



MEMORANDUM

TO: Mayor Laurel Lunt Prussing and Members of the City Council
FROM: Brad Bennett, Assistant City Engineer
DATE: May 19, 2016
RE: Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 2016-2017 Budget

Action Requested

Approval of a resolution approving the CUSWDS budget for the 2016-2017 fiscal year.

Discussion

The Champaign-Urbana Solid Waste Disposal System was created in 1976 when both cities consolidated solid waste disposal operations by an intergovernmental agreement. CUSWDS is responsible for certain post closure monitoring activities at the closed Urbana Landfill Complex as required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform post closure activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and the Mayor of Urbana. Staff support is provided by the CUSWDS co-directors who are Champaign's Operations Manager and one of Urbana's Assistant City Engineers.

The Hoesman Agreement provides that the two cities annually approve the budget. The proposed budget was approved by the CUSWDS Chairpersons at the April 14, 2016 meeting. Expenditures for the proposed budget total \$46,987. Administrative costs amount to \$10,487. Operational expenses are budgeted in the amount of \$36,500. The budget for administrative costs reflects a reimbursement to the City of Urbana for 10% of the Urbana co-director's salary and benefits, and related minor office costs.

The difference in the assessments shown in the budget is because the amount (\$1,875) of the sampling and analysis expenses is attributable to that portion of the landfill owned solely by the City of Urbana, which is not part of the CUSWDS obligations.

Details of the proposed operational expenses are as follows:

Water sampling and analysis	\$12,500
Professional Services	\$12,000
Contractual Repairs/Services	\$10,000
Miscellaneous supplies	\$ 1,000
Leachate Disposal	\$ 1,000

Attached is a copy of Resolution #1617-01 that approves CUSWDS's budget.

Fiscal Impact

Per the CUSWDS Intergovernmental Agreement, the City of Urbana is financially responsible for \$19,776. The General Fund provides this revenue.

Recommendation

It is recommended that **A RESOLUTION APPROVING THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET (FY 2016-2017) be approved.**

Attachments:

- Resolution
- CUSWDS Resolution 1617-01
- CUSWDS 16-17 Budget

RESOLUTION NO. 2016-05-031R

**A RESOLUTION APPROVING THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL
SYSTEM ANNUAL BUDGET**

(FY 2016-2017)

WHEREAS, the Cities of Champaign and Urbana heretofore have entered into the Champaign - Urbana Solid Waste Disposal System Agreement ("Agreement") to engage jointly in the planning and development of facilities for disposal of solid waste generated in Champaign County; and

WHEREAS, the Agreement establishes an agency comprised of the Cities of Champaign and Urbana ("System"); and

WHEREAS, the Agreement provides that the System is managed by the Champaign - Urbana Solid Waste Disposal System Management Group ("Management Group"); and

WHEREAS, on behalf of the System, the Management Group annually prepares a budget for submission to the member cities for their approval; and

WHEREAS, the annual budget establishes the contributions of each member city and the total amount of funds to be used by the System under the Management Group's direction to pay the System's operating expenses; and

WHEREAS, in System Resolution No. 1617-01, the Management Group has adopted an annual budget for fiscal year 2016 - 2017 for the consideration and approval of the member cities; and

WHEREAS, the City Council finds that the best interests of the City are served by approving the Champaign - Urbana Solid Waste Disposal System annual budget for fiscal year 2016 - 2017.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Urbana, Champaign County, Illinois, as follows:

The Champaign-Urbana Solid Waste Disposal System annual budget for fiscal year 2016 - 2017, in substantially the form of the copy of said budget attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

PASSED BY THE CITY COUNCIL this ____ day of _____, _____.

Phyllis D. Clark, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, _____.

Laurel Lunt Prussing, Mayor

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 1617-01

A Resolution Approving the Annual Budget for the 2016-17 Fiscal Year


BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:


Section 1. That the Annual Budget for the 2016-17 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: April 14, 2016

APPROVED:


Laurel Lunt Prussing
CUSWDS Co-Chairperson


Dorothy David
CUSWDS Co-Chairperson

2016-17

Annual Budget

Budget Summary

Budget Item	2014-15 Actual	2015-16 Proposed Budget	2016-17 Proposed Budget
Beginning Fund Balance	\$ 116,015	\$ 73,057	\$ 76,132
Revenues:			
Interest	\$ 97	\$ 200	\$ 203
City of Urbana	\$ 21,070	\$ 21,070	\$ 19,776
City of Champaign	\$ 19,195	\$ 19,195	\$ 18,027
University of Illinois	\$ 9,597	\$ 9,597	\$ 8,982
Total Revenues	\$ 49,959	\$ 50,062	\$ 46,987
Total Expenditures	\$ 92,918	\$ 46,987	\$ 46,987
Revenues (under) Expenses	\$ (42,959)	\$ 3,075	\$ 0
Ending Fund Balance	\$ 73,057	\$ 76,132	\$ 76,132

Budget Detail

Budget Item	2014-15 Actual	2015-16 Proposed Budget	2016-17 Proposed Budget
Administration:			
Manager (.2 to .1)	\$ 7,532	\$ 7,532	\$ 7,532
Employee Insurance	\$ 731	\$ 731	\$ 731
IMRF/Social Security	\$ 1,507	\$ 1,507	\$ 1,507
Workers Compensation	\$ 79	\$ 79	\$ 79
City Insurance	\$ 360	\$ 360	\$ 360
Telephone	\$ 158	\$ 158	\$ 158
Postage/Copying	\$ 120	\$ 120	\$ 120
Bank Fees/ads			
Subtotal	\$ 10,487	\$ 10,487	\$ 10,487
Operations:			
Water Sampling/Analysis	\$ 10,682	\$ 12,500	\$ 12,500
Professional Services	\$ 10,650	\$ 12,000	\$ 12,000
Contractual	\$ 60,365	\$ 10,000	\$ 10,000
Leachate Disposal	\$ 152	\$ 1,000	\$ 1,000
Misc. Supplies/Materials	\$ 582	\$ 1,000	\$ 1,000
Subtotal	\$ 82,431	\$ 36,500	\$ 36,500
Grand Total	\$ 92,918	\$ 46,987	\$ 46,987