



MEMORANDUM

TO: Bruce K. Walden, Chief Administrative Officer
FROM: William R. Gray, P.E., Public Works Director
Barbara H. Stiehl, Assistant to the Director
DATE: January 5, 2006
RE: Historic East Urbana Neighborhood Association
Entryway Sign Request

INTRODUCTION

The Historic East Urbana Neighborhood Association (HEUNA) has requested entryway signage for its area. The HEUNA area request is bound by Vine Street, Washington Street, Glover Avenue and Washington Street. The members of HEUNA selected a design for entryway signage to be placed at six locations with the HEUNA area. (See attached sign design and location map.) Per policy, it is the City Council's prerogative to approve the entryway sign design as presented.

As per the Entryway Sign policy, HEUNA was to notify residents and property owners within the HEUNA area of its request for the entryway signs. HEUNA used several methods to notify those in the east Urbana area, such as sending a notice to those on the HEUNA e-mail list, setting up an information booth at the Neighborhood Nights event in Victory Park, and discussing the request at their HEUNA neighborhood picnic.

The material costs, which include the entryway signs, the sign posts and one replacement sign due to vandalism or theft, are \$945.00.

FISCAL IMPACT

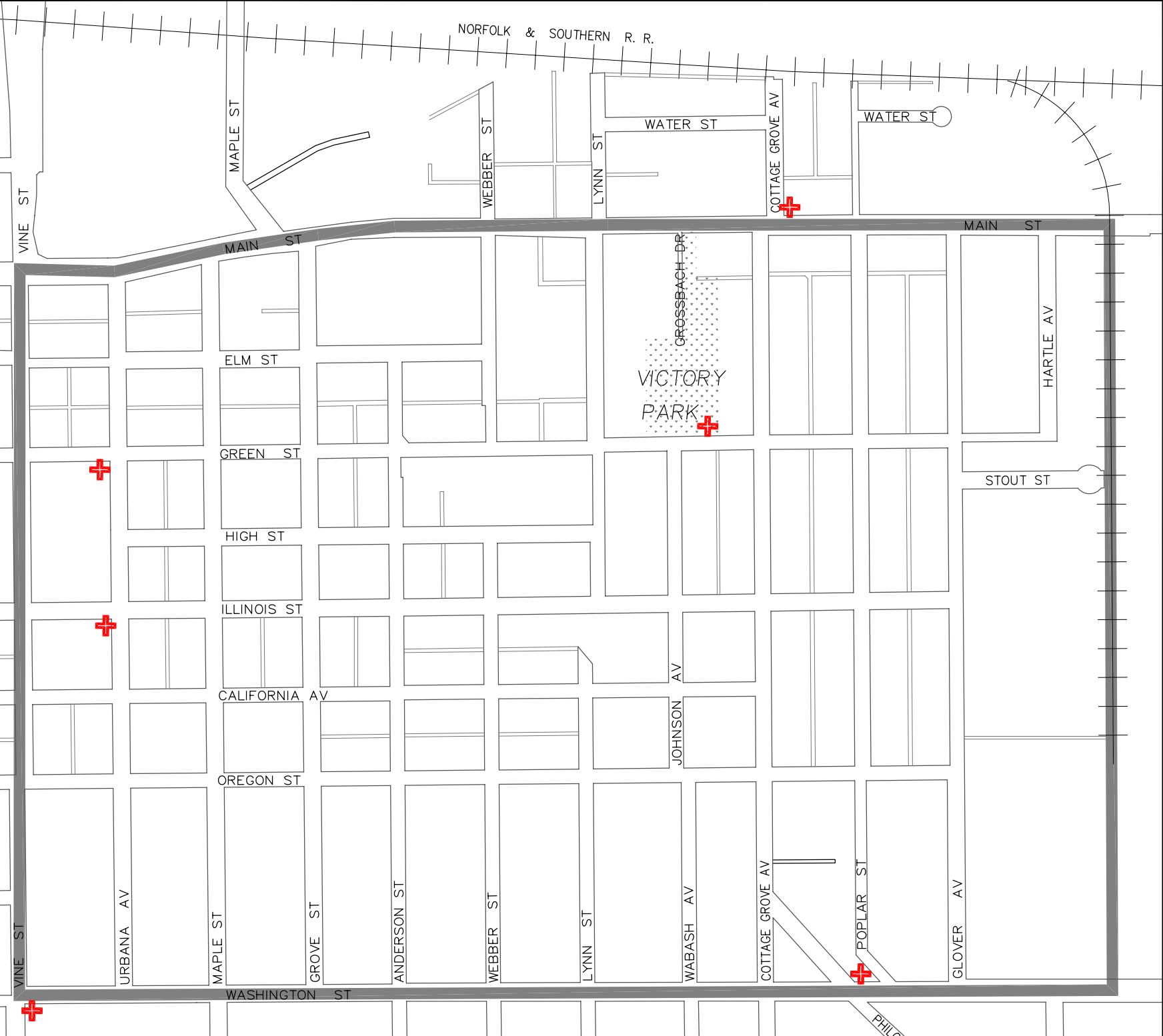
Part of the funding for the signs will come from grant money awarded to HEUNA as part of the Neighborhood Organization Grant (NOG); the remainder of the funding will be provided by private contributions. The labor and equipment necessary to install these signs will be absorbed by the Public Works Department. The purchase of these signs will require a budget amendment to allocate the money paid to the City by HEUNA toward the purchase of the entryway signs.

