



**CITY OF URBANA, ILLINOIS
FINANCE DEPARTMENT**

MEMORANDUM

TO: Mayor Diane Wolfe Marlin and City Council Member
FROM: Elizabeth Hannan, Finance Director
Don Ho, Financial Analyst
DATE: October 4, 2018
SUBJECT: **FY2019 Budget Amendment #5 – Omnibus**

Introduction: Attached is an Ordinance revising the FY2019 annual budget to provide for items described below. This budget amendment requires six affirmative votes.

Discussion:

Rebudget Capital Improvement Projects: A number of items related to capital improvement projects that were not spent in FY2018 will be rebudgeted to FY2019. Because the construction season overlaps the end of the fiscal year, the timing of payments in relation to the end of the year is difficult to predict and it is often necessary to rebudget funds. In addition, timing of projects may vary from the original plan.

Vehicle & Equipment Replacement Fund (VERF): During repair of a fire pumper truck, the mechanics identified some minor parts that also need to be replaced. The additional amount needed for this work is \$1,036. In addition, \$15,000 of unspent FY2018 funds budgeted for City welcome signs will be rebudgeted to FY2019.

University Ave Safety Improvements Agreement: On September 17, 2018, the Urbana City Council approved the University Avenue Improvements Agreement (Resolution 2018-09-041R). A transfer of \$60,000 from the Pavement Maintenance project to the University Avenue Improvements project is needed to pay for black powder coating on the streetlight poles. This will result in less street and curb ramp work in the Dr. Ellis subdivision.

Rebudget Abandoned Property Project Grant: \$7,327 of funds budgeted for the grant were unspent in FY2018. The remaining funds would be used to pay expenses related to the grant in FY2019.

Fiscal Impact: With the exception of the \$1,036 in the VERF, these changes do not affect the fund balance, since they are either transfers between lines within the same fund or rebudgets of funds not spent in FY2018.

Alternatives:

1. Forward the Ordinance amending the FY2019 budget to City Council for approval on October 15, 2018.
2. Amend one or more of the items before forwarding to Council for approval.

Recommendation: Forward the budget amendment authorizing these adjustments to the FY2019 budget for approval.

ORDINANCE NO. 2018-10-065

AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE

(Budget Amendment #5 - Omnibus)

WHEREAS, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted by the Illinois Constitution of 1970; and

WHEREAS, the corporate authorities of the City heretofore did approve the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2018 and ending June 30, 2019; and

WHEREAS, the said corporate authorities find that revising the annual budget ordinance by deleting, adding to, changing, or creating sub-classes within object classes and object classes themselves is in the best interests of the residents of the City and is desirable for the welfare of the City’s government and affairs; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, the Budget Director may not may not make such revision under the authority so delegated to the Budget Director pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code Section 2-133.

NOW, THEREFORE, BE IT ORDAINED by the City Council and the Mayor, being the Corporate Authorities of the City of Urbana, Illinois, as follows:

Section 1.

The annual budget ordinance shall be and the same is hereby revised as set forth in the exhibit appended hereto and made a part hereof as if fully set forth herein.

Section 2.

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

PASSED BY THE CORPORATE AUTHORITIES this __ Day of _____, 20__.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

Charles A. Smyth, City Clerk

APPROVED BY THE MAYOR this __ Day of _____, 20__.

