

M E M O R A N D U M

TO: Mayor Satterthwaite and City Council Members

FROM: City Comptroller

RE: List of Encumbered Budget Items

DATE: December 6, 2001

Each year, there are a number of line items and projects that have been previously approved by the Council, but for timing and other reasons, the monies are not able to be spent by June 30. We carry these line items over (encumber them) and rebudget them in the current year's budget. For your information, following is a listing of the line items unspent and carried over from last year.

CITY OF URBANA
 ENCUMBERED LINE ITEMS CARRIED OVER AND ADDED

CAPITAL IMPR. AND REPL. FUND:	
BONEYARD BRIDGES MAINT.	63,044
SIGNAL MAINTENANCE	3,824
GREENSCAPES ENDOWMENT	7,099
MISC. APPRAISALS	5,090
BONEYARD CONSULTANT ENC.	82,791
PW STORAGE BLDG.	3,676
CITY BLDG. HVAC	78,162
RPC SEWER DEV. PROGRAM	25,563
MISC. STORM SEWERS	85,986
GIS PROF. SERVICES	17,577
TREE PLANTING PROGRAM	60
CD HOME TRANSFER	66,166
CONT. TREE TRIMMING	945
PAVEMENT PATCHING	46,966
SERIES LIGHT REPL.	84,356
CAMPUS AREA TRANS. STUDY	18,540
BOUDREAU AREA STORM SEWER	20,129
FLEXNGATE ROAD IMPR.	1,923
GOODWIN BIKEPATH	30,000
KINCH/FLA. IMPR.	119,353
BOUDREAU AREA ST. IMPR.	50,000
N. LINCOLN AVE. IMPR.	167,447
CUNN./ANTHONY DR. IMPR.	163,349
MICH./RACE/VINE IMPR.	50,000
S. RACE ST. BRIDGE	50,000
GLOVER AVE. STORM	125,000
LIERMAN AVE. BIKEPATH	169,000
MISC. TRAFFIC SIGNALS	20,000
FLA. AVE. DRAINAGE IMPR.	45,000
PROP. ACQ. FRASCA IMPR.	350,072

	1,951,118
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I.M.R.F. FUND:	
IMRF DISBURSEMENTS	24,219
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MOTOR FUEL TAX FUND:	
ANNUAL MAINTENANCE	934,097
WINDSOR/PHILO WIDENING ENC.	75,000
LINCOLN/FLORIDA IMPR.	490,749
SIGNALS, UNIV/SMITH RD.	5,000
SIGNALS, LINCOLN/IL.	289,736
ST. LIGHTING REPL.	152,842
SIGNALS, RT 45/AIRPORT RD	12,721
HUFF/BUR./BOURDREAU IMPR.	420,000

	2,380,145
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EQUIPMENT SERVICES FUND:	
AIR COMPRESSOR	12,060
ANALYZER UPGRADE	840
FUEL INJECTOR CLEANER	1,010
2 TON HYDRAULIC JACKS	380
CHARGING SYSTEM ANALYZER	7,280
LARGE TRUCK ANALYZER	7,500

	29,070
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CITY OF URBANA
ENCUMBERED LINE ITEMS CARRIED OVER AND ADDED

LANDSCAPE RECYCLING CENTER FUND:

PORTABLE WASHER	2,409
LOG SPLITTER	8,420
CHAIN SAW	1,220
SKID STEER LOADER	39,330
TIME CLOCK	1,070

	52,449
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VEHICLE AND EQUIPMENT REPLACEMENT FUND:

MAJOR EQUIPMENT:

UPGRADE 4 SQUAD HOLDOVERS	12,226
TARPS, DUMP TRUCKS	5,256
MINI BOOM TRUCK	47,970
PICKUP EQ. ENC.	1,373
SNOW PICKUP EQ.	2,181
REHABILITATIONS	2,430
ARBOR LOADER ATTACHMENTS	14,170
STUMP GRINDER	23,160
LARGE BOOM TRUCK	130,150
SMALL LOADER TRAILER	6,240

	245,156
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POLICE EQUIPMENT:

DUI FIELD KITS (FINES)	2,828
POLICE PORTABLE RADIOS	24,436
M.D.C.'S, GRANT	24,145
METRO SQUAD EQ.	1,713
EQ./TRAINING, INITIAL ISSUE	37,192
SQUAD VIDEO CAMERAS	25,994
REGULAR VESTS	1,766
GRANT EQ., 3 LINES	5,822
POLICE SHIELDS	2,095
RADAR UNITS	14,120
BINOCULARS	1,880
K9 DOG. REPL. & TRAINING	18,390
MUGSHOT HW & SW	5,000

