



MEMORANDUM

TO: Mayor Laurel L. Prussing and Members of the City Council

FROM: William R. Gray, Public Works Director
Gale L. Jamison, Assistant City Engineer
Bradley M. Bennett, Senior Civil Engineer
Elizabeth H. Tyler, Community Development Director
Robert Myers, Planning Manager
Rebecca Bird, Planner II

DATE: May 23, 2013

RE: Urbana Bicycle Master Plan Update Budget Revision Ordinance

Introduction

This memorandum concerns a request by City staff to amend the Urbana City budget in the amount of \$38,000 to update the 2008 Bicycle Master Plan. Sufficient funds are available in the Capital Improvement Plan (CIP) to cover the cost of the Bicycle Master Plan Update, meaning that this budget amendment will not divert funds planned for other projects. The Regional Planning Commission, which prepared the 2008 plan, would undertake the work.

Each year the Urbana City Council adopts a Capital Improvements Plan which directs how the City spends its significant investments in public infrastructure. Generally, funding for new bicycle facilities is integrated throughout the CIP rather than being one line item, meaning that new bicycle facilities are being implemented on an ongoing basis. The Bicycle Master Plan is used as the basis to guide how the City goes about building a bicycle infrastructure network through the CIP.

The Urbana Bicycle Master Plan, adopted by Ordinance No. 2008-04-024 on April 7, 2008, originated from a 2007 City Council Goal to “Get Urbana Bicycling”. The Champaign County Regional Planning Commission prepared the original master plan which was guided by a steering committee of community stakeholders and City staff, and involved an extensive public involvement component. The Plan provided three goals:

- Goal 1: Increase bicycle mode share in Urbana for all trip purposes by 50% in the next five years.
- Goal 2: Achieve a Bicycle Friendly Community award through the League of American Bicyclists.
- Goal 3: Substantially expand the bicycle network.

Concerning Goal 2, the League of American Bicyclists, in May of 2010, designated Urbana as a Bronze Level Bicycle Friendly Community. The Urbana City Council has adopted a goal to achieve Silver Level designation, and updating the Bicycle Master Plan will directly help achieve that goal.

To achieve Goal 3, Urbana has installed 10.34 miles of bike lanes and 0.57 miles of shared use paths since the adoption of the plan. In addition, the City is installing 5.6 miles of bike routes this summer as well as 10.1 miles of bike lanes by the end of next year. By the end of 2014, the City will have 20.45 miles of bike lanes, 11.57 miles of multi-use/shared use paths, and 4.45 miles of bike routes.

Since 2008 when the City's current award-winning plan was adopted, the public's needs and expectations regarding bicycling have changed fairly rapidly. The cycling public has grown in size, as has their expectations for bicycle facilities. In addition, best practices in bicycle facilities and infrastructure have also changed fairly rapidly. Some of the standard bicycle facilities used today did not exist in 2007 when Urbana's plan was written.

Consideration of bicycle facilities has become a regular transportation planning consideration since 2008, particularly given the adoption of State and local policies for complete streets. The Bicycle Master Plan is a regular reference guide for transportation infrastructure decision making. In addition, the Bicycle Master Plan includes a recommendation that the Plan be reviewed and updated every five years. City staff is now proposing to update the Plan.

The Champaign County Regional Planning Commission prepared the original master plan and has been selected to undertake the review and update. The 2013 Urbana Bicycle Master Plan Update will include a comprehensive review of the 2008 Urbana Bicycle Master Plan and builds upon the facilities and programs that were identified in the 2008 Plan. The 2013 Urbana Bicycle Master Plan Update will also supplement existing City transportation planning processes by providing a framework for the implementation of bicycle facilities throughout the City. The Bicycle Plan Update will involve extensive public outreach, including two public meetings and other activities that will include stakeholder organizations and individuals. The Bicycle Plan Update will also include a bicycling and pedestrian survey, which will collect and analyze walking and bicycling trip data.

Financial Impact

The Urbana Bicycle Master Plan Update will cost \$38,000. Sufficient funds are available in the Capital Improvement Plan to cover the expense of the Bicycle Master Plan Update, meaning that this budget amendment will not divert funds planned for other projects.

Recommended Action

It is recommended that the budget amendment ordinance for the Urbana Bicycle Master Plan Update be approved.

Attachments: Budget Revision Ordinance for the Urbana Bicycle Master Plan Update

ORDINANCE NUMBER 2013-05-048

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY2012-13
(Urbana Bicycle Master Plan Update)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2012, and ending June 30, 2013, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND: Capital Improvement Fund

ADD EXPENSE : Bicycle Master Plan Update \$38,000.00

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this _____ day of _____, _____.

AYES:
NAYS:
ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, _____.

Laurel Lunt Prussing, Mayor