

Memo

To: Mayor and City Council Members

From: Sylvia Morgan, Chief of Police

Date: June 15, 2017

Re: CU Fresh Start MOU

The City of Champaign has applied for a grant from the Illinois Criminal Justice Information Authority in order to assist in funding the CU Fresh Start Initiative. In order to fulfill all of the requirements of the grant the Urbana Police Department is being asked to enter into this Memorandum of Understanding in order to spell out what is being required from the police agencies involved.

RESOLUTION NO. 2017-06-040R

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING

(Memorandum of Understanding to Participate in the ICJIA Partnerships and Strategies to Reduce Violent Crime Program JAG-Grant Number 414503)

WHEREAS, the City of Urbana, Illinois (the “City”) is a municipal corporation and a home-rule unit of local government pursuant to Article VII, Section of the Illinois Constitution of 1970; and

WHEREAS, Urbana has the power and authority pursuant to the Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) to enter into and execute agreements with other units of government; and

WHEREAS, the City of Urbana, the City of Champaign, Champaign County, and the Board of Trustees of the University of Illinois, acting through their respective law enforcement agencies including the Urbana Police Department, Champaign Police Department, Champaign County Sheriff's Office, Champaign County State's Attorney office, Champaign County Probation and Court Services office, Champaign County Juvenile Detention Center office, Champaign County Parole Office, as well as the Champaign-Urbana Public Health District, U.S. Attorney's Office, and community and faith based organizations, community members recognize the need to reduce group related violent crime and gun violence through improving trust and building working relationships within the general Champaign County community through inter-governmental collaboration; and

WHEREAS, the aforesaid agencies and community organizations intend to establish a multi-disciplinary team to address group crime and gun violence and to retain the services of a project specialist to coordinate and oversee research, partnerships, develop problem-solving techniques; and

WHEREAS, the aforesaid partnership will be funded by an award of federal JAG Grant No. 414503.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Urbana, Champaign County, Illinois, as follows:

Section 1.

The City's entering into a partnership as contemplated and as described in the attached Memorandum of Understanding to Participate in the ICJIA Partnerships and Strategies to Reduce

Violent Crime Program, which shall be funded pursuant to JAG-Grant Number 414503 shall be and hereby is authorized and approve in substantially the form and substance as appended hereto and made a part hereof.

Section 2.

The Mayor of the City of Urbana, Illinois, shall be and hereby is authorized to execute on behalf of the City of Urbana, Illinois and deliver to the City Clerk of the City of Urbana, Illinois, for attestation the said Memorandum of Understanding to Participate in the ICJIA Partnerships and Strategies to Reduce Violent Crime Program in substantially the form and substance appended hereto and made a part hereof.

PASSED BY THE CITY COUNCIL this ____ day of _____, _____.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

Charles A. Smyth, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**MEMORANDUM OF UNDERSTANDING TO PARTICIPATE IN THE ICJIA
PARTNERSHIPS AND STRATEGIES TO REDUCE VIOLENT CRIME
PROGRAM**

CU Fresh Start Focused Deterrence Initiative

JAG-Grant Number 414503

SECTION 1: OVERVIEW AND BACKGROUND

City of Champaign, Champaign County, local law enforcement agencies, and community and faith based organizations recognized the need to reduce group related violent crime through improving the trust and working relationships between communities and law enforcement as well as strengthening governmental collaboration.

To help reduce group related violent crime, City of Champaign, as well as the *Champaign Police Department, Urbana Police Department, Champaign County Sheriff's Office, the Board of Trustees of the University of Illinois on behalf of its Police Department, Champaign County State's Attorney, Champaign County Probation and Court Services, Champaign County Juvenile Detention Center, U.S. Attorney's Office, Champaign County Parole Office and community and faith based organizations, community members and Champaign-Urbana Public Health District*, will work together to develop and implement a procedural justice plan and a focused deterrence solution. The name chosen for the focused deterrence solution is "CU Fresh Start."

The plan establishes a multi-disciplinary team (MDT) through the Community Coalition as a foundation for organizing a community response to the community gun violence crisis, the hiring of a project specialist to coordinate and oversee research partnerships, and problem solving techniques.

SECTION 2: TERMS OF REFERENCE

The MDT will:

- a) Facilitate the development of a **focused deterrence solution** by developing strategic plans and processes aimed at reducing gun-related incidents and group-related violent crime;
- b) Facilitate the implementation of community surveys and an assessment of community-police relations;
- c) Facilitate enhancement (or building) of effective working relationships within the community among criminal justice agencies and social service agencies, faith-based organizations, victims and community members;
- d) Facilitate and enhance collaboration across criminal justice agencies (Champaign Police Department, Urbana Police Department, University of Illinois Police Department, Champaign County Sheriff's Office, Prosecution Services, Probation and Court Services, Juvenile Detention Center, Parole Office).
- e) Guide and facilitate implementation of the Problem-Oriented Policing SARA Model to help focus efforts and identify new strategies to reduce violent crime.
- f) Review research reports, surveys and crime data and provide guidance to research partners
- g) Collaborate with Research Partners to identify training needs and resources needed to implement the long-term focused deterrence solution including procedural justice training.

