



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Elizabeth H. Tyler, FAICP, Community Development Director

FROM: Kelly H. Mierkowski, Manager, Grants Management Division

DATE: April 4, 2013

SUBJECT: **A RESOLUTION APPROVING THE CITY OF URBANA AND URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FOR FISCAL YEAR 2013-2014**

Description

The City of Urbana, Grants Management Division, has prepared the *City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014* (AAP). The AAP must be submitted to the U.S. Department of Housing and Urban Development (HUD) by May 15, 2013 in order for the City of Urbana to continue to receive Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funding.

Issues

The issue is for the Urbana City Council to review and approve the Annual Action Plan for FY 2013-2014.

Background & Discussion

The funding allocation amounts for the next fiscal year have not yet been determined, as the Department of Housing and Urban Development (HUD) has not announced its formula allocations for entitlement communities. Formula allocations are expected to be announced by the end of April 2013. Direction from both HUD's website and Maurice Jones, HUD's Deputy Secretary during a conference call for sequestration stake holders on March 15, 2013, is that due to the sequestration order issued on March 1, 2013, entitlement communities can expect five percent (5%) reductions from the FY 2013 annualized Continuing Resolution (CR) levels for the formula programs, which include Community Development Block Grant (CDBG) and HOME programs.

The FY 2013-2014 AAP budget that was developed is based on the assumption that the grant allocations for the City of Urbana and Urbana HOME Consortium would be 5% less than the allocations for the previous year. In FY 2012-2013, the HOME allocation was \$776,249, and the CDBG allocation was \$362,644. The proposed AAP includes estimated revenue from HUD of \$344,512 in CDBG funds, and estimated HOME program revenue in the amount of \$737,437.

In the event official notification is received from HUD regarding the actual allocations for FY 2013-2014 before the plan is presented for City Council approval, the budgets for the HOME and CDBG programs will be adjusted to reflect the actual allocations. After Council approval, if the City grant amounts allocated by HUD differ significantly from the budgeted amounts, an amendment to the FY 2013-2014 Annual Action Plan may be required to make the necessary budget adjustments.

In accordance with the Citizen Participation Plan outlined in the City of Urbana and Urbana HOME Consortium Consolidated Plan for FY 2010-2014, a series of neighborhood meetings and public hearings were held to gather citizen input on the proposed utilization of the City's CDBG and HOME funding. The Draft Annual Action Plan will include comments from these public meetings/hearings that were held as follows:

NEIGHBORHOOD OPEN HOUSES/PUBLIC HEARINGS

- Monday, January 7, 2013, 7:00 PM
Prairie School Library, 2102 E. Washington Street, Urbana
- Tuesday, January 8, 2013, 7:00 PM
City of Urbana Council Chambers, 400 S. Vine Street, Urbana
- Wednesday, January 9, 2013, 7:00 PM
Crystal View Townhomes Community Center, 102 E. Stebbins Drive, Urbana
- Thursday, January 10, 2013, 7:00 PM
King School Library, 1108 W. Fairview Avenue, Urbana

PUBLIC HEARINGS FOR NON-PROFIT AGENCIES AND ORGANIZATIONS

- Tuesday, January 8, 2013, 10:00 AM
City of Urbana Council Chambers, 400 S. Vine Street, Urbana

At the Urbana Community Development Commission (CDC) meeting held on February 26, 2013, staff presented the Draft AAP FY 2013-2014 and asked the CDC to review and provide input at its next meeting, which would then be incorporated into the final version. At its March 26, 2013 meeting the CDC provided input and recommended 5-1, with two abstentions that the FY 1314 AAP with the 5% reduction be forwarded to Council for approval. A summary of budget totals for each grant is as follows:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

For FY 2013-2014, the City of Urbana's CDBG allocation from HUD is projected to be **\$344,512**, which is a **5%** reduction from last year's funding of approximately **\$362,644**. The total estimated CDBG resources for FY 2013-2014, which includes unprogrammed funds and estimated carryover, amounts to **\$680,434**.

Administration (FY 13-14)

\$68,902

Funding for administration is limited to 20% of the current CDBG allocation and 20% of the prior year's program income, if any is received. This program is funded below the level of funding for the previous fiscal year, which was \$80,128.

Program Delivery (FY 13-14)

\$110,000 (estimated)

These funds are used for personnel expenses and other costs more directly related to implementation of specific internal housing and community development programs. Most expenses are related to the implementation of the City's housing rehabilitation programs. This program is funded above the level of funding for the previous fiscal year, which was \$93,000. Due to the lower amount of administration funds available for staff salaries, this will assist with personnel costs, since there is no cap limit for these funds.

Emergency Grant/Access Grant (FY 13-14)

\$40,000

This Emergency Grant Program supports affordable housing by making necessary emergency repairs that keep homes habitable. The Access Grant Program helps persons with disabilities by providing access improvements to facilitate mobility. This program is funded below the level of funding for the previous fiscal year, which was \$60,000.

Urbana Senior Repair Program (FY 13-14)

\$14,000

This program helps to meet affordable housing needs of Urbana's seniors. Funding is used to make minor repairs, which help to provide safe and functioning housing. This program is funded below the level of funding for the previous fiscal year, which was \$15,000

Public Facilities and Improvements (FY 13-14)

Due to cuts in the CDBG program, CDBG Public Facilities applications were not made available this year.

Public Service Funding Programs (FY 13-14)

\$51,677 (Total Public Service Funding)

Funding for public service programs is limited to 15% of the current CDBG allocation and 15% of the prior year's program income, if any is received. This program overall is funded below the level of funding for the previous year, which was \$60,096. Programs to be funded from the Public Service Fund include the following:

Transitional Housing Program (FY 13-14)

Personnel \$23,936

Programming \$20,741

Funds are used for staffing and costs associated with the Transitional Housing Program including for utilities, maintenance, and remodeling. This program is funded at the same level of funding for the previous fiscal year, with more funding for programming, as the remainder of personnel costs will be added to program delivery.

Consolidated Social Service Fund (FY 13-14)

\$5,000

Funding will be contributed to the City of Urbana and Cunningham Township's Consolidated Social Service Funding pool. CDBG eligible projects will be identified to utilize these funds. This program is funded below the level of funding for the previous fiscal year, which was \$9,000.

Neighborhood Cleanup (FY 13-14)

\$2,000 (\$10,000 total proposed, includes \$8,000 other funding)

Although this neighborhood cleanup event is very popular, HUD regulations allow only 15% of the total allocation to be used for Public Services. However, the City may use other funding sources to maintain the program and may look at only one cleanup this year instead of two. Staff will investigate further for other City resources for this program. The level of funding is below the level of the previous fiscal year, which was \$15,000 total (\$8,000 CDBG, \$7,000 other City funding).

Property Acquisition (FY 13-14)

\$58,844 (estimate)

Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56 Block Group 1. Projects and utilization of the properties may include the following: (1) Donation to non-profit housing developers to build affordable housing; (2) City sponsored rehabilitation and re-sale to qualified homebuyers; and (3) Donation to other organizations to support CDBG-eligible programs. Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Properties may also be acquired and cleared for blight abatement purposes only. City owned properties for the program will be properly maintained. The level of funding is below the level of the previous fiscal year, which was \$62,106.

HOME INVESTMENT PARTNERSHIPS ACT (HOME) PROGRAM

The Urbana HOME Consortium allocation from HUD is anticipated to now be \$737,437 for FY 2013-2014, a 5% reduction from the previous fiscal year allocation of \$776,249. In addition, the City of Urbana estimates revenue of \$12,500 in program income, while the City of Champaign estimates program revenue at \$24,500. Including the Consortium required 25% local match totaling \$129,051 and program income, the total amount of Urbana HOME Consortium resources is approximately \$903,488, which will be used in Urbana, Champaign, and Champaign County.

Administration (FY 13-14)

The FY 2013-2014 funds will be used for personnel and administrative functions related to the HOME program. Due to a possible reduction in HOME grant, the amount of available funding for administration will be less than the previous fiscal year, which was \$77,624.

10% of Grant Allocation \$ 73,744

CHDO Project (FY 13-14)

The HOME regulations require that a minimum of 15% of the annual allocation be utilized for Community Housing Development Organization (CHDO) projects. CHDO Project Funds or CHDO Reserve (CR) must be used for projects that produce actual housing units in which the CHDO acts as an owner, a developer, or a sponsor. CHDO Project Reserve funding in the amount of \$110,615 will be set aside for a future eligible CHDO Project.

Un-programmed CHDO RESERVE Funds

\$110,615 HOME (\$27,654 Match must be provided by CHDO)

Funds will be provided to eligible CHDO project(s) proposed by an organization that has demonstrated success in creating affordable housing opportunities and utilized funding in a timely manner. Funding for CHDO Reserve Funds is below the level of funding from the previous fiscal year, which was \$115,362.

CHDO Operating (FY 13-14)

The Urbana HOME Consortium recognizes the Homestead Corporation, Ecological Construction Laboratory, and Champaign County Neighborhood Association for Habitat as CHDOs. Certified CHDOs are eligible for a portion of the 5% of the HOME funds set aside for CHDO operating funds, provided they continue to work on HOME funded projects and maintain the eligibility requirements of the HOME Program. Funding for CHDO operating funds is below the level of funding from the previous fiscal year, which was \$38,454.

Total CHDO Operating Funds Available: \$ 36,872

Consortium Member Projects (FY 13-14)

Following is a listing of projects that may be undertaken by members of the consortium:

City of Urbana

FY 13-14 HOME allocation: \$167,664

Match Required: \$41,916

Owner-Occupied Housing Rehabilitation

Funds will be allocated for the rehabilitation of four-seven (4-7) units, including grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household that are intended to address code deficiencies, major renovation needs, relocation expenses and lead-based paint concerns.

City Redevelopment Programs

Funds may be allocated to programs such as Down Payment Assistance, Acquisition-Rehab, Purchase-Rehab-Resale, Rental Rehab, and/or Kerr Avenue Sustainable Development, or other programs currently under development or which may be proposed, that further the affordable housing goals and mission of the City. Programs must comply with applicable local, state and federal regulations, including but not limited to HOME regulations.

City of Champaign (FY 13-14)

FY 13-14 HOME allocation: \$283,448

Match Required: \$70,862

Tenant Based Rental Assistance Program.

Funds may be used to provide affordable housing assistance to low-income residents of the City of Champaign. At least 90% of the assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments

toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

Neighborhood Revitalization Program

Funds may be allocated to new or existing programs, such as the Acquisition-Rehab, Full Home Improvement Program, or Lot Acquisition programs, to promote revitalization efforts of targeted neighborhoods. The areas identified may be included in the Neighborhood Wellness Plan or in specific neighborhood plans (i.e. Beardsley Park, Bristol Park, Burch Village Area Redevelopment) to further goals identified in the plans.

Champaign County (FY 13-14)

FY 13-14 HOME allocation: \$65,094

Match Required: \$16,273

Housing Rehabilitation

Funds may be allocated to provide rehabilitation assistance to both investor-owned properties, as well as single-family owner-occupied projects. It is anticipated the primary program focus will be on single-family owner-occupied rehabilitation.

Tenant Based Rental Assistance Program.

Funds may be used to provide affordable housing assistance to low-income residents of the Urbana Consortium area in the City of Urbana, City of Champaign and in unincorporated Champaign County. Assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

Options

1. Forward the Ordinance Approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014 to the Urbana City Council with a recommendation for approval.
2. Forward the Ordinance Approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014 with suggested changes to the Urbana City Council with a recommendation for approval.
3. Do not recommend Council approve the Ordinance.

Fiscal Impact

There are considerable fiscal impacts associated with the preparation of the *City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014*. The proposed AAP includes estimated revenue from HUD of **\$344,512** in CDBG funds, and estimated HOME program revenue from HUD in the amount of **\$737,437**. Urbana match funding required for its share of


the HOME program for FY 2013-2014 is estimated to be **\$41,916**. These matching funds are usually allocated in Capital Improvement Funds from the City general funds. All of the Consortium members and certified CHDOs are obligated to provide 25 percent match contribution for their projects.

