families to permanent housing;

As grant administrator, the City of Urbana is responsible for the environmental review process, oversight of any rehabilitation and/or new construction projects, establishing program guidelines in keeping with Supportive Housing Program regulations, ongoing oversight of program management, review and approval of billing with reimbursement of expenses to project sponsors, and submission of annual performance reports within 90 days from the end of each operating year, which varies with each grant. Additionally, city staff periodically monitors agency sponsors' record keeping and files to determine that such is in compliance with SHP regulations.

The Homeless Families in Transition grant was received in 1994 to fund the ongoing supportive services and operations of three agency sponsors, renovation efforts of two apartments, three single-family units and a group home, and property acquisition with new construction of a group home; all facilities are to be used for transitional housing programs to assist homeless women with children. The City of Urbana serves as grant administrator, while A Woman's Place (AWP), The Center for Women in Transition (CWT), and The Salvation Army act as program sponsors. Start date for this project was established as July 1, 1996.

The two sponsoring agencies (three became two when The Center for Women in Transition and A Woman's Place merged on July 1, 2010) are responsible for operation of their individual transitional housing programs as long as the programming is within the guidelines as defined by the Supportive Housing Program Rule (24 CFR Part 583). CWT/A Woman's Place allocates five (18 beds) of its ten bedrooms (36 beds) for use by the transitional housing program, CWT/Evans & Forbes relegates 7 of its 9 bedrooms for the transitional housing program, and The Salvation Army has 3 single-family houses in its transitional housing program.

Each of the sponsor agencies must provide matching funds for operational expenses and for supportive service expenses reimbursed by HUD funds, while the City and the agency sponsors share the administrative funds awarded by HUD. The City is responsible for review of the quarterly reports submitted by each of the agency sponsors, accumulation of data obtained from such reports, and composition and submission of an annual performance report (APR) to HUD within 90 days of the program year-end. City staff oversees progress towards program goals/performance measurements established under the grant, and serves as liaison to the agencies to see that these standards are met.