



ARMS Policy Board Meeting Minutes

DATE: May 21, 2020
3:00 PM

PLACE: Zoom virtual meeting

MEMBERS PRESENT: Chief Matt Myrick, UIPD - Chair
Chief Tony Brown, RPD
Chief Anthony Cobb, CPD
Sheriff Dustin Heuerman, CCSO
Chief Bryant Seraphin, UPD

STAFF PRESENT: Sanford Hess, Urbana IT
Tim Smith, Urbana IT

OTHERS PRESENT: Mark Toalson, City of Champaign IT

1. **Call to Order** - The meeting was called to order at 3:03 PM by Chief Matt Myrick
2. **Additions to the Agenda**
 - There were none.
3. **Approval of Minutes**
 - Motion to approve the minutes by Chief Brown, Second by Chief Cobb.
 - The minutes passed unanimously.
4. **Public Input**
 - No public input came through email.
 - Mark Toalson identified that he was in attendance.
 - There was no other public input.

5. Staff Report

- Development update. Tim Smith described work on the following:
 - New query was developed to assist with generating the annual ILETSB body worn camera report
 - SQL Server Reporting Project is complete, all queries are functional and staff is trained
- NIBRS Grants and Programming Work
 - Tim is working on front end development to collect NIBRS data.
 - ARMS and Field Reporting changes are being tested.
 - Training documents have been sent to agencies for input, they cover:
 - New input fields for LEOKA, justifiable homicide, custodial/arrest death, nonfatal shooting
 - New values added - criminal activity/bias/location/victim relationship/property types/offenses
 - Vehicle property types removed, along with 'child with offender' victim relationship
 - New crime code fields for full ILCS statute, statute literal, locality, and NIBRS offense code
 - NIBRS data collection programming changes are tentatively scheduled for June 3 implementation.
 - Tim prepared materials to be passed out, which will be sent after the meeting.
 - The Policy Board felt that a week's advance time would be sufficient for shift briefings.
 - Tim will transition into translating ARMS data into FBI and ISP formats, followed by data validation programming and error handling.
 - Dave W is working on back end data transfer
 - Data format testing with Feds was successful.
 - More testing of various data sets will be conducted.
 - ISP is behind on testing site setup due to COVID-19
 - Alisha Walker from UIPD is assisting with I-UCR and ARMS offense match.
 - FBI has cancelled NIBRS classes and is working towards virtual classes - ARMS agencies are in the FBI training queue (except CCSO, who completed training in August 2019).

6. Reports of committees and officers

- There were none.

7. Unfinished business

- Planning for the new RMS - Anticipated Budget Amounts
 - Sanford presented a summary breakdown of expected costs over the next two July-June fiscal years. The costs are essentially 50/50 between the two years.
 - Sanford presented a history of why the ARMS balance is at the current level.
 - Chief Cobb asked if the balance of the ARMS fund could be used to fund ARMS.
 - Sanford said that the ARMS Policy Board can make that decision.
 - Sanford presented possible scenarios where additional funds could be available from Federal Grants.
- Planning for the new RMS - Host Agency Discussion
 - Sanford gave an update of recent events: There was an Inter-Governmental Agreement drafted by Champaign and reviewed by Urbana. Reviews were delayed due to the pandemic.

8. New Business

- There was none.

9. Adjournment

- Motion to adjourn by Chief Cobb, seconded by Sheriff Heuerman
 - Vote was unanimous.
 - The meeting adjourned at 3:47 PM.