Failure to submit the AAP to HUD by the May 15, 2013 deadline could result in a significant delay in accessing CDBG and HOME funds, which would create a financial burden for the City to advance funds for these programs.

Recommendation

Staff and the Urbana Community Development Commission recommends that the Urbana City Council approve the Ordinance approving the *City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014*.

Prepared By:


Kelly H. Mierkowski
Manager, Grants Management

Attachments:

1. A RESOLUTION APPROVING THE CITY OF URBANA AND URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FY 2013-2014
2. CITY OF URBANA AND URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FY 2013-2014
3. *Unapproved minutes from the March 26, 2013 regular meeting of the Urbana Community Development Commission*

RESOLUTION NO. _____

A RESOLUTION APPROVING THE CITY OF URBANA
AND URBANA HOME CONSORTIUM
ANNUAL ACTION PLAN FY 2013-2014

WHEREAS, the City of Urbana has been designated an entitlement city under the Federal Housing and Community Development Act of 1974, as amended, and as such is eligible for Community Development Block Grant (hereinafter "CDBG") funds upon proper submittal being made to the United States Department of Housing and Urban Development (hereinafter "HUD"); and

WHEREAS, the City of Urbana has been designated lead entity for the Urbana HOME Consortium in accordance with the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and as such is eligible to receive HOME Investment Partnerships (hereinafter "HOME") funds on behalf of the City of Urbana, City of Champaign, and Champaign County; and

WHEREAS, on January 5, 1995, HUD published a final rule in the Federal Register requiring a five-year consolidated plan and annual action plans for all HUD community planning and development formula grant programs, consolidating into a single annual submission the planning, application, and reporting aspects of the CDBG, HOME, Emergency Shelter Grants, and Housing Opportunities for Persons with AIDS Programs, and the Comprehensive Housing Affordability Strategy; and

WHEREAS, the Urbana City Council approved the *City of Urbana and Urbana HOME Consortium (Champaign/Urbana/Champaign County) FY 2010-2014 Consolidated Plan* on April 19, 2010; and

WHEREAS, the Urbana Community Development Commission, assisted by Urbana Community Development Services staff, has prepared the *City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014* (hereinafter the "Annual Action Plan"); and

WHEREAS, on December 22, 2012, a notice was published in the Champaign-Urbana News-Gazette describing the Annual Action Plan; requesting public input; and announcing a January 8, 2013 public hearing on the Annual Action Plan; and

WHEREAS, Grants Management Division Staff held a public hearing on the Annual Action Plan on January 8, 2013 at the Urbana City Building, 400 South Vine Street, Urbana, Illinois; and

WHEREAS, on February 25, 2013, a notice was published on the City website describing the Annual Action Plan; announcing a public review period beginning February 25, 2013 and ending March 26, 2013; and announcing a March 26, 2013 public hearing on the Annual Action Plan; and

WHEREAS, the Community Development Commission held a public hearing on the Annual Action Plan on March 26, 2013, at the Urbana City Building, 400 South Vine Street, Urbana, Illinois; and

WHEREAS, at its March 26, 2013 meeting, the Urbana Community Development Commission recommended adoption of the Annual Action Plan by the Urbana City Council; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the *City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014*, in substantially the form as attached hereto and incorporated herein by reference, is hereby approved.

Section 2. That the Mayor is hereby designated as the authorized representative of the City of Urbana to take any action necessary in connection with said Annual Action Plan to implement the CDBG and HOME programs and to provide such additional information as may be required.

Section 3. That upon review and comment by the Urbana Community Development Commission, the Mayor is hereby designated to execute subgrantee agreements for the following programs and activities identified in said Annual Action Plan.

- Public Service Activities under the Consolidated Social Service Funding Program

Section 4. That subgrantee agreements for the following programs and activities identified in said Annual Action Plan shall be subject to review and approval by the Urbana City Council before execution by the Mayor.

- Community Housing Development Project Funds (15% CHDO Set-Aside)
- Community Housing Development Operating Funds (5% CHDO Operating Set-Aside)

PASSED by the City Council this _____ day of _____,

_____.

AYES: ..

NAYS:

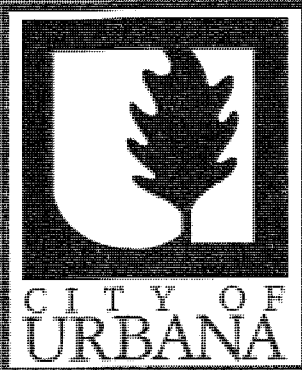
ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,

_____.

Laurel Lunt Prussing, Mayor



*City of Urbana
and
Urbana HOME
Consortium*

DRAFT
Annual Action Plan
FY 2013-2014

Prepared by:
City of Urbana
Community Development Services
Grants Management Division
400 South Vine Street
Urbana, IL 61801
217-384-2447
www.urbanaininois.us

Approved by: *[Signature]*
Ordinance No. *[Number]*

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VII. ADDITIONAL ATTACHMENT

HUD Certifications: CPMP Non-State Grantee Certifications

CITY OF URBANA and URBANA HOME CONSORTIUM

ANNUAL ACTION PLAN – FY 2013-2014

I. INTRODUCTION

Form Application

See Standard Forms HUD-424.

FY 2013-2014 Annual Action Plan:

The Urbana HOME Consortium and the City of Urbana Annual Action Plan for FY 2013-2014 identifies activities that are planned to be implemented by the City of Urbana and the members of the Urbana HOME Consortium during the period beginning July 1, 2013 and ending June 30, 2014.

This Annual Action Plan budgets the use of two federal housing entitlement funds, Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) Program. The Annual Action Plan for FY 2013-2014 has been developed to further five-year strategies identified in the *City of Urbana and Urbana HOME Consortium Consolidated Plan for Program Years 2010-2014*. The Annual Action Plan identifies activities that will be undertaken by the City of Urbana and the Urbana HOME Consortium during the fourth year of the five-year Consolidated Plan period.

The CDBG portion of the Annual Action Plan identifies the planned uses of CDBG entitlement funds by the City of Urbana for FY 2013-2014. The HOME portion of the Annual Action Plan identifies uses of HOME funds by members of the Urbana HOME Consortium. The members of the Urbana HOME Consortium (a.k.a. the Champaign/Urbana/Champaign County HOME Consortium) are the City of Urbana, the City of Champaign, and Champaign County.

The Annual Action Plan will be on file for public review and comment during the period beginning February 25, 2013 through March 26, 2013. On March 26, 2013 the City will hold a public hearing to obtain comments regarding the draft Annual Action Plan. The hearing will be held at 7:00 p.m. in the Council Chambers of the Urbana City Complex, 400 South Vine Street. All comments received at the hearing, as well as other written comments submitted during the public review period, are included in the Annual Action Plan.

For more information regarding the City of Urbana's use of CDBG or HOME funds, contact:

Kelly H. Mierkowski, Manager, Grants Management Division, City of Urbana, Grants Management Division, at 217-384-2447 or by email: khmierkowski@urbanaininois.us.

For more information regarding use of CDBG or HOME funds in the City of Champaign, contact:

Kerri Spear, Neighborhood Programs Manager, City of Champaign, Neighborhood Services Department, at 217-403-7070. The Neighborhood Services Department email address is: NeighborhoodServices@ci.champaign.il.us.

For more information regarding use of HOME funds in unincorporated Champaign County, contact:

Darlene Kloeppe, Social Services Director, Champaign County Regional Planning Commission, at 217-328-3313 or by email at dkloeppe@ccrpc.org.

EXECUTIVE SUMMARY

1. Managing the Process

The FY 2013-2014 Urbana HOME Consortium and the City of Urbana Annual Action Plan identifies housing and community development activities to be implemented during the fourth year of the five-year Consolidated Plan period. The Annual Action Plan identifies activities that will be undertaken by the City of Urbana with Community Development Block Grant (CDBG) funds during the year beginning July 1, 2013, as well as activities to be undertaken by the City of Urbana, City of Champaign, and Champaign County with HOME Investment Partnerships (HOME) funds during the same year.

The Annual Action Plan has been prepared by the City of Urbana in its dual capacity as CDBG entitlement recipient and lead entity of the Urbana HOME Consortium. The Urbana City Council Committee of the Whole will review the Annual Action Plan at its April 9, 2013 meeting. The Annual Action Plan will be presented for Council approval on April 16, 2013. Prior to approving the Annual Action Plan, the City of Urbana obtained concurrence from the City of Champaign and Champaign County regarding the use of HOME funds by the Consortium members.

Activities in this Annual Action Plan address strategies identified in the five-year 2010-2014 Consolidated Plan. Through its **CDBG Program**, the City of Urbana proposes to:

- Conserve housing stock through rehabilitation.
- Provide improvements necessary to remove barriers to accessibility to persons with disabilities (Access/Emergency Grants).
- Alleviate hazardous conditions that pose a threat to health and safety of residents (Access/Emergency Grants).
- Provide funds for home maintenance repair for elderly or persons with disabilities at any age, for very-low income households (Senior Repair Service Grants).
- Provide funds for property acquisition/demolition/maintenance to eliminate slum and blight, and support Affordable Housing programs with non-profits and Community Development Housing Organizations (CHDOs).
- Clearance of secondary buildings and structures that create health and safety concerns. (Clearance of Slum/Blighted Conditions)
- Support public service programs and other activities targeted toward very low-income Urbana residents.
- Sponsor special neighborhood cleanup activities in the target areas.
- Assist homeless families through the City's Transitional Housing Program.
- Provide funding, which augments the City's general revenue fund, for street, sidewalk, and streetlight improvements in targeted neighborhoods.
- Contribute funds toward the development of infrastructure on the Kerr Avenue affordable and sustainable housing project, as well as City infrastructure for neighborhood sidewalks and streetlights.

Through the **HOME Program**, the Urbana HOME Consortium members propose to:

- Provide operating funds to certified Community Housing Development Organizations (CHDOs) that develop affordable housing opportunities.
- Contribute toward projects providing homeownership of newly constructed energy efficient homes for low- and moderate-income families.
- Rehabilitate owner-occupied housing in Champaign, Urbana, and in unincorporated areas of Champaign County.
- Contribute funds for the process of planning and designing affordable, sustainable housing on City-owned property.
- Contribute toward programs that will provide homeownership units for low- and very-low income households.

The Annual Action Plan was developed by the City of Urbana in accordance with its Citizen Participation Plan, which is included as part of the Consolidated Plan. The Urbana Community Development Commission sponsored public hearings to obtain input prior to and during plan preparation. In order to encourage public participation by the broadest audience possible, the City held six public hearings and neighborhood meetings between January and March 2013 at various locations within the City in order to gain citizen input.

2. Objectives and Outcomes

A summary of the Consolidated Plan Objectives and Outcomes is provided below and contains Objectives (with associated Goals as listed in Appendix D of the FY 2010-2014 City of Urbana and Urbana HOME Consortium Consolidated Plan) and the anticipated Outcomes from implementing the strategies associated with the Consolidated Plan goals.

The following Objectives and Outcomes summary serves as the framework for an outcome-based performance measurement system for the City of Urbana and Urbana HOME Consortium to monitor its progress toward meeting goals of the FY 2010-2014 Consolidated Plan. Each project identified in this Annual Action Plan provides the applicable Objectives and Outcomes. The anticipated results are provided as "Outcome Indicators."

