



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Bruce K. Walden, Chief Administrative Office

FROM: Elizabeth Tyler, AICP, City Planner/Director

DATE: June 7, 2006

SUBJECT: **Supportive Housing Program – Homeless Families in Transition
Subrecipient Agreements for FY 2006-2007**

Description

Included on the agenda for June 12, 2006 meeting of the Committee of the Whole are three Supportive Housing Program - Homeless Families in Transition (SHP-HFIT) Subrecipient Agreements for FY2006-2007. Staff is requesting that the Committee of the Whole review and provide a recommendation to the Urbana City Council regarding the subrecipient agreements.

Issues

The issue is if the Committee of the Whole should forward SHP – HFIT Subrecipient agreements with the Salvation Army, Center for Women in Transition and A Woman's Fund to the Urbana City Council with a recommendation for approval.

Background

On June 9, 2005, the City of Urbana (City) submitted a response to a March 21, 2005 Notice of Funding Availability (NOFA) application, via the Urbana-Champaign Continuum of Care, to the U.S. Dept. of Housing and Urban Development (HUD) requesting Supportive Housing Program funds. The funding was requested to continue transitional housing programs sponsored by three private non-profit organizations, A Woman's Place (AWP), The Center for Women in Transition (CWIT), and Salvation Army Services, Inc. (SAS).

On February 27, 2006, the City received notification from HUD that its application for Supportive Housing Program funds had been approved. On May 5, 2006, the City executed a Supportive Housing Program Grant Agreement with HUD to govern expenditure of Supportive Housing Program renewal funds by the City and the participating organizations. The HUD grant agreement requires that the City execute subrecipient agreements with each of the agencies that will receive funding through this grant.

On May 23, 2006, the Community Development Commission reviewed the Agreements and made a recommendation that the Agreements be forwarded to City Council for approval.

Options

The Committee of the Whole can pursue the following options:

1. Recommend that the Agreements be forwarded to City Council for approval.
2. Recommend that Agreements, with amendments, be forwarded to City Council for approval.
3. Recommend that the Agreements not be forwarded to City Council for approval.

Fiscal Impacts

There would be no fiscal impact to the city budget. The funds for this program were budgeted in Fiscal Year 2005-2006. If the agreements are not forwarded to City Council in the near future it will likely impact the timely expenditure of SHP funds to the participating organizations.

Recommendations

Staff recommends that the Committee of the Whole approve the grant agreements as written and forward a favorable recommendation to the Urbana City Council.

Memorandum Prepared By:

Kelly Hartford
Grants Coordinator
Grants Management Division

Attachments:

Supportive Housing Program Subrecipient Agreement between The City of Urbana and A Woman's Place.

Supportive Housing Program Subrecipient Agreement between the City of Urbana and Center for Women in Transition.

Supportive Housing Program Subrecipient Agreement between the City of Urbana and Center for Women in Transition.

An Ordinance Approving a Supportive Housing Program Subrecipient Agreement With A Woman's Place.

An Ordinance Approving a Supportive Housing Program Subrecipient Agreement With Center for Women in Transition.

An Ordinance Approving a Supportive Housing Program Subrecipient Agreement With Salvation Army Services.