TO: Elizabeth H. Tyler, AICP, Community Development Director

FROM: John A. Schneider, Manager, Grants Management Division

DATE: June 20, 2008

SUBJECT: **Amendment to the Agreement for FY 2007-2008 United Citizens And Neighbors (UCAN) Neighborhood Organization Grant**

Description

Included on the agenda of the June 24, 2008 meeting of the Urbana Community Devleopment Commission is an amendment to the agreement for the 2007-2008 Neighborhood Organization Grant (NOG) project with United Citizens And Neighbors (UCAN) to extend the project for an additional six months, through December 31, 2008.

Issues

The issue is whether the Community Development Commission should forward the amended agreement to the Mayor with a recommendation for approval.

Background

On April 16, 2007, the Urbana City Council passed Ordinance No. 2007-04-034 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2007-2008 which includes a Neighborhood Organization Grant to UCAN. The original agreement was signed by UCAN and the City of Urbana on January 4, 2008.

The Agreement for UCAN is funded with Carle Neighborhood Improvement Funds. Note that Attachment C of the Agreements contains the Statement of Special Conditions regarding the scope of service associated with this project.

The City received a letter from UCAN on June 5, 2008 that requested an amendment to the FY 2007-2008 grant agreement (Project No. 0708-NOG-01) that would extend the project for an additional six months, through December 31, 2008.

Options

1. Forward the amendment to the agreement as written to the Mayor with a recommendation for approval.
2. Forward the amendment to the agreement, with changes, to the Mayor with a recommendation for approval.
3. Do not recommend approval of the agreement amendment.

Fiscal Impacts

There is no impact on the City budget because the funding for the Neighborhood Organization Grant Programs has been identified in the FY 2007-2008 Annual Action Plan and in the City budget for fiscal year 2007-2008. The funds will be carried over in the next fiscal year to allow for the amendment.

Recommendations

Staff recommends that CDC forward the amendment to the NOG agreement to the Mayor with a recommendation for approval.

Memorandum Prepared By:

_____

Kelly Hartford
Grants Coordinator
Grants Management Division

Attachments:

1. Neighborhood Organization Grant (NOG) Amendment to Agreement with United Citizens and Neighbors (UCAN).

2. Letter from UCAN Requesting Extension of Agreement.

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AN AMENDMENT TO THE AGREEMENT
BETWEEN THE CITY OF URBANA AND UNITED CITIZENS AND NEIGHBORS
(UCAN)**

**(United Citizens and Neighbors
Project No. 0708-NOG-01)**

WHEREAS, on April 16, 2007, the Urbana City Council passed Ordinance No. 2007-04-034 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2007-2008 (FY 07/08 AAP), authorizing certain activities under the Neighborhood Organization Grant Program.

WHEREAS, on January 4, 2008, the City of Urbana (City) and United Citizens And Neighbors (UCAN) entered into an agreement for such assistance during the period July 1, 2007 through June 30, 2008.

WHEREAS, the City and UCAN desire to amend said Agreement to extend the Agreement through December 31, 2008.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE PREMISES AND OF THE MUTUAL CONVENANTS AND AGREEMENTS HEREIN CONTAINED, THE PARTIES AGREE, as follows:

1. Section 8 is hereby amended to read:

    "The Subgrantee represents to the City that the aforesaid project shall be extended, beginning July 1, 2008 and terminating on or before December 31, 2008, unless otherwise extended in a written notification to this Subrecipient Agreement executed by the City and Subgrantee."

PASSED by the City Council this _____ day of

_____, _____.

AYES:

NAYS:

ABSTAINS:

_____
Phyllis D. Clark,
City Clerk

APPROVED by the Mayor this _____ day of

_____, _____.

_____
Laurel Lunt Prussing, Mayor

SUBRECIPIENT NAME: UNITED CITIZENS AND NEIGHBORS (UCAN)
PROJECT NO. 0708-NOG-01

AMENDMENT TO A CERTAIN AGREEMENT
BETWEEN THE CITY OF URBANA AND UNITED CITIZENS & NEIGHBORS (UCAN)

THIS AGREEMENT, made and entered into by and between the CITY OF URBANA, an Illinois Municipal Corporation, hereinafter referred to as the "City"), and UNITED CITIZENS AND NEIGHBORS, (hereinafter referred to as the "Subgrantee").

WHEREAS, the Urbana City Council has adopted a FY 2007-2008 Annual Action Plan and budget which authorizes establishment of a Neighborhood Organization Grant Program to encourage formation of representative neighborhood-based organizations and to assist such organizations in building capacity to provide services to its constituent residents; and,

WHEREAS, the City has the right and authority under said Annual Action Plan to allocate funding to the Subgrantee for purposes of facilitating organizational development and service delivery; and,

WHEREAS, on January 4, 2008, the City and Subgrantee entered into an agreement for such assistance during the period July 1, 2007 through June 30, 2008 (hereinafter referred to as the "Agreement"); and

WHEREAS, the City and Subgrantee desire to amend said Agreement to extend the Agreement through December 31, 2008.

NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants and agreements herein contained, the parties agree as follows.

1. Section 8 is hereby amended to read:
   "The Subgrantee represents to the City that the aforesaid project shall be extended, beginning July 1, 2008 and terminating on or before December 31, 2008, unless otherwise extended in a written modification to this Subrecipient Agreement executed by the City and Subgrantee."

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and corporate seals affixed hereto, all on the day and year first above written.

CITY   SUBGRANTEE

By: _____   By: _____

Attest: _____   Attest: _____

SEAL   SEAL