SECTION 3: PARTNERS

The scope of the MDT includes:

1. City of Champaign as the lead agency for grant management
2. Champaign Police Department,
3. Urbana Police Department,

4. The Board of Trustees of the University of Illinois,
5. Champaign County Sheriff's Office,
6. Champaign County Probation and Court Services,
7. Champaign County Parole Office,
8. U.S. Attorney's Office,
9. Champaign County State's Attorney,
10. The Prairie Center,
11. Champaign-Urbana Public Health District,
12. Champaign County NAACP,
13. Champaign-Urbana Area Project,
14. Community Coalition
15. East Central Illinois Youth for Christ
16. Pilgrim Missionary Baptist Church,
17. Bethel AME Church,
18. Urbana City Council,
19. Champaign City Council

The scope stated shall coincide with the grant period, (October 1, 2016 through September 30, 2017). These partners indicate their commitment to the initiative.

SECTION 4: ROLES, RESPONSIBILITIES, AND OBLIGATIONS

1. City of Champaign

The City of Champaign is designated by the MDT to serve as lead agency for implementation of the Grant Agreement. The City of Champaign will:

- a) Hire a full time Project Manager to
 - i. Facilitate collaboration across the MDT agencies
 - ii. Facilitate the cooperative development of an implementation plan
 - iii. Assist the MDT in carrying out its Terms of Reference (Section 2)
- b) Hire a research partner to assist the MDT and law enforcement agencies in conducting crime analysis, development of an implementation plan and implementation of the SARA Police Model;

- c) Hire a research partner to carry out community surveys. The objective of this survey is to: assess current community police relations; measure perceptions about the problem; as well as identify social services needed to reduce recidivism. The results of this survey will be used to strengthen current and develop new strategies to reduce violent recidivism, and strengthen police community relations.
- d) Assign a senior staff person to attend the monthly project management meetings but not less than 80% of all meetings.
- e) Coordinate monthly MDT meetings

2. Project Manager

The Project Manager will:

- a) Assist the MDT in carrying out its Terms of Reference (Section 2)
- b) Facilitate collaboration and information-sharing across the MDT agencies
- c) Facilitate the cooperative development of an implementation plan for the focused deterrence project
- d) Lead the process to hire a research partner to assist the MDT and law enforcement agencies in conducting crime analysis and development of an implementation plan.
- e) Lead the process to hire a research partner to carry out community surveys
- f) Report results of developed and implemented strategies to both ICJIA and MDT partners at monthly meetings
- g) Coordinate with Police Personnel, Crime Analysts and Research Partners to ensure implementation of the SARA Policing Model
- h) Assist Research Partners in having meetings with MDT partners, communities and in obtaining and analyzing crime data and the results of a surveys.

3. The Prairie Center

The Prairie Center will:

1. Assign a case manager to work with and assist offenders in identifying community resources to support better decision-making and reduce recidivism.

2. Assist research partner(s) to identify training needs and resources needed to implement the long-term focused deterrence solution including procedural justice training.
3. Complete the Violence Reduction Assessment Tool (VRAT) to identify the community's capacity to implement evidence-based strategic crime reduction;
4. Assist research partner(s) to carry out community surveys aimed at assessing current community police relations; measure perceptions about the problem;
5. Participate in meetings or focus group discussions with the research partner(s);
6. Assist research partner(s) to identify social services needed to reduce recidivism;
7. Assign a senior staff person to attend the monthly project management meetings but not less than 80% of all meetings;
8. Assist in the development of an implementation plan for the focused deterrence project;
9. Provide quarterly reports to the City of Champaign on the work of the Case Manager. These quarterly reports are due on the following dates:
 - April 10, 2017
 - July 10, 2017
 - October 10, 2017

4. Service Organizations, Community and Faith-Based Organizations

Service Organizations such as Champaign-Urbana Public Health District, Community Organizations such as the University of Illinois and Faith-based organizations, are full partners and contributors in all decision-making processes. Service Organizations, Community Organizations and Faith-based organizations will:

- a) Provide accessible meeting space for initiative meetings;
- b) Complete the Violence Reduction Assessment Tool (VRAT) to identify the community's capacity to implement evidence-based strategic crime reduction
- c) Assist research partner(s) to identify training needs and resources needed to implement the long-term focused deterrence solution including procedural justice training;

- d) Assist research partner(s) to carry out community surveys aimed at assessing current community police relations; measure perceptions about the problem;
- e) Participate in meetings or focus group discussions with the research partner(s);
- f) Assist research partner(s) to identify social services needed to reduce recidivism;
- g) Assign a senior staff person to attend the monthly project management meetings but not less than 80% of all meetings;
- h) Assist in the development of an implementation plan for the focused deterrence project;