Diane Wolfe Marlin, Mayor

Budget Amendment 2018/19 - 05 - Exhibit A

		Current Budget	Revised Budget	Difference	Reason
<u>CAPITAL REPLACEMENT AND IMPROVEMENT FUND (200)</u>					
<u>Expenditures</u>					
20040470-51900	OTHER SUPPLIES	-	407	407	rebudget capital improvement projects
20040470-52105	PLANNING SERVICES	-	45,000	45,000	rebudget capital improvement projects
20040470-52105-40801	CITY FACILITY PLANNING - PLANNING SERVICES	-	75,000	75,000	rebudget capital improvement projects
20040470-52204-40101	SIDEWALK MAINT. - INFRASTRUCTURE MAINT	137,901	170,797	32,896	rebudget capital improvement projects
20040470-53200	BUILDING	-	1,904	1,904	rebudget capital improvement projects
20040470-53200-40800	CITY FACILITY IMPROV. - BUILDING	50,000	155,000	105,000	rebudget capital improvement projects
20040470-53301-40112	PAVEMENT MAINT. - HIGHWAY AND STREETS	380,301	320,301	(60,000)	transfer - university ave safety improv. agreement
20040470-53301-40121	UNIVERSITY AVE IMPROV. - HIGHWAY AND STREETS	150,000	210,000	60,000	transfer - university ave safety improv. agreement
<u>Total Expenditures</u>		<u>1,028,947</u>	<u>1,289,153</u>	<u>260,206</u>	
<u>Ending Fund Balance (estimated)</u>		<u>(11,060)</u>	<u>(11,060)</u>	<u>-</u>	
<u>STORM WATER UTILITY FUND (201)</u>					
<u>Expenditures</u>					
20140470-52204-40402	STORM SERVER CLEAN. & TELE. - INFRASTRUCTURE MAINT	-	81,187	81,187	rebudget capital improvement projects
20140470-52906	LANDSCAPING SERVICES	31,456	35,887	4,431	rebudget capital improvement projects
20140470-53303-40400	STORMWATER SEWER IMPROV. STORMWATER	203,180	292,455	89,275	rebudget capital improvement projects
<u>Total Expenditures</u>		<u>1,615,757</u>	<u>1,790,650</u>	<u>174,893</u>	
<u>Ending Fund Balance (estimated)</u>		<u>310,301</u>	<u>310,301</u>	<u>-</u>	
<u>SANITARY SEWER FUND (204)</u>					
<u>Expenditures</u>					
20440470-52999	OTHER CONTRACTUAL SERVICES	115,247	148,262	33,015	rebudget capital improvement projects
20440470-53304-40500	SANITARY SEWER IMPROV. - SANITARY SEWER	159,414	389,928	230,514	rebudget capital improvement projects
<u>Total Expenditures</u>		<u>1,436,268</u>	<u>1,699,797</u>	<u>263,529</u>	
<u>Ending Fund Balance (estimated)</u>		<u>607,782</u>	<u>607,782</u>	<u>-</u>	
<u>VEHICLE AND EQUIPMENT REPLACEMENT FUND (300)</u>					
<u>Expenditures</u>					
30060600-53440	OTHER EQUIPMENT	462,515	477,515	15,000	rebudget city welcome signs
30060600-53420	VEHICLES	106,869	107,905	1,036	additional fire truck repairs
<u>Total Expenditures</u>		<u>3,323,275</u>	<u>3,339,311</u>	<u>16,036</u>	
<u>Ending Fund Balance (estimated)</u>		<u>5,011,639</u>	<u>5,010,603</u>	<u>(1,036)</u>	
<u>COMMUNITY DEVELOPMENT SPECIAL FUND (330)</u>					
<u>Revenues</u>					
33050536-41140	CD - STATE GRANTS - HOUSING & CD	96,000	103,327	7,327	rebudget abandoned property project grant
<u>Total Revenues</u>		<u>714,796</u>	<u>722,123</u>	<u>7,327</u>	
<u>Expenditures</u>					
33050536-52800	CD - GRANTS MISC CONTRACTUAL SERVICES	77,800	85,127	7,327	rebudget abandoned property project grant
<u>Total Expenditures</u>		<u>435,933</u>	<u>443,260</u>	<u>7,327</u>	
<u>Ending Fund Balance (estimated)</u>		<u>95,920</u>	<u>95,920</u>	<u>-</u>	

Budget Amendment 2018/19 - 05 - Exhibit A

	<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>
<u>PARKING FUND (500)</u>				
<u>Expenditures</u>				
50040412-53200-40700 PARKING GARAGE REHAB. - BUILDING	-	162,851	162,851	rebudget capital improvement projects
<u>Total Expenditures</u>	<u>1,613,677</u>	<u>1,776,528</u>	<u>162,851</u>	
<u>Ending Fund Balance (estimated)</u>	<u>701,660</u>	<u>701,660</u>	<u>-</u>	
<u>EQUIPMENT SERVICES FUND (600)</u>				
<u>Expenditures</u>				
60040460-53410 MACHINERY	14,763	30,240	15,477	rebudget equipment purchases
<u>Total Expenditures</u>	<u>61,802</u>	<u>77,279</u>	<u>15,477</u>	
<u>Ending Fund Balance (estimated)</u>	<u>309,153</u>	<u>309,153</u>	<u>-</u>	