

## **MINUTES OF REGULAR MEETING**

### **URBANA CIVILIAN POLICE REVIEW BOARD**

**DATE:** January 28, 2009

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

**MEMBERS PRESENT:** Tom Costello, James McNeely, Scott Dossett

**MEMBERS ABSENT:** Grace Mitchell, Ivy Williams, Diane Gottheil

**STAFF PRESENT:** Todd Rent, Human Relations Officer, Jolinda Ross, Administrative Assistant to Human Relations Officer

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#### **1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM**

The meeting was called to order at 5:40 p.m. by Chair, Tom Costello. Roll call was taken, with a quorum not present.

#### **2. CHANGES TO THE AGENDA**

There were no changes made to the agenda.

#### **3. APPROVAL OF MINUTES**

The minutes of the meeting of October 22, 2008 were reviewed. Approval of the minutes will be deferred until a quorum is present.

Chair Costello announced that Todd Rent recently made a report to the City Council on the activities of the Board. He indicated that the work that has been done was received well by the Council. Chair Costello thanked Mr. Rent for his work.

#### **4. OLD BUSINESS**

##### **A. Review and Discuss Website Summary**

Todd Rent asked if any Board members had any comments or suggestions on the links to the Board on the City's website.

Chair Costello asked if Chief Bily could take a look at the website to make sure that there is not any information missing. Mr. Rent will follow up.

**5. NEW BUSINESS**

A. Brochure Discussion

The Board reviewed the sample brochures that were included in the packet.

Discussion followed.

**6. PUBLIC PARTICIPATION**

There was no public input.

**7. STAFF REPORT**

A. Cases Filed

Mr. Rent reported that to date 7 cases have been filed and one case is pending.

Chair Costello asked if Chief Bily could be present at the next meeting.

**8. ANNOUNCEMENTS**

Scott Dossett announced that he will be participating in the U of I's Citizen Police Academy.

**9. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Scott Dossett to adjourn. Motion was seconded by James McNeely. All voted aye. The meeting was adjourned at 6:26 p.m. The next meeting will be scheduled for April 29, 2009 at 5:30 p.m.

Submitted,

Jolinda Ross  
Recording Secretary