5. Law Enforcement Agencies

Law enforcement agencies (*University of Illinois Police Department, Champaign Police Department, Urbana Police Department and the Champaign County Sheriff's Office*) will:

- a) Work with research partners to identify, define and monitor the scope of the problem.
- b) Conduct ongoing analysis of gun-related crime data;
- c) Provide monthly updates and statistics on gun-related incidents and the police response at MDT meetings;
- d) Work with research partners to implement the SARA police model;
- e) Maintain a database (or “watch list”) of individuals responsible for gun related crimes. This list of targets will be the epicenter of the focused deterrence project.
- f) Complete the Violence Reduction Assessment Tool (VRAT) to identify the community’s capacity to implement evidence-based strategic crime reduction
Assist research partners in analyzing crime data and the results of a surveys
- g) Assist research partner(s) to identify training needs and resources needed to implement the long-term focused deterrence solution, including procedural justice training.
- h) Assist research partner(s) to carry out community surveys aimed at assessing current community police relations; measure perceptions about the problem;
- i) Participate in meetings or focus group discussions with the research partner(s);

- j) Assist research partner(s) to identify social services needed to reduce recidivism;
- k) Assign a senior staff person to attend the monthly project management meetings of the MDT, but not less than 80% of all meetings.
- l) Assist in the development of an implementation plan for the focused deterrence project

6. Prosecution Services

The Prosecution Services (*U.S. Attorney's Office, Champaign County State's Attorney*), will:

- a) Work with research partners to identify and define the scope of the problem.
- b) Complete the Violence Reduction Assessment Tool (VRAT) to identify the community's capacity to implement evidence-based strategic crime reduction
- c) Assist research partner(s) to carry out community surveys aimed at assessing current community police relations; measure perceptions about the problem;
- d) Participate in meetings or focus group discussions with the research partner(s);
- e) Assist research partner(s) to identify social services needed to reduce recidivism;
- f) Assign a senior staff person to attend the monthly project management meetings, but not less than 80% of all meetings.
- g) Assist in the development of an implementation plan for the focused deterrence project

7. Community Supervision

Community Supervision (*Champaign County Probation and Court Services and Champaign County Parole Office*) will:

- a) Complete the Violence Reduction Assessment Tool (VRAT) to identify the community's capacity to implement evidence-based strategic crime reduction
- b) Work with research partners to identify and define the scope of the problem.

- c) Assist research partner(s) to carry out community surveys aimed at assessing current community police relations; measure perceptions about the problem;
- d) Participate in meetings or focus group discussions with the research partner(s);
- e) Assist research partner(s) to identify social services needed to reduce recidivism;
- f) Assign a senior staff person to attend the monthly project management meetings, but not less than 80% of all meetings.
- g) Assist in the development of an implementation plan for the focused deterrence project

Section 6: Updates to the MOU

Modifications to this MOU will take place after all agency heads of the MDT meet and have a consensus on proposed changes. It is the responsibility of City of Champaign to decide the best possible method of dissemination to all affected agencies. In the event that a proposed change significantly alters the capabilities of the MDT, a new signature page verifying the understanding of changes may be required.

Section 7: Termination and Withdrawal

Each partner to this MOU may withdraw its participation, by giving Notice in writing to the MDT, indicating its intention to withdraw and the effective date of such withdrawal. This Agreement shall be effective upon execution by the parties' duly authorized representatives as set forth below:

City of Champaign:

Dorothy Ann David
City Manager

Date

City of Urbana

Diane Wolfe Marlin
Mayor

Date

Champaign-Urbana Area Project

Patricia Avery
Director

Date

The Board of Trustees of the University of Illinois

Walter K. Knorr
Comptroller

Date

Champaign Police Department

Anthony Cobb
Chief of Police

Date

East Central Illinois Youth for Christ

Rev. Willie G. Comer
Executive Director

Date

Urbana Police Department

Sylvia Morgan
Chief of Police

Date

United States Attorney’s Office

Bryan Freres
U.S. Attorney, Central District of Illinois

Date

Champaign Probation & Court Services

Joe Gordon
Director

Date

Bethel AME Church

Rev. Larry Lewis
Pastor

Date

Champaign Parole Office

(Authorized Agency Agent)
(Authorized Agent Title)

Date

Pilgrim Missionary Baptist Church

Rev. Rickey Parks
Pastor

Date

Champaign-Urbana Public Health District

Julie Pryde
Public Health Administrator

Date

Prairie Center Health Systems

Gail Raney
Chief Executive Officer

Date

Champaign County State’s Attorney’s Office

Julia Rietz
State’s Attorney

Date

Champaign County Sheriff’s Office

Dan Walsh
Sheriff

Date