



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Bruce Walden, Chief Administrative Officer
FROM: Bill Gray, Public Works Director
Rod Fletcher, Environmental Manager
DATE: July 22, 2003
RE: Budget Amendment #2 – Landfill/Saline Remediation

Action Requested

Approval of the attached Ordinance amending the annual budget.

Background

Work activities are continuing to address certain violations of the Urbana landfill along the Butzow drainage Ditch and also along the Saline drainage ditch. The City has undertaken a solicitation process to engage the services of an environmental engineering consulting firm. Proposals were received from nine consultants and a review committee consisting of City and University of Illinois staff performed a qualification based review and selected the firm GeoSyntec Consultants from Chicago.

A scope of work, that includes site investigation field work/data analysis, preparation of site investigation report, development of remediation options and preparation of pre-final remediation plan bid documents, has been negotiated for a cost of \$98,700. The site investigation report is expected by October 1 with a recommended remediation plan expected by the end of this year.

This work together with water quality sampling/analysis, other consultant work, remaining tree clearing work, mapping, seep containment supplies and contingency monies estimated to be incurred for the current fiscal year total \$161,700 (see attached calculation sheet). This amount together with the remaining balance from the initial budget amendment approved for this project, leaves a balance of \$78,560. This is the amount requested in the second budget amendment ordinance attached.

Approval of this budget amendment will serve as authorization for the City to enter into a service agreement with GeoSyntec Consultants.

Financial Impact

The General Reserve is funding this request. This budget amendment does not include construction costs for a storm culvert to be constructed in the Butzow Ditch or any final remediation work. A subsequent funding request will be submitted at a later date for that work.

It should be noted that the total estimated costs to be incurred through this fiscal year, exclusive of work mentioned in the preceding paragraph, are estimated to be \$228,560. Contributions from the University (20% of costs) would be approximately \$46,000, leaving \$183,000 to be funded by the City.

Recommendations

It is recommended the attached ordinance be adopted.

7/16/2003

Urbana Landfill Remediation
2nd Budget amendment
calculation sheet
Est. expenses for FY 0304

GeoSyntec Consultant	\$100,000
Water sampling/analysis	\$7,200
Schneider Geoscience Consultant	\$7,000
Rice Tree Service	\$25,000
Mapping	\$5,000
Containment Supplies	\$2,500
Contingency/misc.	\$15,000
TOTAL	\$161,700

Prior Budget amendment	\$150,000
Expenses thru June 30	\$60,200
Acc. Payable	\$6,660
L09 remaining balance 6-30-03	\$83,140

Est. expenses FY0304	\$161,700
L09 Balance	\$83,140
2nd budget amount needed	\$78,560

Expenses:	
Est. amount thru FY 0304	\$228,560
Revenue:	
U of I Payment at 20%	\$45,712
Net balance (Urbana)	\$182,848

Note: This amount does not include Butzow ditch culvert or remediation construction work.

Approved:

University of Illinois
John Dempsey, Executive Director
Facilities and Services

**AN ORDINANCE
REVISING THE ANNUAL BUDGET ORDINANCE
(Landfill Remediation)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2003, and ending June 30, 2004, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget Ordinance be and the same is hereby revised to provide as follows:

FUND:	General Reserve Fund
AMOUNT:	\$78,560
ADD EXPENSE:	Landfill Remediation
REDUCE :	Fund Balance

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this _____ day of _____, _____.

AYES:

NAYS:

ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, _____.

Tod Satterthwaite, Mayor