



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Laurel Lunt Prussing, Mayor, City of Urbana

**FROM:** Elizabeth H. Tyler, FAICP, Community Development Director

**DATE:** April 9, 2015

**SUBJECT:** **AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE  
FY2014-2015 [Emergency Solutions Grant (ESG)]**

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### **Description**

Included on the agenda of the April 13, 2015 Urbana Committee of the Whole meeting is an Ordinance to revise the Annual Budget Ordinance for FY 2014-2015, to allocate funds to the City budget, specifically the Emergency Solutions Grant (ESG).

### **Issues**

The issue is whether the Committee of the Whole should approve the Ordinance Revising the Annual Budget Ordinance, FY 2014-2015 [(Emergency Solutions Grant (ESG))]

### **Background**

The City of Urbana proposes to amend the annual budget for FY 2014-2015 to include the Emergency Solutions Grant. The objectives of the Emergency Solutions Grant (ESG), formerly the Emergency Shelter Grant program, are to increase the number and quality of emergency shelters and transitional housing facilities for homeless individuals and families, to operate these facilities, to provide essential social services, and to help prevent homelessness.

The City applied for this grant through the Champaign County Continuum of Care, and received notice that the Emergency Solutions Grant application had been approved for the City to administer this grant on behalf of four agencies, Community Elements, Crisis Nursery, Greater Community AIDS Project, and The Salvation Army. Funds were also reserved to be used towards a street outreach project, such as centralized intake for the Continuum or towards the Emergency Family Shelter.

Greater Community AIDS Project (GCAP) received a large HOPWA grant, and so has declined this grant allocation. Also, a project was not identified to allocate the street outreach funds that had been reserved, so these funds along with GCAP's funds will be distributed between the three remaining agencies: Community Elements, Crisis Nursery, and The Salvation Army.

The funds through this program can be used for providing essential services, such as case management, child care, education, employment assistance and job training, outpatient health services, legal aide, transportation, substance abuse treatment and services for special populations. The agencies will also receive program funds for operational costs, with the City of Urbana receiving funds for the administration of the program.

**CITY OF URBANA PROPOSED BUDGET CDBG AMENDMENT:**

City of Urbana ESG Budget	Current	<i>Increase</i>
Revenue		
DCEO/HUD Grant	-0-	\$47,072.00
Expenditures:		
City of Urbana Admin	-0-	\$1,238.77
Community Elements	-0-	\$23,539.86
Crisis Nursery	-0-	\$8,373.57
The Salvation Army	-0-	\$13,920.06
TOTAL		\$47,072.26

**Options**

1. Approve the Ordinance Revising the Annual Budget Ordinance for FY 2014-15 [Emergency Solutions Grant (ESG)]
2. Approve the Ordinance Revising the Annual Budget Ordinance for FY 2014-2015 [Emergency Solutions Grant (ESG)], with changes.
3. Do not approve the Ordinance Revising the Annual Budget Ordinance for FY 2014-2015 [Emergency Solutions Grant (ESG)].

**Fiscal Impacts**

There is no financial impact from the Emergency Solutions Grant on the City’s general fund balance, since revenues from this grant will offset expenditures.

**Recommendations**

Staff recommends that Council approve the attached budget revision ordinance.

**Memorandum Prepared By:**

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Kelly H. Mierkowski, Manager  
Grants Management Division

**Attachments:**

- (1) AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY 2014-2015 (Emergency Solutions Grant).

**ORDINANCE NO. 2015-04-032**

**AN ORDINANCE REVISING THE  
ANNUAL BUDGET ORDINANCE FOR FY2014/15  
(Emergency Solutions Grant)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, (the “Annual Budget Ordinance”) has been duly adopted according to Sections 8-2-9.1 et seq. of the Illinois Municipal Code (the “Municipal Code”) and Division 2, entitled “Budget”, of Article VI, entitled “Finances and Purchases”, of Chapter 2, entitled “Administration”, of the Code of Ordinances, City of Urbana, Illinois (the “City Code”); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget for FY2014/15, as revised, is hereby revised to provide as outlined in the attached Exhibit A.

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AYES:

NAYS:

ABSTAINED:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor

<b>Budget Amendment 2014/15 - Exhibit A</b>						
		<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>	
<b>Emergency Solutions Grant Fund</b>						
<u>Revenues</u>						
J46-0-0035-0000	DCEO Grant	-	47,072	47,072	grant revenue	
<u>Total Revenues</u>		-	<u>47,072</u>	<u>47,072</u>		
<u>Expenditures</u>						
J46-1-1100-1200	Grants Coordinator	-	1,239	1,239	grant expenditures	
J46-2-1300-3000	Community Elements	-	23,540	23,540	grant expenditures	
J46-3-1300-3000	Crisis Nursery	-	8,373	8,373	grant expenditures	
J46-6-1300-3000	Salvation Army	-	13,920	13,920	grant expenditures	
<u>Total Expenditures</u>		-	<u>47,072</u>	<u>47,072</u>		
<u>Ending Fund Balance</u>		-	-	-		