

## **MINUTES OF REGULAR MEETING**

### **URBANA CIVILIAN POLICE REVIEW BOARD**

**DATE:** July 28, 2010

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

**MEMBERS PRESENT:** Scott Dossett, Grace Mitchell, James McNeely

**MEMBERS ABSENT:** Tom Costello, Diane Gottheil, Ivy Williams

**STAFF PRESENT:** Todd Rent, Human Relations Officer

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#### **1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM**

The meeting was called to order at 5:47 p.m. by Vice Chair, Grace Mitchell. Roll call was taken; a quorum was not present.

#### **2. CHANGES TO THE AGENDA**

There were no changes made to the agenda.

#### **3. APPROVAL OF MINUTES**

Due to lack of quorum the minutes of the meeting of April 28, 2010 were not reviewed and no motion was made with regards to their approval; approval of the April 28, 2010 minutes was deferred to the next meeting of the Board.

#### **4. STAFF REPORT**

##### **A. Complaint Report**

Mr. Rent presented the July 2010 Complaint Data sheet to the Board. Questions and comments from members of the Board were heard.

B. Outreach Report

1. Joint Meeting with Ministerial Alliance of Champaign-Urbana

Mr. Rent reported on the joint meeting with the Civilian Police Review Board, C-U Citizens for Peace and Justice and the Ministerial Alliance. He noted that the meeting was well attended. Questions and comments from the Board were heard during the course of discussion.

2. Market at the Square – Request for Availability Information

Ms. Mitchell gave a brief summary to the Board regarding her attendance at Market at the Square as part of the Board’s outreach initiative. She and Mr. Rent encouraged other Board members to attend. Mr. Rent asked members to notify him in advance if they planned to attend. A brief discussion followed, during which questions and comments from the Board were heard.

3. High School Presentation – Presentation Report

Ms. Mitchell gave a brief report on the “Know Your Rights and Responsibilities” presentations given at Urbana High School to the freshman and sophomore classes. She noted that the presentations, led by Lieutenant Anthony Cobb of the Urbana Police Department and Mr. Rent, were overall a very positive experience. A brief discussion followed, during which questions and comments from the Board were heard.

C. Annual Report Update

Mr. Rent reported that a draft version of the Annual Report should be completed within two weeks. He stated that once completed, the Report would be distributed to members for feedback. After receiving feedback, the Urbana Human Relations Office (HRO) will schedule a special meeting to discuss and finalize the draft.

**6. PUBLIC PARTICIPATION**

There was no public participation.

**4 OLD BUSINESS**

A Review of CPRB Outreach Action Plan

There was a brief discussion between City staff and the members of the Board regarding the Outreach Action Plan. Questions from members of the Board were addressed during the discussion. Due to lack of quorum no official action was taken.

**5. NEW BUSINESS**

A Discussion of Items from Community Meeting

Mr. Rent introduced this discussion. Since a quorum was not present at this meeting, those members of the Board present decided to defer discussion to a future meeting.

**8. ANNOUNCEMENTS**

Ms. Mitchell suggested that the Board discuss member ride-alongs with the Urbana Police in the near future. Mr. McNeely noted that he had participated in a ride-along during “Unofficial St. Patrick’s Day” festivities in and around the University of Illinois campus. Mr. Rent stated that HRO forward an email encouraging members to schedule ride-alongs.

**9. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 6:15 p.m.

Submitted,

Tony Weck  
Recording Secretary