OBJECTIVE 1: PROVIDE A SUITABLE LIVING ENVIRONMENT

GOAL 6: *Provide Support for existing agencies delivering services to homeless individuals and families and encourage expansion of local services to meet community homeless needs.*

GOAL 7: *Support efforts to reduce the exposure of young children to lead-based paint hazards in their homes*

GOAL 8: *Support infrastructure improvements in Urbana's Community Development Target Area*

GOAL 9: *Preserve and support Urbana's neighborhoods as vibrant places to live.*

Outcome: Accessibility for the purpose of creating suitable living environments

Strategies	Create a Suitable Living Environment by providing better access to health care in the community for low-income residents. (<i>Consolidated Social Service Funding Projects</i>)
	Create a Suitable Living Environment for owner-occupied households with incomes at or below 80% of the area median by improving infrastructure in the targeted neighborhood. (<i>Projects including Neighborhood Sidewalks & Streetlights, and Kerr Subdivision Project Infrastructure</i>)?
	Create a Suitable Living Environment by improving the appearance of the targeted areas by reducing blight. (<i>Neighborhood Cleanup</i>)

Outcome: Sustainability for the purpose of creating suitable living environments

Strategies	Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities. (<i>Emergency Grant and Access Grant</i>)
	Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and housing accessible to persons with disabilities. All recipients of assistance must have household incomes at or below 50% of the area median. (<i>Senior Repair Service</i>)
	Create Suitable Living Environment by providing assistance to property owners in the target area having household incomes at or below 80% Median Family Income (MFI) by removing dilapidated structures from owner-occupied property. (<i>Clearance of Slum & Blighted Conditions</i>)

Outcome: Sustainability for the purpose of creating suitable living environments

Strategy	Create a Suitable Living Environment by providing better access to social services in the community for low-income residents. (<i>Consolidated Social Service Funding Projects</i>)
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Outcome: Affordability for the purpose of creating suitable living environments

Strategy	Create a Suitable Living Environment by providing support to the existing network of local homeless services. (<i>Urbana-Champaign Continuum of Care, Council of Service Providers to the Homeless, and the Emergency Relocation Task Force</i>)
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OBJECTIVE 2: PROVIDE DECENT HOUSING

GOAL 1: *Provide decent affordable housing opportunities for low- and moderate-income households.*

GOAL 2: *Address barriers to obtaining affordable housing*

GOAL 3: *Preserve and improve supply of affordable housing as a community resource.*

GOAL 4: *Work with Housing Authority of Champaign County (HACC) to improve conditions for residents of public housing.*

Outcome: Affordability for the purpose of providing decent affordable housing

Strategies

Provide Decent Housing by increasing capacity of Community Housing Development Organizations (CHDOs) to identify and implement programs that will provide affordable housing opportunities to recipients at or below 60% of area median income for rental and at or below 80% of the area median for homeownership). *(CHDO Home ownership/rental programs)*

Provide Decent Housing by creating or maintaining affordable housing opportunities for households with incomes at or below 80% of the area median *(Property Acquisition)*

Provide Decent Housing by providing an opportunity for households with incomes at or below 80% of the area median to become homeowners *(CHDO affordable housing projects)*

Provide Decent Housing by constructing new mixed-income housing tax credit development that would include at least thirty units for residents whose household incomes are at or below 60% Median Family Income (MFI). *(Redevelopment of Dunbar Court – Hamilton on the Park)*

Provide Decent Housing by providing tenant-based rental assistance to households with incomes at or below 60% of the area median, targeting those at or below 125% of the poverty line. *(Tenant Based Rental Assistance)*

Provide Decent Housing by developing new down payment assistance programs for low-income buyers. *(HOME Consortium – Acquisition Rehab)*

Outcome: Accessibility for the purpose of providing decent affordable housing.

Strategies

Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing *(Urbana Transitional Housing Program for Homeless Families with Children; Supportive Housing Program for Homeless Families in Transition)*

Provide Decent Housing by identifying programs that will provide affordable housing opportunities to income qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership). *(City Redevelopment Programs)*

Provide Decent Housing by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from three income categories, at or below 30% MFI, 31-50% MFI and 51-80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance. *(Whole House Rehabilitation Program)*

OBJECTIVE 3: Expand Economic Opportunities

GOAL 5: *Support community efforts to provide services and training for low- and moderate-income residents.*

GOAL 6: *Provide Support for existing agencies delivering services to homeless individuals and families and encourage the expansion of local services to meet community homeless needs.*

Outcome: Accessibility for the purpose of creating economic opportunities

Strategies

Support expansion of job-training programs for low-income individuals by area social service agencies, and encourage them to conduct a review of all available programs to determine if they meet current need. *(Consolidated Social Service Funding Projects)*

Encourage appropriate area social service agencies to expand recreational, educational, and cultural opportunities and alternatives for very low-income youth and young adults *(Consolidated Social Service Funding Projects)*

Support area providers such as the Senior Services Division of Champaign County Regional Planning Commission and Family Service of Champaign County in their efforts to provide supportive services to low-income elderly persons residing in Urbana *(Consolidated Social Service Funding Projects)*

3. Evaluation of Past Performance

Based on input received during public hearings, Community Development Commission meetings and City Council meetings, infrastructure projects to be implemented during the FY 2010-2014 Consolidated Planning period will help to provide a more suitable and safe living environment. The infrastructure reconstruction and installation projects in this Annual Action Plan will also address suitable and safe living environment objectives.

The demand for assistance through the Emergency, Access, and Senior Repair Programs fluctuates year-to-year. Increasing utility and maintenance costs as well as other rising housing costs place a burden on the lower income households. The City maintains a waiting list for Whole House Rehabilitation participants for which the demand remains high, due to limited funding availability. Owner-occupied housing rehabilitation programs have a positive impact for participants and help stabilize properties. Programs addressing neighborhood conditions are continuing to becoming more successful at improving the overall appearance of the target neighborhoods.

City of Urbana staff annually conducts a survey in targeted neighborhoods to identify blighted secondary structures and vacant, deteriorated buildings that need to be repaired or demolished. As part of this program, during FY 2013-2014, staff will continue to work with owners to encourage mitigation of the blighted conditions. Property owners are also informed of the availability of City of Urbana programs for income-qualified owner-occupants that will offset the cost of abatement. This process has resulted in the removal of at least twenty-four (24) blighted structures.

The Neighborhood Newsletter is mailed two-three times each year to provide residents of the target neighborhoods notification of the available programs for assistance and to address these conditions. The City also keeps residents informed through public notices and information posted on the City website at www.urbanaininois.us, in the local newspaper, and on the public access television channel.

The City's Emergency Grant and Senior Repair Service Programs provide much-needed funds that mitigate the immediate and deferred maintenance issues for those who otherwise would not be able to afford such repairs. The Access Grant Program is intended to help remove barriers to accessibility for persons with disabilities. It is available for renters or homeowners who earn less than 80% of Median Family Income to make necessary improvements. Both programs are essential elements needed to help stabilize targeted neighborhoods.

In FY 2012-2013, the City and Urbana HOME Consortium Programs have assisted residents by program or location as indicated in the following table. The table also includes the expected number of residents estimated to be served during FY 2013-2014.

		Number Assisted		
Program Name		FY 2012-2013 (to date)	FY 2010-2014 Con Plan Period Goals	FY 2013-2014 Expected
City of Urbana HOME & CDBG	Urbana Emergency Grant/Access Grant	9	91	20
	Urbana Whole House Rehabilitation	5	24	4
	Urbana Senior Repair Service	12	102	18
	Urbana Public Facilities Improvements	348	4665	933
	Urbana Public Services			
	Transitional Housing Program	5 families	18 families	5 families
	Consolidated Social Service Funding	458	2378	476
	Neighborhood Cleanup	252	1528	475
HOME - City of Champaign & Champaign County, & CHDOs	CHDO Consortium Homeownership Programs	2	14	3
	Consortium TBRA (# of Households)	36	9	36
	Champaign - Full Home Rehabilitation	1	37	0
	Champaign - New Rental Housing Units	0	4	0
	Champaign - Rental Rehabilitation	0	0	0
	Champaign - Lot Acquisition	0	10	0
	Champaign - Acquisition Rehab	2	6	10
	County - Full Home Rehabilitation	2	8	2

The City and Consortium work to identify other new programs to improve property values and neighborhood appearance; however, federal funding limitations may affect the extent to which new programs can be carried out.

The City of Urbana instituted a Rental Registration Program to address rental property conditions. The program is enforced on a citywide basis to ensure that all rental units are in compliance with the current property maintenance codes. This program helps stabilize

neighborhoods through inspection of rental units to ensure safe housing that complies with City codes for the tenants.

During FY 2012-2013, City inspectors inspected approximately 666 dwelling units in six geographical areas of Urbana. The total number of units inspected since the program began in 2007 is 7285. The program goal is for all of the 8881 currently registered rental units in the City to be systematically inspected at least every five years to ensure compliance with the current Property Maintenance Code standards.

CITIZEN PARTICIPATION

The Annual Action Plan was developed by the City of Urbana in accordance with its Citizen Participation Plan included as part of the 2010-2014 Consolidated Plan process. The Urbana Community Development Commission sponsored public hearings to obtain input prior to and during plan preparation. In order to encourage public participation by the broadest audience possible, the City held public hearings, and solicited citizen input at various times and locations throughout the City, as follows:

Date	Format	Target Audience	Location	Morn.	Eve.
1/07/13	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	Prairie Elementary School Library		✓
1/08/13	Public Hearing	Social Service Agencies	Urbana City Building	✓	
1/08/13	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	Urbana City Building		✓
1/09/13	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	Crystal View Townhomes Community Center		✓
1/10/13	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	King Elementary School		✓
2/26/13-3/26/13	Public Review & Comment	Residents of Neighborhood, Urbana & Consortium, and all interested parties	Urbana Public Library	(Business Hrs)	
				✓	✓
			City Clerk's Office	✓	
			Community Development Services Office	✓	
3/26/13	Public Hearing	Residents of Urbana & Consortium and all interested parties	Urbana City Building		✓

Citizen Participation: Comments Received

Comments received in January – March 2013 regarding the Annual Action Plan are in support of the City continuing support of Consolidated Social Service Programs, and the funding for City Infrastructure improvements. Meeting minutes and attendance sheets will be included as Appendix IV to this Action Plan.

In order to broaden public participation in the Consolidated Plan/Annual Action Plan process, the City provided notice of neighborhood meetings and public hearings as follows:

- Included all meeting information in a newsletter which is sent to all residents of the City's target areas
- Provided public notice by advertising in a local, widely-read newspaper
- Provided public notice on City Website www.urbanaininois.us
- Emailed and mailed public notice to social service agencies, media, and concerned citizens

RESOURCES

The Annual Action Plan describes activities to be undertaken by the City of Urbana with CDBG funds and by Urbana HOME Consortium members with HOME funds. The City of Urbana expects to receive **\$344,512** in FY 2013-2014 CDBG entitlement funds. These funds will be combined with unprogrammed funds and carryover, to create a total estimated CDBG program budget of **\$680,434**.

Leveraging is one of three primary objectives used by the City to determine how CDBG funds are to be used in Urbana (the other two objectives are impact on community and collaboration with other agencies). CDBG funds for infrastructure improvement activities within the targeted area will leverage other city resources and, in one case, federal funds for the project.

The Urbana HOME Consortium expects to receive **\$737,437** in FY 2013-2014 HOME funds. These funds will require **\$127,596** in Local Match to be provided Consortium-wide. The final Annual Action Plan will have a budget total that includes projected administrative carryover. HOME funds remaining as of July 1, 2013 from uncompleted projects from previous years will be carried over, to be expended in the coming year.

As with the CDBG program, many HOME-assisted activities involve leveraging non-HOME funds:

- HOME funds allocated to the Community Housing Development Organizations developing owner occupied homes will be leveraged by down payment assistance provided by other agencies, material donations, volunteer participation, and monetary donation.
- The HOME Program match requirement for Consortium Members will be satisfied through a number of eligible sources, including, but not exclusively, allocation of local government funds, utilization of Carryover Match Contributions from prior years, and other non-federal funds.
- Community Housing Development Organizations will use non-Federal funds such as Illinois Affordable Housing Trust funds, funds from the Federal Home Loan Bank of Chicago, private donations and grants to meet their HOME match requirements.

