DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Elizabeth H. Tyler, AICP, City Planner/Director

FROM: John A. Schneider, Manager, Grants Management Division

DATE: June 20, 2008

SUBJECT: **ORDINANCES APPROVING AND AUTHORIZING THE EXECUTION OF THE URBANA HOME CONSORTIUM COMMUNITY HOUSING DEVELOPMENT ORGANIZATION OPERATING AGREEMENTS**
   Ecological Construction Laboratory
   Homestead Corporation of Champaign-Urbana
   Urban League of Champaign County Development Corporation

Description

Included on the agenda of the June 24, 2008 meeting of the Community Development Commission meeting are the Urbana HOME Consortium Community Housing Development Organization (CHDO) Operating Agreements with three CHDOs allocating HOME program funds for administration and operating costs associated with the operation and new development of affordable housing projects. The three agencies and their respective CHDO operating funding amounts are: Ecological Construction Laboratory (e-co lab), $16,836; Homestead Corporation of Champaign-Urbana (Homestead), $16,836; and Urban League of Champaign County Development Corporation (ULCCDC), $16,836.

Issues

The issue is whether the Community Development Commission should forward the agreements to the Urbana City Council with a recommendation for approval.

Background

The HOME Investment Partnerships Program (HOME Program) allows up to five (5) percent of a grantee's funding to be used for the administration/operating costs of CHDOs. In FY 2008-2009, the Urbana HOME Consortium was awarded $1,010,254, of which $50,508 may be used for CHDO operating activities.

The Urbana City Council approved the FY 2008-2009 Annual Action Plan (AAP) on April 21, 2008. The AAP identifies activities to be funded under the HOME Program including funds to

be used for eligible CHDO operating activities. The AAP allocates CHDO operating funds of $16,836 to e-co lab; $16,836 to Homestead Corporation; and $16,836 to ULCCDC.

The agreements for each of these projects are attached for CDC review and recommendation to Council.

Options

1. Forward the ordinances approving the agreements to the Urbana City Council with a recommendation for approval.
2. Forward the ordinances approving the agreements, with amendments, to the Urbana City Council with a recommendation for approval.
3. Do not recommend Council approve of the ordinances.

Fiscal Impacts

There will be no fiscal impact to the city budget. The HOME funds for CHDO operating were allocated in the City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2008-2009 which is included in the FY 2008-2009 City of Urbana budget.

Recommendations

Staff recommends that the Community Development Commission forward the proposed CHDO Operating agreements to the Urbana City Council with a recommendation for approval.

Memorandum Prepared By:

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Janel D. Gomez
HOME Coordinator,
Grants Management Division

Attachments:

1. An Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement (Ecological Construction Laboratory CHDO Operating FY 2008-2009)

2. Urbana HOME Consortium Community Housing Development Organization Operating Agreement (Ecological Construction Laboratory CHDO Operating FY 2008-2009)

3. An Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement (Homestead Corporation of Champaign-Urbana CHDO Operating FY 2008-2009)

4. Urbana HOME Consortium Community Housing Development Organization Agreement (Homestead Corporation of Champaign-Urbana CHDO Operating FY 2008-2009)

5. An Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement (Urban League of Champaign County Development Corporation CHDO Operating FY 2008-2009)

6. Urbana HOME Consortium Community Housing Development Organization Agreement (Urban League of Champaign County Development Corporation CHDO Operating FY 2008-2009)