



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Laurel Lunt Prussing, Mayor, City of Urbana

**FROM:** Elizabeth H. Tyler, FAICP, Community Development Director  
*CHT*

**DATE:** July 3, 2014

**SUBJECT:** **AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY2014-2015 (Consolidated Social Service Funding)**

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### **Description**

Included on the agenda of the July 7, 2014 meeting of the Urbana City Council is an Ordinance Revising the Annual Budget Ordinance for FY 2014-2015 for the Consolidated Social Service Funding pool.

### **Issues**

The issue is for Urbana City Council to approve the Ordinance Revising the Annual Budget Ordinance, FY 2014-2015 (Consolidated Social Service Funding).

### **Background**

The City of Urbana proposes to amend the annual budget for FY 2014-2015, specifically for the Consolidated Social Service Funding pool to update the amount of funding in the budget that was allocated to each social service agencies that applied for and received funding through the Consolidated Social Service Funding pool. In addition this revision includes additional modifications approved by the city council as it relates to social service funding.

The Consolidated Social Service Funding pool combines funds from the City of Urbana General Fund, Cunningham Township, and City of Urbana Community Development Block Grant (CDBG) funds. Funds are granted to organizations by joint decision of the Urbana City Council and Cunningham Township Board.

The City sent a notice to the media regarding the availability of applications starting March 10, 2014. Agencies were also sent a notification by mail or email on March 10, 2014. A mandatory Technical

Assistance Training was held for all agencies applying for funding on March 11 and 12, 2014. A presentation was made to Council by new agencies applying for funding. Applications were due on April 11, 2014 by 4:00pm. On April 28, 2014, at a special meeting of the Urbana City Council agencies with new and significant changes to their proposals presented information about their programs. Further discussions of social service allocations continued on June 9, 2014 and June 16, 2014.

At the June 16, 2014 meeting of the Urbana City Council, a modification to the FY 2014-2015 annual budget designated \$50,000 of the original social service funding allocation for the Emergency Tenant Relocation Fund. This modification reduced the initial \$195,000 that was available for social service agencies to \$145,000. Of the \$145,000 remaining only \$140,000 of those funds were disbursed amongst the agencies designated to receive funding.

On July 2, 2014 Family Service of Champaign County notified the City that the First Call for Help program will be closing effective July 18 due to the loss of the program's primary funders, United Way and Champaign County Mental Health Board, who decided to stop funding First Call for Help in favor of funding the new 2-1-1 information & referral service that is operated out of Bloomington which covers Champaign County. They have declined the First Call for Help grant award of \$2,400 from City of Urbana/Cunningham Township.

## **Fiscal Impacts**

There are three funding sources contributing to the Consolidated Social Service Pool: (1) City of Urbana General Funds, (2) Cunningham Township, and (3) Community Development Block Grant (CDBG).

The proposed amounts available for funding total \$300,000 for FY 2014-2015, distributed as follows:


City General Funds	\$ 195,000
<i>Agencies -\$137,600</i>	
<i>Emergency Relocation Fund - \$50,000</i>	
<i>Unallocated - \$7,400</i>	
Cunningham Township	\$ 100,000
CDBG	<u>\$ 5,000</u>
	\$ 300,000

Funding for the CDBG portion is included in the City's FY 2014-2015 Annual Action Plan.

## **Recommendations**

Staff recommends that Council approve the attached budget revision ordinance.

**Memorandum Prepared By:**

  
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Kelly H. Mierkowski, Manager  
Grants Management Division

### **Attachment:**

1. AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY 2014-2015  
(CONSOLIDATED SOCIAL SERVICE FUNDING)
2. List of FY 1415 Consolidated Social Service Funding recipients

**ORDINANCE NUMBER 2014-07-063**

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY2014-15  
(Consolidated Social Service Funding)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2014, and ending June 30, 2015, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to approve said Annual Budget Ordinance; and

WHEREAS, the City Council of the said City of Urbana deems and finds it appropriate to support by way of funding grants one or more not-for-profit social service agencies which provide services to citizens of the City of Urbana who otherwise might not be able to obtain such services;

WHEREAS, certain social service agencies which provide services to citizens of the City of Urbana have applied for funding grants from the City of Urbana; and

WHEREAS, the City Council of the City of Urbana has been vested by Cunningham Township with the authority to identify social service agencies which qualify for funding grants from Cunningham Township funds; and

WHEREAS, the City Council of the City of Urbana finds it necessary to amend said Annual Budget to provide for the allocation of certain funds contained in the said Annual Budget in order to specify how funds available for social service agency grant funding shall be allocated; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND: Social Service

