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**DATE:** Tuesday, June 21, 2022  
**TIME:** 6:00 pm  
**PLACE:** 400 South Vine Street, Urbana, IL 61801

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The City Council Committee of The Whole of the City of Urbana, Illinois, met in regular session Tuesday, June 21, 2022, at 6:00pm.

**ELECTED OFFICIALS PRESENT:** Diane Wolfe Marlin, Mayor; Phyllis D. Clark, City Clerk; CM Maryalice Wu, CM Christopher Evans, CM Shirese Hursey, CM Jaya Kolisetty, CM Chaundra Bishop, CM Grace Wilken,

**ELECTED OFFICIALS ABSENT:** CM James Quisenberry

**STAFF PRESENT:** Carol Mitten, Bourema Ouedraogo, Darius White, Dave Wesner, Will Kolschowsky, Alyana Robinson, Elizabeth Hannan, Tim Cowan, Lemond Peppers, Marcus Ricci, Stepheny McMahon,

**OTHERS PRESENT:** Ashlee McLaughlin, Champaign County Regional Plan Commission;

**Chair:** *Grace Wilken, Ward 6*

**1. Call to Order and Roll Call**

With a quorum present, Chair Wilken called the meeting of the Committee of the Whole to order at 6:00 PM.

**2. Approval of Minutes of Previous Meeting**

May 16, 2022

Motion to approve by CM Wu and seconded by CM Bishop

Voice Vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Bishop, Wilken

**NAY:** None

**3. Additions to the Agenda**

\***Mayor Marlin** advised that they will be reschedule items 7 (revising chapter 3 of City Code, Liquor) and item 11 (SUP for Champaign County Jail). Items are going to appear on the July 5 Committee of the Whole agenda.

**4. Public Input and Presentations**

**a. Public Input**

*Patrick Thompson* requested that a minority contracting policy be adopted for the City of Urbana. Hopes to see utilization of minority contractors in completing projects described in the Capital Improvement Plan. *Allan Max Axelrod* shared COVID-19 data for the county and community and stressed the importance of protecting residents from gaps in utility assistance programs. Shared narrative about Urbana resident who is currently navigating the social services and resources available and called upon council to do what they can to support connecting residents to services.

## 5. Staff Report

### *Commercial Signage Grant Program – CD*

Presented by Darius White the Economic Development Coordinator. White shared information about a new commercial grant program, the Commercial Signage Grant program, which takes effect July 1. Program will provide assistance to local business owners who wish to modify and improve business signs to adhere to the updated City guidelines. Program will also serve to increase public awareness of businesses and beautify streets. Program is available to new and existing businesses. White shared a history of previous business grants offered at the City. Questions and discussion ensued.

## 6. Discussion

### a. **ARPA Update/Discussion – Champaign County Regional Plan Commission**

Presented by Ashlee McLaughlin from the Champaign County Regional Plan Commission. McLaughlin shared a PowerPoint presentation on the ARPA concept plan that detailed priorities for ARPA funding and next steps in the process. Reviewed ARPA federal guidelines and the City's ARPA plan process to date. Shared the proposed goals/priorities and where they fit within the five strategic areas. Asked Council for direction in future planning process and to provide feedback on the seven funding priorities. Questions and discussion ensued.

## 7. Ordinance No. 2022-06-023: An Ordinance Amending City Code Chapter 3, Liquor – Exec

\* Item was rescheduled to the COW meeting on July 5 under additions to the agenda.

## 8. Resolution No. 2022-06-057R: A Resolution Approving the Capital Improvement Plan (2022) – PW/Exec

Presented by Will Kolschowsky a Management Analyst and Tim Cowan the Public Works Director. Item adopts the 2022 Capital Improvement Plan. Item has previously been presented in May and no changes have been made since that presentation. Questions and discussion ensued. Motion to approve to regular agenda by CM Bishop and seconded by CM Hursey.

Voice Vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Bishop, Wilken

**NAY:** None

## 9. Ordinance No. 2022-06-024: An Ordinance Amending the FY 22 Budget (Budget Amendment #8) – HRF

Presented by Elizabeth Hannan the Human Resources/Finance Director and Alyana Robinson a Financial Analyst. Presented Ordinances No. 2022-6-024 and 2022-06-025 together.

Item amends FY 22 budget to roll into FY 23 smoothly.

