



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Economic Development Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor
FROM: Elizabeth H. Tyler, FAICP, Director, Community Development Services
DATE: August 1, 2016
SUBJECT: A Resolution Authorizing Entering Into and Execution of a LINK Up Illinois “Double Value Coupon Program” Grant Agreement

An Ordinance Revising the Annual Budget Ordinance for FY 2016-2017
(Market Grants)

Introduction

The purpose of the proposed resolution is to enter into and execute a LINK Up Illinois “Double Value Coupon Program” grant agreement for the current farmers market season. LINK Up Illinois is a program of Experimental Station, a Chicago-based nonprofit charitable organization. There is a separate ordinance also on this agenda revising the annual budget ordinance to reflect changes in both revenue and expenditures in order to receive funds in the amount of \$4,862. Experimental Station seeks to increase the affordability and accessibility of nutritious foods sold at Illinois farmers markets for low-income residents and to rebuild linkages between local agricultural producers and consumers. LINK UP Illinois is a program that helps achieve this goal by providing farmers markets across the state, including Urbana’s Market at the Square, with funding for Double Value Coupon incentive programs for LINK Card shoppers.

Background

Urbana’s Market at the Square began accepting LINK tokens in 2010. LINK is Illinois’s Supplemental Nutrition Assistance Program (SNAP), formerly known as food stamps. Since the 2010 farmers market season, Urbana’s Market at the Square has been awarded four grants by LINK UP Illinois in order to present SNAP Double Value programs for LINK shoppers. This is the second grant received during the current 2016 market season by LINK UP Illinois. The first grant was for SNAP Administrative Support which was received during FY15-16 in the amount of \$5,000 to be used over the 2016 and 2017 farmers market seasons.

LINK Up Illinois recently approved a second grant to Urbana’s Market at the Square to support the Double Value Coupon program. The grant will award Urbana’s Market at the Square with \$4,862 to be used to provide monetary incentive in the form of Double Value Coupons for purchase of LINK-approved locally grown or produced fruits and vegetables from vendors at Urbana’s Market at the Square.

Fiscal Impact

There is a separate ordinance also on this agenda revising the annual budget ordinance for FY16-17 for the LINK UP Illinois Grant and for other adjustments to the market revenue and expenditures as they relate to grant funding. These changes do not impact the fund balance in the Market Fund which, as of FY16-17, the budget is now shown as a largely self-sufficient fun within the Economic Development Fund of the City budget.

Options

1. Approve the attached resolution authorizing entering into and execution of a LINK Up Illinois “Double Value Coupon Program” grant agreement and the separate ordinance revising the annual budget ordinance for FY16-17 (LINK Up Illinois Grant).
2. Approve the attached resolution authorizing entering into and execution of a LINK Up Illinois “Double Value Coupon Program” grant agreement and the separate ordinance revising the annual budget ordinance for FY16-17 (LINK Up Illinois Grant) with changes.
3. Deny the attached resolution authorizing entering into and execution of a LINK Up Illinois “Double Value Coupon Program” grant agreement and the separate ordinance revising the annual budget ordinance for FY16-17 (LINK Up Illinois Grant).

Recommendation

Staff recommends that the City Council approve the attached resolution authorizing entering into and execution of a LINK Up Illinois “Double Value Coupon Program” grant agreement and the separate ordinance revising the annual budget ordinance for FY 16-17 (LINK Up Illinois Grant).

Prepared by:

Natalie Kenny Marquez, Marketing Coordinator/Director, Urbana’s Market at the Square

Attachment A: A Resolution Authorizing Entering Into and Execution of a LINK Up Illinois “Double Value Coupon Program” Grant Agreement and attached grant agreement.

Attachment B: An Ordinance Revising the Annual Budget Ordinance for FY 2016-2017 (Market Grants)

ORDINANCE NO. 2016-08-062

**AN ORDINANCE REVISING THE
ANNUAL BUDGET ORDINANCE FOR FY2016/17
(Market Grants)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2016, and ending June 30, 2017, (the “Annual Budget Ordinance”) has been duly adopted according to Sections 8-2-9.1 et seq. of the Illinois Municipal Code (the “Municipal Code”) and Division 2, entitled “Budget”, of Article VI, entitled “Finances and Purchases”, of Chapter 2, entitled “Administration”, of the Code of Ordinances, City of Urbana, Illinois (the “City Code”); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget for FY2016/17, as revised, is hereby revised to provide as outlined in the attached Exhibit A.

ATTACHMENT B

Section 2. This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

This ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a meeting of the corporate authorities.

PASSED by the City Council this _____ day of _____, _____.

AYES:

NAYS: _____

ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, _____.

Laurel Lunt Prussing, Mayor

Budget Amendment 2016/17 - Exhibit A

		<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>
Economic Development / Market Fund					
<u>Revenues</u>					
J18-0-0077-0000	Grant Revenue	1,500	1,000	(500)	some grant revenue received FY16
J18-0-0084-0000	SNAP Grant Revenue	<u>11,000</u>	<u>4,862</u>	<u>(6,138)</u>	some grant revenue received FY16 + add Linkup Illinois grant
<u>Total Revenues</u>		<u>115,200</u>	<u>108,562</u>	<u>(6,638)</u>	
<u>Expenditures</u>					
J18-2-1100-1100	Part-time Market Employees	22,000	23,700	1,700	Linkup support grant
J18-2-1300-3506	SNAP Grant Double Value	11,000	9,690	(1,310)	Linkup support + Linkup Illinois grants
J18-2-1300-3507	SNAP Admin	<u>1,500</u>	<u>3,813</u>	<u>2,313</u>	Linkup support + Linkup Illinois grants
<u>Total Expenditures</u>		<u>117,861</u>	<u>120,564</u>	<u>2,703</u>	
<u>Ending Fund Balance</u>		<u>57,096</u>	<u>57,096</u>	<u>-</u>	no fund balance impact - timing changes or offset with new revenue