REVENUES:

CITY GENERAL FUNDS	\$190,000
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EXPENDITURES:

INCREASE EXPENSE: CHAMPAIGN COUNTY CASA F09-1-1300-0350	\$ 3,300
INCREASE EXPENSE: URBANA SCHOOL DISTRICT-SPLASH F09-1-1300-0354	\$16,800
INCREASE EXPENSE: HOMESTEAD CORP. F09-1-1300-0360	\$ 4,200
INCREASE EXPENSE: UNIVERSITY YMCA JUSTICE PROGRAM F09 1 1300-0364	\$ 5,800

INCREASE EXPENSE:	FAMILY SERVICE, COUNSELING F09-1-1300-0380	\$ 2,000
INCREASE EXPENSE:	FAMILY SERVICE, HOME CARE F09-1-1300-0384	\$ 6,600
INCREASE EXPENSE:	FAMILY SERVICE, RSVP F09-1-1300-0386	\$ 1,400
INCREASE EXPENSE:	FAMILY SERVICE, SR. COUNSELING F09-1-1300-0388	\$ 700
INCREASE EXPENSE:	FAMILY SERVICE, SR. TRANSP F09-1-1300-0390	\$ 3,800
INCREASE EXPENSE:	FAMILY SERVICE, MEALS ON WHEELS F09-1-1300-0392	\$ 6,500
INCREASE EXPENSE:	THE CONSERVATORY CENTRAL IL F09-1-1300-0420	\$ 2,000
INCREASE EXPENSE:	CHIC-URBANA SCHOOL HEALTH CTR F09-1-1300-0424	\$11,200
INCREASE EXPENSE:	PRAIRIE CENTER HEALTH CENTER F09-1-1300-0450	\$11,600
INCREASE EXPENSE:	PEACE MEAL PROGRAM-SBLHC F09-1-1300-0452	\$ 2,100
INCREASE EXPENSE:	RPC, YOUTH ASSESSMENT CENTER F09-1-1300-0454	\$ 3,000
INCREASE EXPENSE:	RPC, SENIOR SERVICES F09-1-1300-0456	\$ 1,300
INCREASE EXPENSE:	RAPE ADVOCACY COUNSELING ED. F09-1-1300-0458	\$ 3,600
INCREASE EXPENSE:	CRISIS NURSERY F09-1-1300-0638	\$ 7,800
INCREASE EXPENSE:	BIG BROTHERS/BIG SISTERS F09-1-1300-0640	\$15,300
INCREASE EXPENSE:	COMMUNITY ELEMENTS ROUNDHOUSE F09-101300-0649	\$ 7,100



INCREASE EXPENSE:	REFUGEE ASSISTANCE CENTER F09-1-1300-0650	\$ 5,700
INCREASE EXPENSE:	ED. FOR EMPLOYMENT #330 F09-1-1300-0660	\$ 3,700
INCREASE EXPENSE:	DAILY BREAD SOUP KITCHEN F09-1-1300-0662	\$ 2,200
INCREASE EXPENSE:	EMERGENCY TENANT RELOCATION ENC. F09-1-1300-0667	\$50,000
INCREASE EXPENSE:	PACE HOUSING ASSISTANCE F09-1-1300-3304	\$ 4,800
INCREASE EXPENSE:	PACE PERSONAL ASSISTANCE F09-1-1300-3306	\$ 5,100
INCREASE EXPENSE:	UNALLOCATED	\$ 7,400

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. No grant funds allocated by this Ordinance shall be disbursed or distributed to any social service agency unless and until that social service agency agrees in a written contract to such terms and conditions pertaining to the receipt, use, and reporting on the use of grant funds as are approved by the City Council of the City of Urbana.

Section 4. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AYES:

NAYS:

ABSTAINED:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor



AGENCY NAME	PROGRAM TITLE	Final Award Amounts	City	Township	CDBG	TOTAL
Big Brothers Big Sisters of Central Illinois	Mentoring for Urbana Children	\$15,300	\$ 15,300.00			\$ 15,300.00
Center for Women in Transition	Domestic Violence Services (A Woman's Place)	\$13,300		\$ 9,300.00	\$ 4,000.00	\$ 13,300.00
Center for Women in Transition	Homeless Services	\$17,300		\$ 17,300.00		\$ 17,300.00
Champaign Cty Court Appt Special Advocate (CASA)	Guardian ad Litem program	\$3,300.00	\$ 3,300.00			\$ 3,300.00
Champaign County Health Care Consumers	Client Services Program	\$13,800.00		\$ 13,800.00		\$ 13,800.00
Champaign County Regional Planning Commission	Senior Services	\$1,300.00	\$ 1,300.00			\$ 1,300.00
Champaign County Regional Planning Commission	Youth Assessment Center	\$3,000.00	\$ 3,000.00			\$ 3,000.00
Community Elements	Roundhouse	\$8,100.00	\$ 7,100.00		\$ 1,000.00	\$ 8,100.00
Community Elements	TIMES Center	\$14,200.00		\$ 14,200.00		\$ 14,200.00
Community Health Improvement Center	Urbana School Health Center	\$11,200.00	\$ 11,200.00			\$ 11,200.00
Crisis Nursery	Safe Children Program	\$7,800.00	\$ 7,800.00			\$ 7,800.00
Daily Bread Soup Kitchen	Assistance Program	\$2,200.00	\$ 2,200.00			\$ 2,200.00
EC Illinois Refugee Mutual Asst Center (ECIRMAC)	Family Support & Strengthening Program	\$5,700.00	\$ 5,700.00			\$ 5,700.00
Eastern Illinois Foodbank	Urbana Food Distribution	\$11,200.00		\$ 11,200.00		\$ 11,200.00
Education for Employment System #330	Construction Education Summer Program	\$3,700.00	\$ 3,700.00			\$ 3,700.00
Family Service of Champaign County	Counseling	\$2,000.00	\$ 2,000.00			\$ 2,000.00
Family Service of Champaign County	First Call for Help	<del>\$2,400.00</del>	<del>\$ 2,400.00</del>			<del>\$ 2,400.00</del>
Family Service of Champaign County	Home Care	\$6,600.00	\$ 6,600.00			\$ 6,600.00
Family Service of Champaign County	Meals on Wheels	\$6,500.00	\$ 6,500.00			\$ 6,500.00
Family Service of Champaign County	Retired Seniors Volunteer Program (RSVP)	\$1,400.00	\$ 1,400.00			\$ 1,400.00
Family Service of Champaign County	Senior Counseling & Advocacy	\$700.00	\$ 700.00			\$ 700.00
Family Service of Champaign County	Senior Transportation	\$3,800.00	\$ 3,800.00			\$ 3,800.00
Greater Community AIDS Project (GCAP)	Emergency Assistance Grant	\$3,800		\$ 3,800.00		\$ 3,800.00
Homestead Corporation	Homestead Apts Supportive Housing Program	\$4,200	\$ 4,200.00			\$ 4,200.00
Persons Assuming Control of their Env (PACE)	Housing Education & Advocacy	\$4,800.00	\$ 4,800.00			\$ 4,800.00
Persons Assuming Control of their Env (PACE)	Personal Assistance	\$5,100	\$ 5,100.00			\$ 5,100.00
Prairie Center Health Center	Case Management - Urbana Facility	\$11,600	\$ 11,600.00			\$ 11,600.00
Rape Counseling, Advocacy, and Ed Services	Child & Adolescent Counselor	\$3,600	\$ 3,600.00			\$ 3,600.00
Sarah Bush Lincoln Health Center	Peace Meal Senior Nutrition Program	\$2,100	\$ 2,100.00			\$ 2,100.00
The Conservatory of Central Illinois	Urbana Tuition Free Program	\$2,000.00	\$ 2,000.00			\$ 2,000.00
Urbana Neighborhood Connections Center	Community Study Center Program	\$13,400		\$ 13,400.00		\$ 13,400.00
Urbana Neighborhood Connections Center	Urbana Youth Development and Employment Program	\$12,100		\$ 12,100.00		\$ 12,100.00
Urbana School District #116	SPLASH (Students Playing & Learning Afterschool Hours)	\$16,800	\$ 16,800.00			\$ 16,800.00
Wesley United Methodist Church at the UI	Wesley Evening Food Pantry	\$4,900		\$ 4,900.00		\$ 4,900.00
YMCA at the University of Illinois	Latino/a Justice Program	\$5,800	\$ 5,800.00			\$ 5,800.00
Emergency Relocation Fund		\$50,000	\$ 50,000.00			
	<b>TOTAL FUNDS REQUESTED</b>	<b>\$295,000</b>	<b>\$ 190,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 295,000.00</b>

\* On 07/02/2014 Family Service of Champaign County notified the City of Urbana that the First Call for Help program was closing on 7/18/2014, due to the loss of the program's primary funders.