

## MEMORANDUM

TO: Urbana City Council  
FROM: Mayor Diane Wolfe Marlin  
RE: Staff Appointment  
DATE: December 14, 2020

I am pleased to submit the following Staff Appointment for your approval.

- **Deputy Finance Director – effective January 11, 2021**

**Shaennon Clark**

With turnover in the HR & Finance Department, we saw an opportunity to create a Deputy Finance Director position to better support our financial operations and provide a logical succession plan for the HR & Finance Director position. The Deputy Finance Director will manage daily financial operations, customer service, and parking enforcement. Following two rounds of interviews with a number of qualified applicants, we determined that Shaennon Clark was the best fit for this position.

The City of Urbana is fortunate to attract someone of Shaennon's caliber. She is a CPA with more than 25 years of experience including accounting, budgeting, and financial analysis. She has experience in local government and with a non-profit organization, as well as extensive private sector experience. In her interview, she demonstrated thoughtfulness, integrity, excellent communication skills, and a commitment to supporting diversity in the City organization.

Shaennon grew up in the area and graduated from the University of Illinois. After spending some time working outside the state, she returned to the community, where she lives with her family.