

MINUTES OF THE
July 27, 2006
URBANA CIVIL SERVICE COMMISSION MEETING
Called by the Commission

Commission members present: Paul Parker and Willard Broom

Staff members present: Mona Shannon, Personnel Manager

There being a quorum, the meeting was called to order by Commissioner Parker at 9:01 a.m.

1. Approval of the Minutes of the June 15, 2006 Civil Service Meeting- The minutes were approved by the Commissioners.
2. Legal Assistant & Division Secretary Register – The Commissioners voided the current register and approved a new examination process. The Diplomat customer service test will be used in the new exam process.
3. Civil Service Updates – Ms. Shannon briefed the Commissioners regarding the status of current recruiting and examinations.

There being no further business to come before the Commission at this time, the meeting was adjourned at 9:16 a.m.

Mona L. Shannon
Secretary, Civil Service Commission