	165,381
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FIRE EQUIPMENT:

NEW FF INITIAL TRAINING/ISSUE	2,883
TECH. RESCUE TRAILER	2,845
HOSE/NOZZLE REPLACEMENT	2,566
ISO REG. EQ.	3,596
PORTABLE RADIO SYSTEM	17,096

	28,986
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OTHER DEPT. EQUIPMENT:

FORMS DESIGN SOFTWARE	11,915
GENERAL OFFICE EQ.	4,818
MICROFICHE READER/PRINTER	5,080
CITY TEL. SYSTEM UPGRADE	25,000
FINANCE CASH REGISTER	5,740
MICROFICHE READER/FINANCE	530
HANDHELD TICKET WRITERS 1/3	20,700

	73,783
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PUBLIC WORKS EQUIPMENT:

CITY OF URBANA
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PORTABLE RADIOS	2,383
PORTA PLANE	386
4" TRASH PUMP	4,985
SHORING EQ.	2,754
BRICK SAW	2,185
Z.T.R. MOWER	4,590
POWER EDGER	2,062
CIVIC CENTER SLIDE PROJ.	594
CIVIC CENTER COLOR MONITOR	475
CIVIC CENTER V.C.R.	534
CHAINSAW STIHL 019	280
TEXTRONIX SCOPE	2,070
PIPE PUSHER	17,210
CONCRETE VIBRATOR	830
RIDING PAINT MACHINE	5,670
3M SIGN APPLICATOR	8,670
7 1/4 CIRCULAR SAW	270
WATER WAGON	2,940
CABLE FAULT FINDER	1,318
WALL FORMS	6,500
SNOW BLOWER	1,704
SMALL ROTO TILLER	590
MICROWAVE OVEN	180
GARAGE TIME CLOCK	3,530
PW FAX MACHINE	480
ECHO 8000 CHAINSAW	1,030
CHAINSAW STIHL 020	241
MANHOLE VENT	1,475
POWER SCREEDS	4,553
3/4" DRILL PRESS	1,553
1600 WATT GENERATOR	992
GENERATOR/WELDER	2,730
ROCK DRILL	3,327
GAS MONITORS	1,683
HAND VACUUM	149
LARGE VACUUM	1,425
SMALL VACUUM	450
WET/DRY VACUUM	311
SAWZALL	350
3/8" HAMMER DRILL	350
1/2" REV. DRILL	393
3/8" REV. DRILL	254
POWER MITRE BOX	476
CONCRETE CORING BIT ENC.	420
LARGE DOCUMENT COPIER	12,720
MICROFICHE READER	500
MICROFICHE READER	3,623
DROP CONE D.C.P.	672
CIVIC CENTER AIRWALLS	30,222

143,089

PEG EQUIPMENT:

SCAN CONVERSION SYSTEM	3,000
EM. EQUIPMENT REHAB.	3,000
DIGITAL EDITING S/W	2,000

	8,000
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FEMA PROJECT IMPACT GRANT FUND:

SCHOOL HAZARD MITIGATION	2,631
EJECTOR SEWERS	24,714
RAIN & STREAM GAUGES	41,145

CITY OF URBANA
ENCUMBERED LINE ITEMS CARRIED OVER AND ADDED

FLA. AVE. STORMS	33,750
ST. JOE DRAINAGE DISTRICT	1,419
STORM SHELTER DEMO.	8,217
UNDERGROUND EL. REBATES	40,000
MENTORING PROGRAM COSTS	2,020
MITIGATION PLAN DEV.	7,750
G.I.S. PROJECT	4,055
POSTAGE/PRINTING	4,488
PROJECT PROMOTION	2,055
TRAVEL & CONF.	2,680

	174,924
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SMALL BUSINESS LOAN FUND:	
TRANSFER, C.D.B.G.	57,316
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SHELTER PLUS FUND:	
RENT ASSISTANCE ENC.	55,570
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CARLE NEIGHBORHOOD FUND:	
NEIGHBORHOOD PROJECTS ENC.	17,160
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ECONOMIC DEVELOPMENT FUND:	
OPTIONS, TITLES, ENG.	3,057
BIG GROVE COSTS	7,263
HOME SHOW MARKETING	4,438
DOWNTOWN ALLIANCE COSTS	6,343
LOAN TIF 3, GOODWIN	120,000
RETAIL DEV. PROGRAMS	22,184
METRO ZONE INCENTIVES	50,000
RESEARCH PARK INCENTIVES	300,000