RECOMMENDATION

It is recommended that the City Council approve the vote of requests for an Entryway Sign, as presented, by motion and voice vote and to approve An Ordinance Revising the Annual Budget Ordinance (Historic East Urbana Neighborhood Association (HEUNA) Signs).

Attachments: Ordinance
Sign Design
Map of Entryway Sign Locations

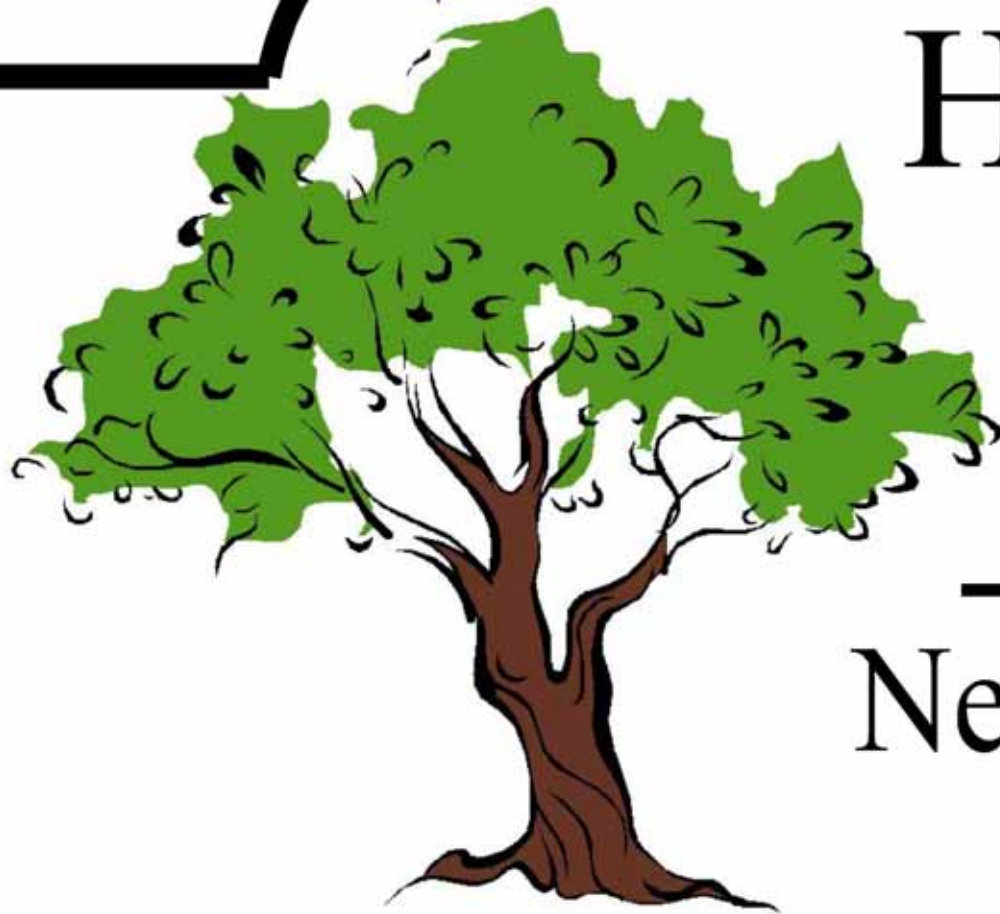
HISTORIC EAST URBANA NEIGHBORHOOD ASSOCIATION



 Neighborhood Boundary

 H.E.U.N.A. Sign Locations

NORTH



Historic
East
Urbana

Neighbor to
Neighbor