Ordinance 2022-06-024 provides the following amendments to the FY 22 budget: acceptance of donations for the Arts program (expenses will be in FY 23), correction to the environmental control line item (transfer from PW to CD), carrying over \$167,095 from State Motor Fuel Tax funds to the next FY, carrying over \$50,000 from the cable fund over to next FY for the purchase of new audio/visual

equipment for UPTV, updated contractual services budget for grant services, updated TIF fund to include an additional \$34,089 for USD vocational program, updated to include an additional \$31,851 to cover a development property tax agreement, correction to IT funds to account for an additional \$63,496 requested to cover prior year expenses from multiyear contracts.

Motion to approve to regular agenda by CM Wu and seconded by CM Kolisetty.

Voice Vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Bishop, Wilken

**NAY:** None

**10. Ordinance No. 2022-06-025: An Ordinance Adopting the FY 23 Budget – HRF**

Presented by Elizabeth Hannan the Human Resources/Finance Director and Alyana Robinson a Financial Analyst.

Item adopts FY 23 budget.

Ordinance No. 2022-06-025 includes the following changes: transfer between ARPA fund and general fund for standard allowance, transfer in general fund in the Police Department for the salary and benefits of the part time evidence custodian from the police admin line to the criminal investigations line, under the Fire Department a duplicate line was corrected, in the Public Works Department only one bid was received for janitorial services and the bid came in over the budgeted estimate, \$135,000 for utility locating services budget was transferred from the street maintenance to the right of way technical support line item, inclusion of \$50,000 sponsorship for the African American Heritage Trail, removed duplicate entry from Community Development. Questions and discussion ensued.

Motion to approve to regular agenda by CM Wu and seconded by CM Bishop.

Voice Vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Bishop, Wilken

**NAY:** None

**11. Ordinance No. 2022-06-026: An Ordinance Approving a Special Use Permit (Champaign County Jail Consolidation at 502 South Lierman Avenue / Plan Case 2449-SU-22) – CD**

\* Item was rescheduled to the COW meeting on July 5 under additions to the agenda.

**12. Ordinance No. 2022-06-027: An Ordinance Approving a Special Use Permit ( Tatman Towing at 810 and 1002 Perkins Road / Plan Case 2447-SU-22 – BWC Tundra, LLC ) – CD**

Presented by Marcus Ricci a Planner from the Community Development Department. Item allows for operational expansion of an existing towing service company by authorizing the construction of a towing service vehicle storage building with a parking lot and paved access drive. Plan commission held a public hearing and voted unanimously to send item to Council with recommendation for approval. Tatmans towing has operated a towing business at this property even prior to the property's annexation to the City. Ricci explained the zoning of the property and the reason for the petitioner's application. He then shared a lot site plan should this permit be approved. Questions and discussion ensued.

Motion to approve to regular agenda by CM Bishop and seconded by CM Kolisetty.

Voice Vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Bishop, Wilken

**NAY:** None

### 13. Council Input and Communications

*CM Kolisetty* expressed gratitude for flag raising and ceremony for Juneteenth. Shared appreciation for retired Police Chief Bryant Seraphin and Interim Chief Richard Surles to facilitate a public opportunity to share information and receive feedback on the de-escalation trainings. *CM Bishop* inquired about City publicizing meeting notifications online in addition to the newspaper. Inquired about progress made toward improving audio quality of meeting broadcast. *Mayor Marlin* thanked staff who planned Juneteenth flag raising and ceremony. Announced the signing of the contract with agency who will be searching for the replacement Community Development Director and Chief of Police. Encouraged turnout to the Jettie Rhoades day celebration. *CM Hursey* echoed encouragement of public attendance to Jettie Rhoades celebration. Shared appreciation for the Juneteenth ceremony. *CM Wilken* wanted to provide clarity on the staff appointment process. Explained the importance of dividing the votes for individual appointments. Expressed frustration about comments made surrounding the appointment process. Shared that the reasoning behind her votes has been previously expressed in prior public meetings but offered to share reasons again if asked. Hopes to see continued communication and a possible process created regarding staff appointments. *CM Evans* shared that in regards to the appointment process that he has and intends to make time to talk with staff about concerns. Echoed that Council has right to divide the question. Expressed that it has been unfairly presented for CM Wilken. Wished the City of Urbana a Happy Birthday.

### 14. Adjournment

With no further business before the committee of the whole Chair Wilken adjourned the meeting at 8:11 p.m.

Darcy Sandefur  
Recording Secretary

This meeting was video recorded and is viewable [on-demand HERE](#).

**Minutes approved: 07-18-2022**