



MEMORANDUM

TO: Mayor Laurel Lunt Prussing and Members of the City Council
FROM: William R. Gray, P.E.
DATE: September 4, 2014
RE: Windsor Road Construction Observation Budget Ordinance (Staff Overtime)

Introduction

Construction for the rebuilding of Windsor Road between Race Street and Philo Road began the week of August 18th. The contractor, Stark Excavating, Inc., submitted their construction schedule and will be working ten hour days, including Saturdays, in an effort to complete the reconstruction of the two north side travel lanes this calendar year. Full time construction observation is required for a project of this magnitude to fulfill federal funding requirements. City engineering staff are the construction observers for this project. In order to properly compensate them, overtime pay will be required. Overtime funds for this project are not provided in the FY 2014/15 Budget. The amount of overtime funds required for this project is estimated to be \$25 000.

Fiscal Impact

Attached please find a budget ordinance that will provide for paying engineering staff's (non-exempt) wages for the construction observation for this project in the amount of \$25,000. The funding for staff overtime will come from the Windsor Road bond proceeds (\$2,800,000), which is an eligible expense. Construction observation expenses are not eligible for federal funding.

Recommendation

It is recommended that an Ordinance Revising the Annual Budget Ordinance FY 2014-15 (Windsor Road Construction Observation Overtime) be approved.

ORDINANCE 2014-09-089

AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE

FY 2014-15

(Windsor Road Construction Observation - Staff Overtime)

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, (the "Annual Budget Ordinance") has been duly adopted according to Sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND: Local Motor Fuel Tax

ADD EXPENSE: Reimb-City Gen Fund Personnel - \$25,000
D09-1-0000-0010

FUND: General Fund

ADD REVENUE: Trans D09 Windsor Rd Personnel - \$25,000
009-0-0415-0000

FUND: General Fund - Public Works - Engineering

ADD EXPENSE: Overtime - \$25,000
060-5-6100-1300

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this _____ day of _____, _____.

AYES:
NAYS:
ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, _____.

Laurel Lunt Prussing, Mayor