DESCRIPTION OF ACTIVITIES TO BE TAKEN

See Listing of Proposed Projects (*CDBG...page 30 and HOME Program...page 41*)

GEOGRAPHIC DISTRIBUTION

Since 1985, the City of Urbana has targeted its Community Development Block Grant funds to improve conditions in its Community Development Target Area, which consists of Census Tracts 53, 54, and 55 in north and east central Urbana. For the Program Years associated with the FY 2010-2014 Consolidated Plan, the Community Development Target Area also includes Block Group 1 of Census Tract 56. A graphic (map) depicting the expanded boundary of Community Development Target Area is attached as Appendix II. The areas of Minority Concentration are Census Tracts 51:1, 53:2, 53:3 and 53:5. This information is provided graphically in the 2010-2014 Consolidated Plan as Map 4, in the map section of the plan.

Urbana Community Development Target Area		
CENSUS TRACT	BLOCK GROUP	LOW/MOD INCOME%
53	1	64.1%
53	2	87.4%
53	3	81.0%
53	5	76.7%
54	4	79.3%
54	5	68.7%
54	6	51.5%
55	1	91.9%
55	3	69.5%
55	4	39.4%
55	5	48.1%
55	6	61.0%
56	1	58.7%

The previous table identifies the City of Urbana Census Tracts and Block Groups contained in the expanded Target Area and the percentage of low/moderate income persons within each Block Group. These areas correlate with the Community Development Target Area map in Appendix II.

Urbana HOME Consortium funds are divided geographically based on an intergovernmental agreement among the City of Urbana, City of Champaign, and Champaign County. Within the boundaries of each entity, HOME funds are generally used to support affordable housing activities jurisdiction-wide without further geographic targeting.

DEVELOPING INSTITUTIONAL STRUCTURES

Urbana staff is an acknowledged resource for information on housing and service agencies. Staff receives numerous telephone calls each week requesting information and makes referrals to appropriate housing and service agencies. These efforts will continue in the coming year, with an emphasis on increasing communication between agencies

and updating information. The City will continue to utilize available Internet website applications to aid in this effort. The City recently launched the new user-friendly site with improved access to information and continually makes updates as needed.

The Housing Authority of Champaign County became a Moving to Work Program and executed a Moving to Work Agreement with the U.S Department of Housing and Urban Development (HUD) on October 17, 2010. Moving to Work (MTW) is a demonstration that provides a limited number of Public Housing Authorities with the ability to design and test innovative approaches, tailored to their communities, using federal dollars more efficiently, providing increased support for families to become economic self-sufficient and increasing housing choice for low income households. The broad flexibility to waive statute and regulations allows HACC to better serve and house residents while streamlining internal operations.

The seven-member HACC Board of Commissioners consists of two commissioners appointed by each of the Cities of Urbana and Champaign, an appointee that rotates between the two cities called a "floating" appointee, a commissioner appointed by the Champaign County Board, and a commissioner appointed from among residents of the HACC properties.

The City will continue to work with the HACC's Developer over the next year regarding the redevelopment of Dunbar Court – Hamilton on the Park, located in Urbana.

MONITORING

The City of Urbana and the Urbana HOME Consortium will utilize monitoring standards and procedures provided in existing publications and guidebooks. Specifically, *HUD-2030-CPD Monitoring HOME Program Performance*, *Managing CDBG: A Guidebook for Grantees on Subrecipient Oversight*, and *Basically CDBG* (prepared by TONYA, Inc.) will be utilized. A key consideration in the monitoring activities will be to ensure compliance with program requirements, including the timeliness of expenditures.

The Urbana Grants Management Division staff, the Urbana Community Development Commission, and the Urbana City Council will monitor progress toward meeting Consolidated Plan goals and objectives. The Commission is appointed by the Mayor and Council to provide recommendations and oversight regarding the City's Community Development Block Grant Program, the HOME Program, and other housing-related programs. The Commission meets on a monthly basis (scheduled for the fourth Tuesday) at the Urbana City Building Complex to review staff progress toward housing goals.

The Commission recommends funding levels for the annual CDBG and HOME applications to the Urbana City Council, and reviews requests for other housing-related funds. The Grants Management Division of the City of Urbana's Community Development Services Department is responsible for monitoring all programs implemented with Community Development Block Grant and HOME program funding to ensure compliance with all regulations associated with HOME and CDBG programs.

Local building codes apply to properties assisted through the City's housing rehabilitation programs. Certified inspectors from the City's Building Safety Division enforce compliance with local building codes. Assisted properties are inspected for code violations by Building Safety staff in the initial phase of the rehabilitation process. In addition, a risk assessment inspection is completed by trained and certified staff to identify potential hazards associated with lead-based paint.

After the contract is executed and during project construction progress, rehab staff performs inspections periodically to ensure proper completion of the work. Payouts to contractors are issued only after both the rehab staff and owner approve the work quality. Building Safety Division performs a final inspection of all the work associated with building codes and issues a Certificate of Occupancy that indicates all work is complete in accordance with local code. Final payment is issued to the contractor only after a Certificate of Occupancy is approved and the property has been tested to ensure lead-paint hazard clearance.

The City of Champaign and Champaign County will similarly monitor their HOME funded programs. Work processes and checklists are in place to ensure compliance with HOME program requirements related to housing code concerns. Subrecipients will be monitored at least once a year. Programmatic expectations regarding monitoring will be detailed in all subrecipient agreements. The Grants Management Division will submit performance reports to the appropriate funding agencies in accordance with program guidelines.

LEAD-BASED PAINT

The City will continue to address lead-based paint hazard requirements. In order to be current with developing standards, City staff continues to attend workshops, review and revise the rehabilitation manual, and coordinate with contractors and environmental regulatory agencies.

The Grants Management Division of the City will continue to ensure compliance with Title X lead based paint regulations. The Grants Management Division staff is committed to meeting these obligations and will do so in the most cost-effective methods available. The following list describes the measures to address lead based paint hazards the City intends to pursue in FY 2013-2014:

- Continue to work with the City of Champaign and Champaign County to address best practices in meeting lead-based paint requirements. This will include, but not be limited to, attending HUD-sponsored and EPA-sponsored lead-based paint training workshops, internet training applications, and related HUD efforts to provide lead-based paint hazard training.
- Continue coordination with the Illinois Department of Public Health (IDPH), Division of Environmental Health, and the Champaign County Public Health District for future funding opportunities.
- Continue to sponsor educational and training events for local government, contractors, public health officials, and other concerned parties on lead-based paint concerns.

- Continue efforts to coordinate activities in meeting HUD, IDPH, and EPA lead-based paint requirements with the Building Safety Division of the City of Urbana, Community Development Services Department.

II. HOUSING

SPECIFIC HOUSING PRIORITIES & OBJECTIVES

Housing activities to be undertaken in FY 2013-2014 are selected based on the needs of the community, as reflected in the FY 2010-2014 Consolidated Plan and input received from citizens during public hearings and neighborhood meetings.

1. Rehabilitation

The City will provide housing rehabilitation assistance to low- and moderate-income residents of the Target Area in order to address deferred maintenance and stabilize property values. The City will also provide assistance to income-qualified residents to address health and safety hazards in their homes. Access Grant funds will be used to retrofit homes of income-qualified persons with disabilities and senior residents to remove barriers and allow for a more accessible home environment. Funding will be provided to eligible senior citizens through the Senior Repair Service to help defray costs of minor repairs that would otherwise become deferred maintenance.

2. Homeownership

The City will be working with local non-profit Community Housing Development Organizations (CHDO) to continue to develop affordable, energy efficient homeownership opportunities for low- and moderate-income residents. The City and CHDOs will work to augment City funds for homeownership by seeking grant funding from the Illinois Housing Development Authority, the Federal Home Loan Bank, and other sources. Any funds acquired through such grants will be used to offset the costs of developing affordable housing.

3. Fostering Decent Housing

The City will continue to work closely with the Community Reinvestment Group (CRG) in identifying and supporting efforts to increase homeownership. In conjunction with CRG and Consortium involvement with Money Smart Week, advertising and outreach will be stepped up in an effort to continue the increase in attendance to this popular annual event.

The City of Urbana, in cooperation with the Urbana-Champaign Continuum of Care and its member agencies, periodically conducts point-in-time surveys throughout the community in order to gauge the needs of the special needs (homeless) population.

Consolidated Social Service Funding may be set aside for program activities yet to be determined which would benefit low-income Urbana residents of the CD Target Area. The Community Development Commission annually provides input to the Urbana City Council

regarding priorities to be considered regarding public service funding under the CDBG portion of the Consolidated Social Service Funding (CSSF) pool.

NEEDS OF PUBLIC HOUSING

City of Urbana staff has spent a significant amount of time and resources, related to public housing improvements and anticipates an increased level of involvement in FY 2013-2014. City staff attends the regular meetings of the board of directors of the Housing Authority of Champaign County, and works with the Housing Authority to provide input, and foster coordination and cooperation between the two entities.

The City provided technical assistance to the Housing Authority in regards to the tax credit Preliminary Market Study Assessment submittal to the Illinois Housing Development Authority (IHDA) for the redevelopment of Dunbar Court (Hamilton on the Park), which was formally approved by IHDA for funding. The City will continue to work with the Housing Authority to identify opportunities to provide replacement housing units to low-income residents throughout the community.

The Housing Authority was selected as a participant in the newly developing "Moving to Work" program, a program for public housing authorities (PHAs) that provides them the opportunity to design and test innovative, locally-designed strategies that use Federal dollars more efficiently, help residents find employment and become self-sufficient, and increase housing choices for low-income families.

In addition to working with the Housing Authority, outreach has been targeted directly to public housing residents and Section 8 voucher holders. The Consortium will continue to work with both the Housing Authority and the voucher holders to improve the housing conditions and opportunities for these residents.

ADDRESSING BARRIERS TO AFFORDABLE HOUSING

The cost of housing within the Consortium is not significantly affected by public policies. The City of Champaign, the City of Urbana, and Champaign County have policies on taxation, land use, zoning, building codes, fees, etc., which are conventional and similar to other downstate Illinois and Midwest communities. Housing costs are influenced by the large number of transient tenants and homebuyers who are attending the University of Illinois. This high demand for housing has resulted in increased housing costs, especially in the rental housing market.

Additionally, the national housing market has affected housing costs throughout the entire Consortium area. With high demand for large single family homes on the fringes of the cities, there is very little affordable housing being built within the Consortium area. In response to the above-mentioned market influences that affect the entire Consortium, the City of Urbana has enacted the following actions to reduce any remaining barriers to affordable housing:

- The Urbana City Council periodically reviews its land development code and zoning ordinance to identify development guidelines that may unnecessarily restrict or add to housing development costs.
- The City of Urbana has not implemented incentives to develop, maintain, or improve housing that have created barriers to affordable housing.
- The City of Urbana has adopted a Human Rights Ordinance that does not allow housing discrimination based on the person's source of income. This has aided persons who are provided with housing assistance to more easily identify housing opportunities.
- Implement strategies included in the City of Urbana Analysis of Impediments to Fair Housing Choice (as updated in January of 2010). The City of Urbana's most recent Analysis of Impediments to Fair Housing Choice was adopted by the Urbana City Council in January 2010. The results of the study identified four barriers to fair housing choice, including: discrimination on the basis of a mental or physical disability, culture and language barriers, an inefficient complaint system for taking legal action against discrimination, and housing affordability issues. The City will work to educate landlords to address these barriers.
- The City of Urbana Community Development Services Department, when considering changes in housing related policies, will consider the potential impact any policy changes might have in creating barriers to affordable housing.
- The City will continue to seek and support educational and training opportunities, which focus on eliminating barriers to affordable housing.
- The City will support tenant advocacy and education efforts by agencies such as the C-U Tenant Union.
- The Urbana HOME Consortium will require that owners of projects containing five or more units will affirmatively market any City HOME-assisted unit available for rent or purchase in a manner to attract tenants without regard to race, color, national origin, sex, religion, familial status or disability. The procedures will require that owners:
 - a) Use the Equal Housing Opportunity logo in all advertising;
 - b) Display a Fair Housing poster in the rental and sales office;
 - c) Where appropriate, advertise/use media, including minority outlets, likely to reach persons least likely to apply for the housing;
 - d) Maintain files of the Project's affirmative marketing activities for five (5) years and provide access thereto to LENDER Staff;
 - e) Not refrain from renting to any participating tenant holding a Section 8 Housing Choice Voucher, except for good cause, such as previous failure to pay rent and/or to maintain a rental unit, or the tenant's violation of other terms and conditions of tenancy;
 - f) Comply with Section 8 Housing Choice Voucher Regulations when renting to any participating tenant;
 - g) Exercise affirmative marketing of the units when vacated; and complete an Urbana HOME Consortium Affirmative Marketing Plan.

