

NOTICE OF MEETING

URBANA CIVIL SERVICE COMMISSION

Monday, June 30, 2008
10:00 a.m.

Urbana City Building
Executive Conference Room
400 South Vine Street
Urbana, IL 61801

AGENDA

1. Approval of Minutes of the December 28, 2007 Meeting
2. Approve job descriptions for the positions of Captain, Lieutenant and Engineer within the Fire Department and Executive Assistant within the Executive Department.
3. Approve title change for various Secretarial positions to Administrative Assistant I and Administrative Assistant II.

Vacellia P. Clark
Secretary, Civil Service Commission

Called by the Commission