

**AREA-WIDE RECORDS MANAGEMENT SYSTEM (ARMS)  
POLICY BOARD**

**NOTICE OF MEETING**

**DATE:** August 18, 2016

**TIME:** 3:30 PM

**LOCATION:** 400 S. Vine St.  
Executive Conference Room

**Those wishing to attend should dial 128 on the phone located next to the 2<sup>nd</sup> floor security door.**

**A G E N D A**

1. Call to Order and Roll Call
2. Additions to the Agenda
3. Approval of Minutes of Previous Meeting: May 19, 2016.
4. Public Input
5. Staff Report
  - eCitations
    - o Update on Procurement.
  - Development update
    - o Top 3 requests were programmed (414, 324, and 415)
    - o Request by SAO for additional access to Field Report lists.
    - o Field Reporting Permissions in progress (cross-jurisdiction reports)
  - Documentation writer
6. Reports of committees and officers.
7. Unfinished business.
  - ARMS Security Policy
    - o CJIS text on sign-on
  - Tabled discussion - reaching out to smaller police agencies.
8. New business.
  - Revising the makeup of the ARMS User Group.
9. Adjournment.

Persons with disabilities needing special services or accommodations for this meeting should contact the City of Urbana's Americans with Disabilities Coordinator at 384-2466 or TDY at 384-2447.