

1 **Bicycle and Pedestrian Advisory Commission (BPAC)**
2 ***Meeting Minutes***

3
4 **Date: Tuesday, January 15, 2019**

5 **Time: 7:00 p.m.**

6 **Place: Executive Conference Room, 400 South Vine Street, Urbana, IL**

7 **Members Present:** Bill Brown (Chair), Annie Adams, Leonardo Covis, Kara Dudek, Cynthia Hoyle,
8 Audrey Ishii, Susan Jones, Jeff Marino, Craig Shonkwiler, Nancy Westcott

9
10 **Staff Present:** Charlie Smyth, Lily Wilcox

11
12 **Members Absent:** Morgan White

13
14 **Members Late Arrival:** None

15
16 **Others Present:** Ben Thomas, Jeff Yockey

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18
19 **1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

20 Bill Brown called the meeting to order at 7:00 p.m. Roll call was taken. A quorum of members was present.

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22 **2. APPROVAL OF AGENDA**

23 Cynthia Hoyle moved to approve the agenda with the addition of discussion of the Champaign County's
24 IPLAN.

25
26 Susan Jones seconded the motion.

27
28 The agenda was approved.

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30 **3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

31 The minutes from the December 15, 2018 meeting were presented.

32
33 Leonardo Covis asked for the following change to the December minutes:

34 **Page 2, Line 24** – Change to “Leonardo Covis suggested that information on the Dutch reach method for
35 opening car doors be added for car drivers.”

36
37 Cynthia Hoyle moved to approve the minutes as amended.

38
39 Susan Jones seconded the motion.

40
41 The Commission approved the minutes from the December meeting.

42
43 **4. PUBLIC INPUT**

44 There was no public input.

45
46 **5. UNFINISHED BUSNIESS**

47 **a. 2018 Annual Report**

1 The subcommittee met and reviewed past agenda items. They are working on assembling the annual report and
2 expect the final product to be 6-8 pages. They will meet again in 2 weeks to continue working on it. The goal is
3 to get a draft approved by March.
4

5 **6. NEW BUSINESS**

6 **a. Vice Chair Nomination/Appointment – Bill Brown**

7 Bill Brown recommended the appointment of Cynthia Hoyle as Vice Char.

8 Audrey Ishii moved to accept Bill Brown’s recommendation to appoint Cynthia Hoyle as Vice Chair for the
9 Bicycle and Pedestrian Advisory Commission.

10 Nancy Westcott seconded the motion.

11 The motion carried.

12 **b. Dockless Bike Program – Ben Thomas, VeoRide**

13 Ben Thomas presented information about the dockless bike program in Champaign-Urbana. His presentation
14 included a history of VeoRide and its status in this community.
15

16 Kara Dudek asked if it is possible to reallocate bikes. Mr. Thomas said yes and he will work on a plan for that.
17

18 Jeff Yockey asked if there had been any accidents. Mr. Thomas said he is not aware of any.
19

20 Cynthia Hoyle asked if Mr. Thomas could talk with Champaign and Urbana about providing more bike racks.
21

22 Ms. Hoyle suggested marking Veoride vans with its logo so people are aware of their presence in the
23 community. She also suggested talking to St. Joseph about expanding to their town.
24

25 Annie Adams asked if it is possible to get the dockless bike program included as a student benefit. Ms. Adams
26 also mentioned that she would like to partner with Veoride on an event this fall.
27

28 Jeff Marino asked if other cities have a limit to how many bikes they can have and is there a limit here? Mr.
29 Thomas said he will look into that.
30

31 Craig Shonkwiler suggested looking at the possibility of expanding the reach to the Champaign County Forest
32 Preserve.
33

34 Audrey Ishii asked if there is a salvage plan. Mr. Thomas said yes, they are discussing donation options.
35

36 Jeff Yockey if scooters fall into the realm of BPAC or a different group. Bill Brown suggested adding scooters to
37 future agenda items.
38

39 **c. Equity and Education – Audrey Ishii**

40 Audrey Ishii presented research and ideas on walking and cycling for equity and education. She gave ideas and
41 suggestions on how to improve experiences for individuals who bike or walk to work or school. Ms. Ishii also
42 outlined the role of the Bicycle and Pedestrian Advisory Commission’s role in these efforts.
43

1 Cynthia suggested giving people things like lights or other equipment through their employers to get them to
2 bike to work.

3
4 Annie Adams suggested BPAC could make an information or resource packet with items that will make it easier
5 for citizens to bike to work. They did this for a bike parade in Chicago and it was very successful.

6
7 Bill Brown asked Jeff Yockey if it is possible to do a bike census with area businesses.

8
9 **d. Community Health Improvement Plan (IPLAN) – Cynthia Hoyle**

10 Cynthia explained the goals and objectives of the plan. She shared ways this commission could be helpful with
11 this initiative.

12
13 Cynthia thought BPAC could publicly acknowledge bicycle friendly businesses.

14
15 **7. ANNOUNCEMENTS**

16 Bill Brown distributed a map for pedestrian snow routes for members to mark with their priorities for pedestrian
17 transportation.

18
19 Cynthia Hoyle has snow angel signs available if anyone needs one. Bill Brown asked if they could make more
20 information available about the program without requiring someone to give an email address.

21
22 **8. FUTURE TOPICS**

23 **a. Vision Zero – Audrey Ishii**

24 **b. Bicycle Wayfinding Plan – Regional Planning Commission**

25 **c. Pedestrian Master Plan – Regional Planning Commission**

26 **d. Subdivision Development Requirements for the Installation of Bicycle and Pedestrian**
27 **Facilities**

28 **e. Bike Parking – Annie Adams**

29 **f. Crystal Lake Park One-Way Road Study – Kara Dudek**

30 **g. Bicycle Friendly Community Report Card – Craig Shonkwiler**

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32 **9. ADJOURNMENT**

33 The meeting adjourned at 9:00 p.m.

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35

36 Respectfully submitted,

37 Tamra Jane Corbin

38 Recording Secretary

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