



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Elizabeth H. Tyler, AICP, City Planner/Director

**FROM:** John Schneider, Manager, Grants Management Division

**DATE:** June 23, 2006

**SUBJECT:** **Community Housing Development Organization Operating Agreements:  
Ecological Construction Laboratory  
Homestead Corporation of Champaign-Urbana  
Urban League of Champaign County Development Corporation**

**Community Housing Development Organization Annual Recertification:  
Homestead Corporation of Champaign-Urbana  
Urban League of Champaign County Development Corporation**

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### **Description**

On the agenda for the June 27, 2006 meeting of the Community Development Commission are Community Housing Development Organization (CHDO) Operating Agreements with three CHDO's allocating HOME program funds for administration and operating costs associated with the operation and new development of affordable housing projects. The three agencies and their respective CHDO operating funding amounts are: Ecological Construction Laboratory (*e-co lab*), \$20,000; Homestead Corporation of Champaign-Urbana (Homestead), \$16,237; and Urban League of Champaign County Development Corporation (ULCCDC), \$16,237.

Resolutions for annual CHDO status recertification for Homestead and ULCCDC are also included on the agenda.

### **Issues**

The issue is whether the Community Development Commission should recommend that the City Council approve the Agreements, Ordinances, and Resolutions.

### **Background**

The HOME Investment Partnerships Program (HOME Program) allows up to 5% of a grantee's funding to be used for the administration/operating costs of Community Housing Development Organizations (CHDOs). In FY2006-2007, the Urbana HOME Consortium was awarded \$1,049,488, of which \$52,474 can be used in this manner.

At their November 30, 2005 meeting, the Urbana City Council renewed CHDO eligibility status for ULCCDC through June 30, 2006. Similarly, Council approved the FY2005-2006 recertification for Homestead at their January 12, 2006 meeting. Staff has found that both

ULCCDC and Homestead remain eligible, and has included the appropriate annual recertification resolutions.

At its June 19, 2006 meeting, the Urbana City Council approved the certification of *e-co lab* as a new CHDO.

The Urbana City Council approved the FY2006-2007 Annual Action Plan (AAP) on April 17, 2006. The AAP identifies activities to be funded under the HOME Program including funds to be used for eligible CHDO Operating activities. The plan allocates CHDO operating funds of \$20,000 for *e-co lab*, \$16,237 to Homestead and \$16, 237 to ULCCDC.

## **Options**

The Community Development Commission can pursue the following options:

1. Recommend that the Urbana City Council approve the Agreements, Ordinances and Resolutions as written.
2. Recommend that the Urbana City Council approve the Agreements, Ordinances and Resolutions with amendments.
3. Recommend that the Urbana City Council not approve the Agreements, Ordinances and Resolutions.

## **Fiscal Impacts**

As the CHDO Operating Funds for these agencies have been included in the approved AAP and budget for Fiscal Year 2006-2007, there would be no fiscal impact to the City.

## **Recommendations**

Staff recommends that the Community Development Commission forward a favorable recommendation to City Council for these documents.

## **Memorandum Prepared By:**

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Erin J. Bullok  
HOME Grants Coordinator  
Grants Management Division

## **Attachments:**

- (1) Urbana HOME Consortium Community Housing Development Organization Agreement – Ecological Construction Laboratory – CHDO Operating – FY2006-2007
- (2) An Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement – Ecological Construction

Laboratory – CHDO Operating – FY2006-2007

- (3) Urbana HOME Consortium Community Housing Development Organization Agreement – Homestead Corporation of Champaign-Urbana – CHDO Operating – FY2006-2007
- (4) An Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement – Homestead Corporation of Champaign-Urbana CHDO Operating – FY2006-2007
- (5) A Resolution Authorizing the Annual Re-certification of a Community Housing Development Organization for the Urbana HOME Consortium – Homestead Corporation of Champaign-Urbana – FY2006-2007
- (6) Urbana HOME Consortium Community Housing Development Organization Agreement – Urban League of Champaign County Development Corporation – CHDO Operating – FY2006-2007
- (7) An Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement – Urban League of Champaign County Development Corporation – CHDO Operating – FY2006-2007
- (8) A Resolution Authorizing the Annual Re-certification of a Community Housing Development Organization for the Urbana HOME Consortium – Urban League of Champaign County Development Corporation – FY2006-2007

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION CERTIFYING A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION  
FOR THE URBANA HOME CONSORTIUM FOR FY2006-2007

(Urban League of Champaign County Development Corporation)

WHEREAS, The City Council of the City of Urbana, Illinois, has found and determined that certification of the Urban League of Champaign County Development Corporation as a Community Housing Development Organization for the Urbana HOME Consortium for FY2006-2007 is desirable and necessary to carry out one of the corporate purposes of the City of Urbana, to wit: implementation of Strategies and Objectives to Address the Affordable Housing Needs of Low and Moderate Income Households described in the *Urbana HOME Consortium and the City of Urbana Consolidated Plan for Program Years 2005-2009*,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Urban League of Champaign County Development Corporation (ULCCDC) be identified and certified as a Community Housing Development Organization (CHDO) for the Urbana HOME Consortium for FY2006-2007, and as such, be eligible to request specific HOME funds set aside for use by CHDOs, under regulations set forth by the U.S. Department of Housing and Urban Development.

Section 2. That said certification and the benefits afforded by it be in effect until June 30, 2007, or until such time that Council be informed of conditions necessitating a change in the status of ULCCDC as a CHDO.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

AYES:

NAYS:

ABSTAINS:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

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Laurel Lunt Prussing, Mayor