HOME INVESTMENT PARTNERSHIPS ACT (HOME)

The Urbana HOME Consortium invests all HOME funds as described in §92.205(b).

Resale/Recapture Provisions

Recapture Option - Homeownership (Direct Buyer Assistance)

For HOME-assisted, homeownership units, wherein HOME funds are utilized to provide direct assistance to the homebuyer, the Urbana HOME Consortium members may utilize one of two net sales proceeds formulas to recapture HOME funds in the event that affordability requirements are not met for the full term of the affordability period due to a sale of the property or foreclosure.

If the net proceeds resulting from the sale or foreclosure of a HOME assisted property are not sufficient to recapture the full amount of the HOME investment and enable the homeowner to recover the amount of the homeowner’s down payment and any capital improvements investment made by the owner since purchase, the Participating Jurisdiction will share the net proceeds. The net proceeds are the sale price minus loan repayment (other than HOME funds) and closing costs.

The net sales proceeds may be divided proportionately as set forth in one of the following mathematical formulas:

$$\frac{\text{HOME Investment}}{\text{HOME investment + Homeowner investment}} \times \text{Net Proceeds} = \text{Recaptured HOME Funds}$$

$$\frac{\text{Homeowner Investment}}{\text{HOME investment + Homeowner investment}} \times \text{Net Proceeds} = \text{Amount to homeowner}$$

Note: The City of Urbana, Urbana HOME Consortium members, and designated Community Housing Development Organizations agree that, to the extent allowable by law, to secure the HOME funds, a mortgage and promissory note shall be executed for any HOME funded homeownership property and shall be recorded against the title to the property. The mortgage and promissory note shall include the prescribed net sales proceeds provision for the recapture of HOME funds as stated above.

Resale Option – Other HOME Assisted Projects:

For other HOME assisted projects, to ensure compliance with the prescribed affordability period requirements, a resale restriction will be utilized. The resale restriction shall be in effect for the duration of the prescribed affordability period based on the amount of HOME assistance provided and will transfer to any future owners of the assisted property should the property be sold before the expiration of the affordability period.

The City of Urbana, Urbana HOME Consortium members, and designated Community Housing Development Organizations agree that, to the extent allowable by law, a mortgage and promissory note, and a land-use restriction agreement shall be prepared, executed and recorded against the title to the property for all other projects assisted with HOME funds as required.

The mortgage, note, and land-use restriction agreement shall include a provision restricting subsequent sales of any house to a family having income at or below 80 percent of area median family income for the period of affordability, which is determined in the HOME regulations as a function of HOME funds invested in said housing property. The mortgage, note, and land-use restriction shall be recorded against the title to the property. For rental projects, the mortgage, promissory note and land-use restriction agreement shall include rent and occupancy restrictions depending upon the amount of HOME funds invested per unit.

TENANT BASED RENTAL ASSISTANCE (TBRA)

As stated in the *City of Urbana and Urbana HOME Consortium FY 2010-2014 Consolidated Plan*, the local market conditions show that the greatest concern of local renters is rent burden, where households that are housing cost burdened must pay more than 30% of their incomes for housing costs, such as rent and utilities. Extremely cost burdened households are paying more than 50% of their incomes for housing.

In the City of Urbana, eighty-four percent (84%) of extremely low-income renters and seventy-nine (79%) of very low-income renters have housing problems, mostly cost-burden. In the City of Champaign, only about 10% of the City's rental housing units are affordable to households with incomes at or below 30% MFI. Twenty-one percent (21%) of all renters are very low-income households, with 83% experience housing problems. In Champaign County, eighty-four percent (84%) of extremely low-income renters have housing problems with 81% being cost burdened. Fifty-seven percent (57%) of extremely low-income renters have housing problems with 49% being cost burdened.

Based on the local market conditions, the Urbana HOME Consortium is allocating HOME funds to provide affordable housing assistance to low-income residents of the City of Champaign. At least 90% of the assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients will follow a team-approved plan for achieving self-sufficiency and will make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

Refinancing a HOME-Funded Project

Refinancing of a project may occur only if specifically authorized in an Annual Action Plan approved by the Urbana City Council, and then only if conditions of the refinancing are clearly stated in the Plan. To be eligible for refinancing a project must meet the following conditions:

- Refinancing cannot be the primary purpose of the HOME investment. Refinancing is only appropriate when HOME funds are loaned to rehabilitate the property for which refinancing is being requested and then only when necessary to permit or ensure continued affordability. To demonstrate that rehabilitation is the primary activity for which HOME funds have been expended in connection with the property, at least \$5,000 per unit average in HOME funds must have been provided for rehabilitation of the property.

- The project sponsor requesting HOME funds for debt refinancing must demonstrate, and the City must confirm, that disinvestment in the property has not occurred, long-term needs of the project can be met through the refinancing, and servicing the targeted population over an extended affordability period is feasible.
- Refinancing may be approved either to maintain current affordable units or to create additional affordable units.
- Properties for which refinancing is approved may be located anywhere within the Urbana corporate limits.
- Properties for which refinancing is approved are subject to an affordability period of at least five years starting on the date the refinancing is closed.
- HOME funds cannot be used to refinance multiple-family loans made or insured by any other federal program, including but not limited to, the Community Development Block Grant Program.

III. HOMELESS & SPECIAL NEEDS

HOMELESS PREVENTION

1. Sources of Funds

The City participates in the Urbana-Champaign Continuum of Care group in a cooperative effort to maximize the resources of the local municipalities (Urbana, Champaign, Champaign County, and Rantoul) and the local agencies that provide assistance to the homeless and special needs population. The activities proposed in the Annual Action Plan that are designed to address needs of homeless persons with special needs include:

- The City of Urbana CDBG budget provides an estimated **\$44,677** to support the City's Transitional Housing Program for homeless families with children. This program has been operating for over twenty years.
- The City will work with local agencies that provide services to the homeless through the Continuum of Care (Continuum) and Council of Service Providers to the Homeless (CSPH) to assist with grant applications and to help facilitate interagency cooperation in addressing and preventing chronic homelessness in the community. Both the Continuum and the CSPH regularly review and evaluate the needs of the community for homelessness and homeless prevention. One need in particular that has arisen is establishing an intact family emergency shelter in the community.
- The City may provide support to emergency and transitional shelters through the Consolidated Social Service Pool funding allocations. Obstacles to providing services to the homeless include a reduction of state and federal funding accessible to the agencies who work directly with the homeless population.
- Urbana will also continue to operate a HUD-funded Supportive Housing Program for Homeless Families in Transition. While non-profit agencies deliver services, City staff currently administers the program and aids in structuring strategic initiatives that enhance program opportunities.

- Effective July 1, 2006, the City of Urbana transferred the Shelter Plus Care grant program to the Champaign County Regional Planning Commission (CCRPC), as CCRPC has sufficient staff to effectively administer the program. This transfer of the grant and associated responsibilities was approved by HUD. The services remain the same, and CCRPC continues to work with non-profits to deliver services of the program. The City works with CCRPC by providing inspection services for Shelter Plus Care properties within City limits.
- The City of Urbana will administer a new contract with the Dept. of Veterans Affairs, on behalf of the Salvation Army, who is providing supportive services to homeless veterans through their men's shelter.
- The Urbana HOME Consortium has collaboratively allocated a total of over **\$400,000** of HOME funds to a Tenant Based Rental Assistance (TBRA) Program that is currently operated by the Champaign County Regional Planning Commission to provide rent assistance Consortium wide. Funds were allocated during FY 2009-2010 and FY 2010-2011. In addition, the City of Champaign allocated **\$72,000** of its FY 2011-2012 HOME allocations and **\$72,000** of its FY 2012-2013 HOME allocations for TBRA to be targeted within the City of Champaign. Community Elements, a local social service agency, received HOME funding in the amount of **\$190,149** towards a TBRA program.

2. Homelessness

The City of Urbana, as part of the Urbana-Champaign Continuum of Care, has devised a Strategic Plan for the prevention, coordination, maintenance, and evaluation regarding services to address the issue of homelessness in Champaign County. The goals for the City of Urbana and the Urbana HOME Consortium, as outlined in the Strategic Plan include:

- Development of an interagency effort to address emergency rental property closings;
- Development of twenty-five (25) Single Room Occupancy (SRO) bed spaces for single persons to incorporate housing options with less restrictive felony restrictions;
- Coordination of an emergency family shelter in the community, by which the Council of Service Providers to the Homeless addressed by forming a task force in FY 2012-2013 to study the possibility of creating an Emergency Family Shelter in the community.

The Annual Action Plan programs combine multiple sources for a concerted effort to address the current homeless population, as well as those at risk of becoming homeless:

- The Consortium members and other local municipal agencies, as well as utilities, have created an Emergency Tenant Relocation Task Force, facilitated by the City of Urbana, to address issues that would help those households who face the need to move from their current homes or apartments because of potential disconnection of one or more utilities. The Task Force has created a referral resource list, both in English and Spanish.

3. Chronic Homelessness

The City of Urbana, as part of the Urbana-Champaign Continuum of Care, helped develop the Ten Year Plan to End Chronic Homelessness in 2004. According to the vision of the Plan, *"within ten years (2014), all individuals and families facing homelessness in Champaign County will have access to a coordinated array of housing options and supports that will enable them to sustain safe and decent shelter."*

According to the Plan, prevention of the causes of initial, prolonged, or repetitive homelessness will make a significant impact on ending chronic homelessness. Prevention often can be achieved through social service intervention or some form of immediate financial help to serve as a safety net for individual or family resources. Preventive and crisis intervention services can assist individuals and families resolve and address crisis housing issues in ways that will prevent homelessness. Local agencies provide a wide range of services that are available to persons at risk of homelessness, including:

- Emergency rent assistance
- Financial literacy/debt management
- Employment assistance
- Legal assistance
- Home repair/rehabilitation
- Utility assistance
- Homeowner education
- Substance abuse/mental health treatment
- Domestic violence education/assistance
- Information & referral services

Also, coordination of services provided to homeless persons facilitates efficient response, eliminates duplication of activities, highlights gaps in services, and identifies effective outcomes. Each year, the Ten Year Plan is reviewed and a strategic action plan is put into place to assist with achieving the goals listed in the overall plan for chronic homelessness.

4. Homelessness Prevention

Numerous activities proposed in the Annual Action Plan are designed to address the needs of homeless persons and persons with special needs:

- The City of Urbana estimated CDBG budget includes **\$44,677** to support the City's Transitional Housing Program for homeless families with children. This program has been operating for twenty years and will remain stable for the upcoming year.
- The Urbana HOME Consortium members may allocate a portion of their share of HOME funds to a Tenant Based Rental Assistance Program through which those at risk of becoming homeless would receive priority for receiving funding in this program.

5. Discharge Coordination Policy

The City of Urbana, as a participant in the Urbana-Champaign Continuum of Care, has established a policy for discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care, or other youth facilities, or correction programs and institutions) in order to prevent such discharge resulting in homelessness for such persons.

EMERGENCY SOLUTIONS GRANTS (ESG)

The Illinois Department of Commerce and Economic Opportunity (IDCEO) will be providing ESG funds from the Dept of Housing and Urban Development (HUD) to Continuums of Care who are not Emergency Solutions Grant (ESG) Recipients. The amount of funding will be provided to support Housing Prevention and Rapid Re-housing (HPRP) functions of the new program.

The Executive Committee of the Continuum of Care, of which the City of Urbana is a member, is working to establish a centralized or coordinated assessment system that will meet HUD requirements for ESG. A centralized intake process will address a HUD priority and encourage intake through shelters that can triage for client needs.