	513,285
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DOWNTOWN LOAN SUBSIDY FUND:	
DOWNTOWN LOAN SUBSIDIES	23,318
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1997 HOME FUND:	
T.B.R.A.	35,509
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1998 HOME CONSORTIUM GRANT FUND:	
ACQUISITIONS/RESALES	84,134
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1999 HOME CONSORTIUM GRANT FUND:	
VARIOUS PROGRAMS	490,982
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HOME FUND, 99-00:	
VARIOUS PROGRAMS	339,414
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HOME FUND, 00-01:	
VARIOUS	960,845
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CITY OF URBANA
ENCUMBERED LINE ITEMS CARRIED OVER AND ADDED

HOME SUPPORTIVE FUND, 00-01:
VARIOUS PROGRAMS 51,050
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COMMUNITY DEV. BLOCK GRANT FUND:
VARIOUS PROGRAMS 37,255
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TAX STABILIZATION FUND:
LOAN TIF3, HARVEY IMPR. 120,000
LOAN TIFE, GOODWIN BIKEPATH 80,000
CITYWIDE NEWSLETTER 6,000

206,000
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INSURANCE RESERVE FUND:
TRANSFER, GEN. TIF GRANT 164,998
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STORM DAMAGE FUND:
SIREN MAINT. COSTS 10,113
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LIBRARY BUILDING FUND:
LIBRARY DESIGN/CONSULTANT EN 14,017
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ANNEXATIONS/DEV. REBATES FUND:
ANNEXATION PAYMENTS 51,623
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SAN. SEWER CONSTRUCTION FUND:
MISC. SANITARY SEWER 107,776
INFLOW/INFILT. REMEDIATION 265,298
SEWER DATABASE S/W ENC. 37,595
KINCH, FLA. TO VERMONT 40,000
N. CUNNINGHAM SEWER 6,033

456,702
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M.V.P.S. SYSTEM FUND:
MISCELLANEOUS 14,284
LOT IMPROVEMENTS 8,572
LIBRARY LOT IMPR. 5,000
STRATFORD LOT IMPR. 14,473
COURTHOUSE PARKING/ART IN PA 96,012
GARAGE IMPR., 40,054
LANDSCAPE MAT'L 3,875
METER REFINISHING 3,271
APPURTENANCES 9,474
LANDSCAPE MAT'L 1,829
CASH REGISTER 8,570

191,130
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WORKER'S COMPENSATION SELF-INSURED FUND:
BENEFIT CLAIMS 2,788,142
EMPL. SAFETY BONUS ENC. 23,651
EMPLOYEE TRAINING 1,000
HEPATITIS SHOTS 2,090
SAFETY BONUS, IMRF EXPENSE 4,457

2,819,340

CITY OF URBANA
ENCUMBERED LINE ITEMS CARRIED OVER AND ADDED

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T.I.F. DISTRICT ONE FUND:

MARKETING/DUES	8,558
MARKETING/DUES ENC.	13,606
DOWNTOWN CONSULTANT	4,129
DOWNTOWN EXPANSION	17,728
DOWNTOWN LIGHTING	100,000
BROADWAY AVE. STREETScape	229,823
BROADWAY AVE. LIGHTING	130,000
RACE ST. STREETScape	200,000
TRANSFER DOWNTOWN LOANS	2,989
TRANSFER, TIF 2 FUND	1,221,375

	1,928,208

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T.I.F. DISTRICT TWO FUND:

MARKETING/DUES	38,555
ELITE DINER RELOCATION	30,000
COSTS, DEV. PROJECT	276,580
BONEYARD IMPR. ENC.	178,500
STRATFORD PROP. IMPR.	102,790
TRANSFER DOWNTOWN LOANS	10,329
LOT 25 EXPANSION	67,751
SPRINGFIELD AVE. IMPR.	6,866
MAIN/VINE IMPR.	10,000

	721,371

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T.I.F. DISTRICT THREE FUND:

MARKETING/DUES	40,354
APPRAISALS	3,268
LEGAL/ENGINEERING	3,537
GOODWIN AVE. BIKEPATH	80,000

	127,159

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GENERAL FUND, SPECIAL TRANSFERS:

MERIT PAY AWARDS	30,623
TRANSFER, UNEMPLOYMENT COM	59,435
TRANSFER, ANNEXATIONS ENC.	51,623

	141,681

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