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City Clerk

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October 24, 2019

TO: City Council & Mayor
RE: Additional Changes to City Code governing Council meetings

Council Members and Mayor Marlin:

This past September, the City Clerk's office recommended and council passed several small changes to City Code, Chapter 2.

However, the ordering in the changes made in Section 2-27 Rules for Deliberation didn't quite reflect council practice where the order of Public Input and Presentations can be meeting and topic dependent. Council rules allow you to reorder the agenda per motion but to reflect actual practice and provide flexibility, I suggest a combination section of "Presentations and Public Input" so that ordering can be meeting specific without need for additional motions.

We also include, as practiced, a "Call to Order and Roll Call", to the agenda.

If you have any questions or concerns, please email or call me.

-Charlie



ORDINANCE NO. 2019-10-061

AN ORDINANCE AMENDING URBANA CITY CODE CHAPTER 2, SECTION 2-27

(Rules for Deliberations/2019)

WHEREAS, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the City Council heretofore has enacted Urbana City Code Section 2-27 to adopt rules for the deliberations of the City Council; and

WHEREAS, the City Council, after due consideration, finds that amending Section 2-27 as herein provided is in the best interests of the City and is desirable for the welfare of the City’s government and affairs.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Urbana, Illinois, as follows:

Section 1.

Urbana City Code Chapter 2, “Administration,” Article II, “Elected Officials,” Division 2, “City Council,” Section 2-27, “Rules for deliberations,” is hereby amended with the underlined text indicating new language and the strikethrough text indicating deletions as follows:

Sec. 2-27. - Rules for deliberations.

The following rules for the government of the deliberations of the city council are hereby adopted:

- (1) The city council shall determine its own rules of proceeding, which rules must be adopted and approved by a two-thirds vote of all the members of the council, and no such rule may be repealed, annulled, amended, abridged, modified or suspended except by a two-thirds vote of all the members of the council. On all points of order not otherwise specifically provided for in such rules of proceeding, "Robert's Rules of Order," as may from time-to-time be revised, is adopted and made the law governing the deliberations of the city council.
- (2) The order of business of all regular meetings of the city council shall be as follows:

a. Call to order and roll call.

~~a.b.~~ Approval of minutes of the proceedings of regular and special meetings.

~~b.c.~~ Additions to agenda.

~~e.d. Presentations and public input.~~
~~Public input.~~

- e. Unfinished business.
 - f. Reports of standing committees.
 - 1. Consent agenda.
 - 2. Regular agenda.
 - g. Reports of special committees.
 - h. Reports of officers.
 - i. New business.
 - j. Adjournment
- (3) Whenever it shall become necessary for a number smaller than a majority of the city council to compel the attendance of absentee members in order to constitute a quorum to do business, a fine of two hundred dollars (\$200.00) may be imposed upon any such absentee member for failure to so attend.
- (4) At any meeting of the city council, upon the making of and second to a motion (whether phrased as a "motion to defer" or otherwise), the effect of which would be to postpone consideration of any agenda item to the next regular meeting of the council, which such agenda item is then before the city council for the first time by motion made and seconded, any such agenda item shall be automatically deferred for final action thereon to the next regular meeting of the city council, unless upon the making of and second to a subsequent motion, three-fourths ($\frac{3}{4}$) of those aldermen/alderwomen present vote to consider such deferred item at a special meeting to be called and held before the date of the next regular meeting.

Section 2.

Those sections, paragraphs, and provisions of the Urbana City Code that are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the Urbana City Code other than those expressly set forth as amended or repealed in this Ordinance. The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

Section 3.

This Ordinance shall not be construed to affect any suit or proceeding pending in any court, or any rights acquired, or a liability incurred, or any cause or causes of action acquired or existing prior to the effective date of this Ordinance; nor shall any right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 4.

This Ordinance shall be in full force and effect from and after its passage.

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a meeting of said Council.

PASSED BY THE CITY COUNCIL this date day of Month, Year.

AYES:

NAYS:

ABSTENTIONS:

Charles A. Smyth, City Clerk

APPROVED BY THE MAYOR this date day of Month, Year.

Diane Wolfe Marlin, Mayor