The Executive Committee has made recommendations to the full Continuum of Care for recent ESG awards. The following recommendations were approved. Administrative funds will be given to Champaign County Regional Planning Commission (CCRPC), to be used in support of the HMIS functions, as CCRPC is the HMIS administrator for the Continuum of Care. CCRPC will also administer the Homeless Prevention and Rapid Re-housing (RH) funds for rent assistance. Shelter partners will utilize a centralized intake process. This process will include a uniform screening that all shelter partners will use to screen persons for funding that includes prioritization/priority points. Shelter partners will refer persons to CCRPC for the rent assistance funding; a referral from the shelter partner would be required for RPC to process the funds.

The Continuum has adopted a new projects process that allows agencies to present new projects to the Continuum of Care for consideration. The procedures for the administration and operation of HMIS are already in effect through a Memorandum of Understanding (MOUs) with participating agencies.

The Executive Committee is also working to develop performance standards and evaluation outcomes for the activities assisted with ESG funds. The Monitoring & Compliance subcommittee is completing the final edits on a monitoring tool and will begin implementing its use after the Continuum approves the tool. The subcommittee will then complete desk and onsite reviews of Continuum-funded agencies on behalf of the Continuum. The monitoring subcommittee will report on its findings to the Executive Committee. The Executive Committee is also developing policies for the funding of shelters.

IV. OTHER ACTIONS (COMMUNITY DEVELOPMENT)

PRIORITY NON-HOUSING COMMUNITY DEVELOPMENT NEEDS

The City of Urbana's community development needs and priorities are based on the needs of the community, as reflected in the FY 2010-2014 Consolidated Plan, and input received from citizens during public hearings and neighborhood meetings.

1. Basis for Assigning Priority Given to Each Category of Priority Needs

The basis for assigning priority to community development needs is a function of:

- Perceived need in the community.
- Available funding.
- Special circumstances that provide for strategic opportunities.
- Relationship to the City's community development goals, Comprehensive Plan.

2. Specific Goals and Strategies

As indicated in the FY 2010-2014 Consolidated Plan, CDBG funds can be contributed for the following projects identified in the City's Capital Improvement Plan. These projects are *eligible* for CDBG funding, as the location of each of the projects meets HUD regulations that at least 51% of the persons benefiting from the project must be below 80% of the community's median family income:

	Estimated Funding	Anticipated Time Frame
Sidewalks - Division (Oakland - Thompson); Busey (south of Sunset) CT 54	\$ 70,000	2010-11
Division Street Reconstruction (South of Kerr)	\$ 225,000	2010-13
Mathews Street Reconstruction (Church - Ellis) CT 53	\$ 250,000	2012
Kerr Project Subdivision Infrastructure CT 54	\$ 400,000	2013

3. Economic Development Activities

The City is currently working with a prospective developer to redevelop a site the City owns just north of the City building. Staff is continuing to work with a new owner to renovate a major hotel property in the downtown area. The desire is for vacant or underutilized areas to become new mixed office/commercial and residential development that will create jobs, activities, and residences for the downtown. The City's Comprehensive Plan calls for the use of Tax Increment Financing to promote new development and redevelopment opportunities in the downtown area.

Commercial development and redevelopment activity continues to increase, which helps to reduce the number of persons below poverty level. The City of Urbana is involved in (non-CDBG) economic development activities through which job opportunities have been and continue to be developed in the community. In the past year, job opportunities have been created through the addition of new developments,

redevelopment agreements to facilitate expansion of existing businesses, and ongoing expansion of a large hospital.

The City continues to assist small businesses through utilization of business assistance programs, enterprise zone incentives, and tax increment finance incentives. It is estimated that through City subsidy efforts from July 2012 to the current time, approximately 72 jobs have been created.

ANTIPOVERTY STRATEGY

Reducing the number of persons below poverty level

Urbana and Cunningham Township will provide an estimated **\$313,400** to social service agencies. Most of the funded projects are designed to assist lower-income households and persons below the poverty level who reside in the City of Urbana.

City staff provides technical assistance to other non-profit organizations whose mission is to assist persons below the poverty level. City staff also serves on a number of voluntary boards and commissions, including the Champaign County Continuum of Care, Council of Service Providers to the Homeless, and the Champaign County Community Action Board, whose missions are to assist in reducing the numbers of persons below poverty level.

In the upcoming year, it is anticipated that the continuing trend of new commercial development and commercial redevelopment in the City will provide additional job opportunities, which could help reduce the number of persons below poverty level. Over the previous three years, the opening of a discount food store and a major retail store in Urbana created job opportunities. This, in addition to the opening of new smaller businesses throughout the City resulted in an overall increase of jobs. The economic downturn has affected the timeline for a major building materials supplier to open a new retail store in east Urbana. However, the City will continue in its efforts in working with this company to begin the project in the near future.

As stated previously, the City is currently working with a prospective developer to redevelop a site the City owns just north of the City building. Staff is also working with a new owner to renovate a major hotel property in the downtown area. The desire is for vacant or underutilized areas to become new mixed office/commercial and residential development that will create jobs, activities, and residences for the downtown.

The City's Comprehensive Plan calls for the use of Tax Increment Financing (TIF) to promote new development and redevelopment opportunities in the downtown area. The City's Comprehensive Plan calls for the use of Tax Increment Financing to "promote new development and redevelopment opportunities in the downtown area." Such activities are likely to result in a broad range of job opportunities in the community.

NON-HOMELESS SPECIAL NEEDS

It is the goal of the City of Urbana to provide residents with special needs (i.e elderly, persons with disabilities, person with HIV/AIDS, and persons with alcohol or other substance abuse problems) access to resources and to decent affordable housing. Through the Consolidated Social Service Funding pool, agencies that work with residents with special needs are able to access City resources. The following is a list of agencies that have received funding through either the Consolidated Social Service Funding pool or the Public Facilities and Improvements Program in recent years:

- **Family Service of Champaign County**, whose mission is to support people across the generations by providing quality human services, has received funding for their various senior programs, (i.e. Homecare, Senior Counseling & Advocacy, Meals on Wheels, Senior Transportation, and Retired Senior Volunteer Program), through Consolidated Social Service Funding.
- **Peace Meal Senior Nutrition Program**, whose mission is to provide quality meals for healthier lives and helps seniors improve their nutrition, sustain their independence and enhance the quality of their life by providing meals, fellowship, and connections to other needed services, has received funding through Consolidated Social Service Funding.
- **Persons Assuming Control of their Environment (PACE)**, which has received funding through Consolidated Social Service Funding, promotes the full participation of people with disabilities in the rights and responsibilities of society. The PACE Homeownership Coalition for People with Disabilities (Homeownership Coalition) promotes greater accessibility to homeownership for households with members who have disabilities. The group also includes many community organizations as partners and participants; the City of Urbana is member.
- **Developmental Services Center**, a non-profit organization serving developmentally disabled individuals in Champaign County, has received funding through the Public Facilities & Improvements grant for various sites, including the Clark Road facility and group homes in the community. Their mission is to enhance the lives of persons with disabilities by providing services and supports which enable them to live, work, learn, and participate in their communities.
- **Champaign County Regional Planning Commission, Social Services Div.**, a Community Action Agency that supports the well-being and quality of life for at-risk, low-income, and underserved residents of their defined services areas and provides effective and meaningful services to increase self-sufficiency of these populations and is committed to efficient services through regional leadership in interagency cooperation, has received Consolidated Social Service Funding in the past for Court Diversion Services and Senior Services programs.
- **Community Elements**, whose mission is to educate, advocate, and help build communities of well-being by providing individuals and families a range of prevention, intervention, and mental health treatment services, has received both Consolidated Social Service Funding and CDBG Public Facilities & Improvement grant funds in the past for their homeless programs (Roundhouse & TIMES Center) and supported group homes.

- **Greater Community AIDS Project (GCAP)**, whose mission is to address the needs of those affected by HIV and AIDS, and to educate the public about HIV and AIDS, has received funding through Consolidated Social Service Funding, specifically CDBG Public Service funds.
- **Prairie Center Health System**, whose mission is to provide the highest quality of prevention, intervention, and treatment facilities for alcoholism and chemical dependence, other addictions, and associated conditions to individuals, families, and communities in east central Illinois, has received Consolidated Social Service Funding and CDBG Public Facilities & Improvement grant funds in the past.

The City also provides assistance to residents with special needs through the Access Grant program, which provides general improvements necessary to eligible renters or homeowners to remove barriers to accessibility by persons with disabilities.

HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS (HOPWA)

This section is *Not Applicable*, as the City of Urbana does not receive HOPWA funding. However, several local agencies within the community receive HOPWA from the state, through the Illinois Department of Public Health (IDPH), who administers this grant.

OTHER NARRATIVE

Other Actions 91.220

The City of Urbana has utilized its allocation of CDGB and HOME funds to:

- address obstacles to meeting underserved needs,
- foster and maintain decent housing,
- support public housing improvements and resident initiatives,
- address lead-based paint hazards,
- reduce the number of persons below poverty level, and
- has provided assistance in coordinating housing and service agencies.

These funded activities are noted within the previous listing and budget for FY 2013-2014 projects.

The following pages show a listing of other proposed activities and the associated budget by the City of Urbana to address HUD regulations 91.220(f):

**A. CITY OF URBANA FY 2013-2014
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

A summary listing of *Goals, Strategies, and Activities* is attached for reference as Appendix II. The applicable Goal, Strategy, and Activity is included for each Project listed below.

The following terms and abbreviations are used throughout the Annual Action Plan:

Citation = FEDERAL CITATION FOR AUTHORIZATION
Environmental = ENVIRONMENTAL REVIEW STATUS

A summary listing of Specific Housing and Community Development Objectives is attached for reference.

Resources-Federal:

2013-2014 Estimated Grant	\$ 344,512
Unprogrammed Funds (estimated)	\$ 2,911
TOTAL FEDERAL RESOURCES (FY 2013-2014)	\$ 347,423

1. ADMINISTRATION (FY 2013-2014)

a. General Administration Activities

Personnel – Administrative	\$ 61,582
Other Administrative Expenses	\$ 7,320
Goal 3, Strategy 1	
Citation - [24 CFR 570.206(a)]	
Environmental – EXEMPT	

Total Administration Expense (CDBG Only): \$68,902 (20% Cap)

b. Affordable Housing Program

<u>Program Delivery</u>	
Personnel	\$ 110,000
Citation - [24 CFR 570.202(b)(9)]	
Environmental - EXEMPT	
<u>Case Preparation</u>	\$ 4,000
Title work & front-end expenses associated with affordable housing initiatives	
Citation - [24 CFR 570.202(b)(9)]	
Environmental - EXEMPT	

Total Program Delivery Expense (estimated) \$ 114,000

2. NEW FUNDING ACTIVITIES

a. Housing Activities (FY 2013-2014):

1. Emergency Grant and Access Grant

Funds will be contributed toward two programs:

- Emergency Grants provide repairs necessary to alleviate hazardous conditions, which pose a threat to the health and safety of a homeowner. Homeowners earning less than 50% of the Median Family Income for Champaign County are eligible for the Emergency Grant Program.
- Access Grants provide general improvements necessary to remove barriers to accessibility by persons with disabilities. The Access Grant Program is available for renters or homeowners who earn less than 80% of Median Family Income. All programs are available citywide and will be accomplished through contractual arrangements.

\$40,000

Goal 3, Strategy 1; Goal 3, Strategy 2; Goal 7, Strategy 2

Citation - [24 CFR 570.202(a)(1)], [24 CFR 570.202(b)(10) & (11)]

Environmental – Emergency Grants (EXEMPT)

Access Grant (CATEGORICALLY EXCLUDED)

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Number of owner-occupied households assisted with incomes at or below 50% MFI. Number of households (persons with disabilities) assisted with incomes at or below 80%.

2. Urbana Senior Repair Service

Funds will be contributed to a citywide home maintenance repair program for very low-income homeowners 62 years old or older and for very low-income homeowners with disabilities (any age). Household income must be less than 50% of the Median Family Income as established annually by HUD.

\$14,000

Goal 3, Strategy 1

Citation - [24 CFR 570.202(a)(1) & (b)(10)]

Environmental - EXEMPT

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing, and housing accessible to persons with disabilities. All recipients of assistance must have household incomes below 50% of the area median.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Number of rehabilitated owner-occupied units with household incomes at or below 50% MFI.

3. Property Acquisition in Support of New Construction and Relocation/ Clearance/Disposition Activities

Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56 Block Group 1. Projects and utilization of the properties may include the following:

- Donation to non-profit housing developers to build affordable housing.
- City sponsored rehabilitation and re-sale to qualified homebuyers.
- Donation to other organizations to support CDBG-eligible programs.

Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures, vegetation or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City owned properties for the program will be properly maintained.

\$58,844 (estimated)

Goal 1, Strategy 1; Goal 9, Strategy 1; Goal 9, Strategy 2

Citation - [24 CFR 570.201(a)(b)(d)(f)(1)(ii)&(i)]

Environmental - ASSESSMENT

Objective: Provide Decent Housing by creating or maintaining affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI. Number of parcels donated to CHDOs and non-profits for affordable housing development.

b. Public Service Activities

1. Transitional Housing for Homeless Families with Children

Funds will be contributed to the City of Urbana's transitional housing program. Three to five dwellings will be available for homeless families with children. Rent receipts will be another source of revenue. Properties acquired by the City through a federal funding source will be properly mowed and cleaned according to city ordinance as long as they are the responsibility of the City.

\$23,936 (personnel)

\$20,741 (programming)

Goal 1, Strategy 1; Goal 6, Strategy 1; Goal 6, Strategy 2; Goal 6, Strategy 4

Citation - [24 CFR 570.201(b) & (e)]

Environmental - EXEMPT

Objective: Provide Decent Housing by providing housing and access to services and counseling for homeless families with children to assist with transition into more permanent housing and self-sufficiency.

Outcome: Accessibility for the purpose of providing decent affordable housing.

Outcome Indicators: Number of households assisted to prevent homelessness.

2. Public Service Activities - Consolidated Social Service Funding Program

The balance of available funding at 15% of the current entitlement will be allocated for program activities yet to be determined which would benefit low-income residents of the CD Target Area. The Community Development Commission has designated the priorities to be considered by the Urbana City Council for public service funding under the CDBG.

\$5,000

Goal 5, Strategy 1-9; Goal 6, Strategy 1-4

Citation - [24 CFR 570.201(e)]

Environmental - EXEMPT

*Specific programs to be determined - Social Service Funding Process.

Objective: Create Suitable Living Environment by providing better access to social services in the community for low-income residents.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Number of persons assisted with new or improved access to a public service (estimated 5 -10).

3. Neighborhood Cleanup

One-day, neighborhood cleanup activities will be held in Fall 2013 and/or Spring 2014, in the CD Target Area. Activities will include disposal of junk, debris, and recyclable metal. The program will be co-sponsored by the Urbana Public Works.

\$2,000 (\$10,000 total proposed, including \$8,000 Other City Funding)

Goal 9, Strategy 1; Goal 9, Strategy 2

Citation - [24 CFR 570.201(e)]

Environmental - EXEMPT

Objective: Create Suitable Living Environment by improving the appearance of the targeted areas by reducing blight.

Outcome: Sustainability for the purpose of providing a suitable living environment.

Outcome Indicators: Number of households provided with a new or improved service (estimated: 500).

3. CARRYOVER ACTIVITIES (ESTIMATED)

(Following is an estimate of CDBG funding that will be carried over to FY 2013-2014 for activities previously budgeted or to utilize unobligated carryover.)

a. Housing Activities

1. Property Acquisition in Support of New Construction and Relocation/ Clearance/Disposition Activities (FY 12-13)

Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56 Block Group 1. Projects and utilization of the properties may include the following:

- Donation to non-profit housing developers to build affordable housing.
- City sponsored rehabilitation and re-sale to qualified homebuyers.
- Donation to other organizations to support CDBG-eligible programs.

Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures, vegetation or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City owned properties for the program will be properly maintained.

\$51,694 (estimated)

Goal 1, Strategy 1; Goal 9, Strategy 1; Goal 9, Strategy 2

Citation - [24 CFR 570.201(a)(b)(d)(f)(1)(ii)&(i)]

Environmental - ASSESSMENT

Objective: Provide Decent Housing by creating or maintaining affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI. Number of parcels donated to CHDOs and non-profits for affordable housing development.

b. Public Facilities and Improvements

(The following Public Facility and Improvement projects are anticipated to be carried over to FY 2013-2014; however, some of the funds may be expended before June 30, 2012, depending on schedule and weather).

1. Capital Improvement Projects - Kerr Avenue Sustainable Development

Funds will to be used towards installation of infrastructure at the Kerr Avenue sustainable, affordable housing development.

\$31,317

Goal 8, Strategy 1; Goal 8, Strategy 2

Citation - [24 CFR 92.205(a)(1)]

Environmental – ASSESSMENT

Objective: Create a Suitable Living Environment by providing infrastructure access to owner-occupied households with incomes at or below 80% of the area median.

Outcomes: Accessibility for the purpose of providing a suitable living environment

Outcome Indicators: Number of households in targeted area with incomes at or below 80% MFI with improved access to public infrastructure.

2. CITY INFRASTRUCTURE PROJECTS (FY 12-13)

Funds will be used toward the construction or reconstruction of City infrastructure in one or more of the following projects in the City's Target areas:

Census Tract 53 Street Lighting
Neighborhood Sidewalks: Division (Oakland-Thompson); Busey (south of Sunset) CT 54
Division Street Reconstruction (South of Kerr)
Mathews Street Reconstruction (Church - Ellis) CT 53
Kerr Project Subdivision Infrastructure CT 54

\$181,000

Goal 8, Strategy 1; Goal 8, Strategy 2

Citation - [24 CFR 92.205(a)(1)]

Environmental – ASSESSMENT

Objective: Create a Suitable Living Environment by providing infrastructure access to owner-occupied households with incomes at or below 80% of the area median.

Outcomes: Accessibility for the purpose of providing a suitable living environment

Outcome Indicators: Number of households in targeted area with incomes at or below 80% MFI with improved access to public infrastructure.

3. Neighborhood Streetlight Construction (FY 12-13)

Funds are proposed to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods.

\$69,000

Goal 8, Strategy 1; Goal 8, Strategy 2

Citation - [24 CFR 92.205(a)(1)]

Environmental – ASSESSMENT

Objective: Create a Suitable Living Environment by providing infrastructure access to owner-occupied households with incomes at or below 80% of the area median.

Outcomes: Accessibility for the purpose of providing a suitable living environment

Outcome Indicators: Number of households in targeted area with incomes at or below 80% MFI with improved access to public infrastructure.

4. Budget Summary (Projected CDBG Budget) FY 2013-2014

CDBG BUDGET	FY 2013-2014
Estimated Federal Allocation (Grant)	\$344,512
Unprogrammed Funds (estimated)	\$2,911
TOTAL TO ALLOCATE (ESTIMATE)	\$347,423
ADMINISTRATION (20%)	\$68,902
Personnel	\$61,582
Other Administration	\$7,320
PUBLIC SERVICE (15%) - Trans Hsg/NHD Cleanup/CSSF	\$51,677
Transitional Housing (personnel)	\$23,936
Transitional Housing (programming)	\$20,741
Neighborhood Cleanup (\$2,000 CDBG; \$8,000 Other Funding)	\$2,000
Consolidated Social Service Fund	\$5,000
AFFORDABLE HOUSING PROGRAMS	\$226,844
Housing-Related Program Delivery	
Program Delivery (Personnel & misc.)	\$110,000
Case Preparation	\$4,000
Housing-Related Programs	
Emergency/Access	\$40,000
Urbana Senior Repair	\$14,000
Property Acquisition (estimated)	\$58,844
TOTAL Budget FY 2013-2014 CDBG	\$347,423
ESTIMATED MAJOR CARRYOVER PROJECTS TOTAL	
<i>Property Acquisition in Support of New Construction</i>	<i>\$51,694</i>
<i>Other Capital Improvement Projects - City Infrastructure, Neighborhood Streetlights, and Kerr Ave</i>	<i>\$281,317</i>
GRAND TOTAL CDBG PROGRAM FUNDING (FY 13-14 plus Estimated Carryover)	\$680,434

**B. URBANA HOME CONSORTIUM FY 2013-2014
HOME INVESTMENT PARTNERSHIPS PROGRAM**

The applicable Goal, Strategy, and Activity are included for each of the Projects listed below.

The following terms and abbreviations are used throughout the Annual Action Plan:
Citation = FEDERAL CITATION FOR AUTHORIZATION
Environmental = ENVIRONMENTAL REVIEW STATUS

Resources-Federal

2013-2014 HOME Grant (Estimated): \$ **737,437**

Program Income Funds:

City of Urbana \$ **12,500 (estimated)**

City of Champaign \$ **24,500 (estimated)**

Resources-Other

Local Match HOME: \$ **127,596**

TOTAL Estimated HOME \$ ***902,033***

1. ADMINISTRATION (10% SET-ASIDE, NO MATCH REQUIREMENT)

FY 13-14 Allocation: \$ **73,744**

Administration Activities:

Personnel

Supplies and other expenses

Citation - [24 CFR 92.206(d)]

Environmental – EXEMPT

TOTAL EXPENSE \$ ***73,744***

2. COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS
(CHDO) RESERVE SET-ASIDE (15¹% SET-ASIDE IS REQUIRED EACH
YEAR, MATCH PROVIDED BY CHDO)

FY 13-14 TOTAL Allocation Available Minimum: \$ 110,615

CHDO Reserve Funds

CHDO Reserve funds in the amount of 15% of the total annual allocation are being set aside to be allocated to certified Urbana Consortium CHDO or CHDOs whose proposed project(s) meet project readiness requirements. In order to meet project readiness requirements, the CHDO project(s) receiving reserve allocation(s) must be able to begin construction within one year from the date of execution of the agreement.

Staff is continuing to work to identify feasible projects in the Consortium area, and a rolling CHDO Project application process is currently underway.

\$116,437 HOME (\$29,109 Match must be provided by CHDO)

TOTAL EXPENSE

\$ 110,615

¹ HUD requires that 15% of the grant funds awarded to a Participating Jurisdiction be set aside for CHDO Projects.

3. COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS
(CHDO) OPERATING SET-ASIDE (*5% Maximum Set-Aside, No Match Requirement*)

FY 13-14 Total Allocation Available Maximum: \$36,872

Funds will be allocated to locally certified CHDOs for eligible operating expenses that support the capacity building efforts of the organization and that are likely to lead to its fiscal independence and stability.

Goal 1, Strategy 1; Goal 1, Strategy 2; Goal 3, Strategy 1

Citation - [24 CFR 92.208(a)]

Environmental - EXEMPT

Objective: Provide Decent Housing by increasing capacity of Community Development Housing Organizations to identify and implement programs that will provide affordable housing opportunities to income qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership).

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of households assisted through two Community Housing Development Organizations.

Total CHDO Operating Expense: \$36,872

4. CITY OF CHAMPAIGN

FY 13-14 Allocation:

\$ 283,448

Match Required: \$ 70,862

1. Tenant Based Rental Assistance Program.

HOME funds will be used to provide affordable housing assistance to low-income residents of the City of Champaign. At least 90% of the assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

\$90,000 HOME

Goal 2, Strategy 2, Activity 1

Citation - [24 CFR 92.209]

Environmental – EXEMPT

Objective: Provide decent housing by creating affordable housing opportunities for households with annual incomes at or below 80% of Area Median, of which 90% will be at or below 60% of the Area Median).

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of tenants maintaining affordable rental units at or below 60% of Area Median.

2. Neighborhood Revitalization Program

Funds may be allocated to new or existing programs, such as the Acquisition-Rehab, Full Home Improvement Program, or Lot Acquisition programs; to promote revitalization efforts of targeted neighborhoods. The areas identified may be included in the Neighborhood Wellness Plan or in specific neighborhood plans (i.e. Beardsley Park, Bristol Park, Burch Village Area Redevelopment) to further goals identified in the plans.

\$193,448 HOME; \$24,500 Estimated Program Income

Goal 3, Strategy 3 & 6

Citation – [24 CFR 92.206(d)]

Environmental – Non-Exempt/Non-Categorically Excluded

Objective: Provide Decent Housing by creating affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of units affordable owner occupied units purchased and/or rehabbed. Amount of funding leveraged through local match.

5. CHAMPAIGN COUNTY

FY 13-14 Allocation: \$ 65,094
Match Required: \$ 16,273

HOME Program funds may be allocated to one or more of the following programs:

1. Housing Rehabilitation

Champaign County will use its share of HOME funds to provide rehabilitation assistance to both investor-owned properties, as well as single-family owner-occupied projects. It is anticipated that the primary program focus will be on single-family owner-occupied rehabilitation.

\$26,038 HOME

Goal 1, Strategy 1 & 2; Goal 2, Strategy 1-4 & 6

Citation - [24 CFR 92.206(a)(2)]

Environmental – Assessment Required; Recapture

Objective: Provide Decent Housing by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from three income categories, at or below 30% MFI, 31-50% MFI and 51-80% MFI.

Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Number of owner-occupied households assisted at or below 30% MFI. Number of owner-occupied households assisted at 31-50% MFI. Number of owner-occupied households assisted at 51-80% MFI. Amount of funding leveraged through local match.

2. Tenant Based Rental Assistance Program.

HOME funds will be used to provide affordable housing assistance to low-income residents of the Urbana Consortium area in the City of Urbana, City of Champaign and in unincorporated Champaign County. Assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

\$39,056 HOME

Goal 2, Strategy 2, Activity 1

Citation - [24 CFR 92.209]

Environmental – EXEMPT

Objective: Provide decent housing by creating affordable housing opportunities for households with annual incomes at or below 80% of Area Median, of which 90% will be at or below 60% of the Area Median).

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of tenants maintaining affordable rental units at or below 60% of Area Median.

CITY OF URBANA

FY 13-14 Allocation: \$ 167,664

Match Required: \$ 41,916

1. Owner-Occupied Housing Rehabilitation

Funds will be allocated for the rehabilitation of four-seven (4-7) units, including grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household that are intended to address code deficiencies, major renovation needs, relocation expenses and lead-based paint concerns.

Goal 1, Strategy 1 & 2; Goal 2, Strategy 1-4 & 6

Citation - [24 CFR 92.206(a)(2)]

Environmental – Assessment Required

Recapture

\$167,664 HOME

Objective: Provide Decent Housing to owner occupants by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from two income categories, at or below 50% MFI and between 51-80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Number of owner-occupied households assisted at or below 50% MFI. Number of owner-occupied households assisted at 51-80% MFI. Total amount of households served. Amount of funding leveraged through local match.

2. City Redevelopment Programs

Funds may be allocated to programs such as Down Payment Assistance, Acquisition-Rehab, Purchase-Rehab-Resale, Rental Rehab, Kerr Avenue Sustainable Development, and/or other programs currently under development or may be proposed that further the affordable housing goals and mission of the City, Council, and Grants Management Division. Programs must comply with applicable local, state and federal regulations, including but not limited to HOME regulations.

Goal 2, Strategy 1

Citation - [24 CFR 92.205(a)(1)]

Environmental – Assessment Required

Objective: Provide Decent Housing by creating affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Number of owner-occupied households assisted at or below 50% MFI. Number of owner-occupied households assisted at 51-80% MFI. Total amount of households served. Amount of funding leveraged through local match.

7. HOME PROGRAM BUDGET SUMMARY

		2013-2014	Comments
Program Area		Budget	
FY 13-14 HOME Grant Allocation		\$737,437	Estimated allocation
Program Income	\$37,000		Estimated
Total Match Required	\$127,596		May be Cash Match or Match Accrued over previous years
TOTAL HOME FUNDS		\$737,437	
FY 13-14 Administration 10% of Grant		\$73,744	May be split amongst Consortium Members, no match required
CHDO Project Funds (15%)		\$110,615	\$27,654 match required, not yet awarded
CHDO Operating (5%)		\$36,872	No match required, not yet awarded
Funds Remaining for Consortium Split, Detailed Below:		\$516,206	
City of Champaign Portion – 54.91%			
TBRA		\$90,000	
Neighborhood Revitalization		\$193,448	
Program Income (24,500 estimate)			Program income received will be credited to TBRA Programs
TOTAL		\$283,448	\$70,862 match required
County Portion – 12.61%			
TBRA		\$38,615	
Housing Rehabilitation		\$25,744	
Program Income (\$0 estimate)			Program income received, if any, will be credited to TBRA
TOTAL		\$65,094	\$16,273 match required
Urbana Portion – 32.48%			
Whole House Rehabilitation		\$167,664	
City Redevelopment Program			
Program Income (\$12,500 estimate)			Program income will be credited towards housing rehabilitation
TOTAL		\$167,664	\$41,916 match required

Funds Available

APPENDIX I

TABLES

Table 3A – Summary of Specific Annual Objectives

Table 3B – Annual Affordable Housing Completion Goals

Table 3C – Consolidated Plan Listing of Projects

Table 3a - Summary of Specific Annual Objectives

Grantee Name: City of Urbana

Availability/Accessibility of Decent Housing (DH-1)							
Specific Annual Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 1.1	Transitional Housing for Homeless Families with Children: Funds will be contributed to the City of Urbana's transitional housing program; 3-5 dwellings will be available for homeless families with children.	CDBG	2010	Number of households assisted to prevent homelessness.	6	5	83 %
			2011		6	5	83%
			2012		6	6	100%
			2013		6		%
			2014				%
			MULTI-YEAR GOAL				
Affordability of Decent Housing (DH-2)							
DH 2.1	Lot Acquisition: Funds will be used for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, & 55.	CDBG	2010	Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI; Number of parcels donated to CHDOs and non-profits.	1	0	0%
			2011		3	1	33%
			2012		2	2	100 %
			2013		3		%
			2014				%
			MULTI-YEAR GOAL				
DH 2.2	Property Acquisition (carryover): Funds will be used for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56 Block 1.	CDBG	2010	Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI. Number of parcels donated to CHDOs and non-profits.	3	1	33%
			2011		3	2	66%
			2012		3	3	100%
			2013		3		%
			2014				%
			MULTI-YEAR GOAL				
DH 2.3	Un-programmed CHDO Reserve Set-Aside fund: Funds will be provided to eligible CHDO projects proposed by an organization that has demonstrated success in creating affordable housing opportunities and utilized funding in a timely manner.	HOME	2010	Number of households assisted.	1-3	0	0%
			2011		2	1	50%
			2012		4	3	75%
			2013		4		%
			2014				%
			MULTI-YEAR GOAL				
DH 2.4	CHDO Operating Set-Aside: Funds are allocated to locally certified CHDOs for eligible operating expenses that support the capacity building efforts.	HOME	2010	Number of CHDOs assisted.	3	0	0 %
			2011		3	2	66%
			2012		2	2	100%
			2013		2		%
			2014				%
			MULTI-YEAR GOAL				
DH 2.5	City of Champaign Tenant-Based Rent Assistance (TBRA): HOME funds will be used to provide affordable housing assistance to low-income residents of the City of Champaign.	HOME	2010	Number of tenants maintaining affordable rental units at or below 60% of AMI.	12	9	75 %
			2011		12	12	100%
			2012		12	12	100%
			2013		12		%
			2014				%
			MULTI-YEAR GOAL				

Affordability of Decent Housing (DH-2) - continued

Specific Annual Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 2.6	City of Champaign Neighborhood Revitalization Program: Funds may be allocated to existing programs, such as Acquisition-Rehab or Lot Acquisition programs, to promote revitalization efforts of targeted neighborhoods.	HOME	2010	Number of units	20	0	%
			2011	affordable owner	12	10	83%
			2012	occupied units purchased	12	3	25%
			2013	and/or rehabbed.	6		%
			2014				%
				MULTI-YEAR GOAL			%
DH 2.7	Champaign County Housing Rehabilitation: Funding will be used to provide rehabilitation assistance to both investor-owned properties, as well as single-family owner-occupied projects.	HOME	2010	Number of owner-	5	1	20 %
			2011	occupied households	3	0	0%
			2012	assisted at or below 30%	3	2	66%
			2013	MFI, 31-50% MFI, and	1		%
			2014	51-80% MFI.			%
				MULTI-YEAR GOAL			%
DH 2.8	Champaign County Program Delivery: Champaign County will allocate a portion of its funds for staffing and overhead expenses related to its housing rehabilitation program.	HOME	2010	Number of assisted owner-	3	1	33%
			2011	occupied households w/	3	0	0%
			2012	income at or below 80%.	3	2	66%
			2013		1		%
			2014				%
				MULTI-YEAR GOAL			%
DH 2.9	Tenant-Based Rent Assistance (TBRA): HOME funds will be used to provide affordable housing assistance to low-income residents of the HOME Consortium area.	HOME	2010	Number of tenants	10-15	12	100%
			2011	maintaining affordable	12	12	%
			2012	rental units at or below	12	12	%
			2013	60% of AMI.	12		%
			2014				%
				MULTI-YEAR GOAL			%
Sustainability of Decent Housing (DH-3)							
DH 3.1	Urbana Owner-Occupied Housing Rehabilitation: Funds will be allocated for the rehabilitation of units, including grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household that are intended to address code deficiencies, etc.	HOME	2010	Number of owner-occupied	4-7	4	100%
			2011	households assisted at or	4-7	5	%
			2012	below 50% MFI & 51-80%	4-7	6	%
			2013	MFI. Amt. of funding	7		%
			2014	leveraged through local match.			%
				MULTI-YEAR GOAL			%
DH 3.2	Urbana Program Delivery: Funds will be allocated for coordination and delivery of HOME projects funded with the City of Urbana's share of HOME Consortium funds.	HOME	2010	Number of owner-occupied	4-7	4	100%
			2011	households assisted at or	4-7	5	%
			2012	below 50% MFI, and 51-	4-8	6	%
			2013	80% MFI.	4-8		%
			2014				%
				MULTI-YEAR GOAL			%

DH3.3	Kerr Avenue Sustainable Development: HOME funds are set aside to be used in conjunction with the redevelopment of the City-owned property at 401 East Kerr Avenue into an affordable, energy efficient sustainable housing development.	HOME/ CDBG	2010	Number of housing units available to low-income households (at or below 80% MFI). Number of households in targeted area w/ incomes at or below 80% MFI with improved access to public infrastructure.	0	0	0%
			2011		0	0	0%
			2012		35-45	0	0%
			2013		35-45		0%
			2014				%
MULTI-YEAR GOAL							%
DH 3.4	Rental Rehabilitation: Funding may be used to assist in the renovation of eligible rental properties in the City of Urbana.	HOME	2010	Number of affordable housing units assisted with households below 60% of AMI.	-	-	%
			2011		11	11	100%
			2012		-	-	%
			2013		-		%
			2014				%
MULTI-YEAR GOAL							%
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL 1.0	Community Elements: Funds will be used to install upgrades in the bathroom of each unit (vanities and medicine cabinets), vinyl flooring in bathroom/kitchen/entryway of each apartment, and exterior painting of the siding at the Elm Street Supported Apartments.	CDBG	2010	Number of persons who will benefit from this project, with increased access to this shelter.	8	8	%
			2011		0	0	%
			2012		8	8	%
			2013		8		%
			2014				%
MULTI-YEAR GOAL							%
Availability/Accessibility of Suitable Living Environment (SL-1) - continued							
SL 1.5	Urbana Neighborhood Connections Center: Funds will be used to renovate flooring in the Center located in Urbana. Two areas to be replaced include the central assembly area and the computer lab floors.	CDBG	2010	Number of persons who will benefit from this project, with increase access to this program.	0	0	%
			2011		150	150	100%
			2012		150	150	100%
			2013		150		%
			2014				%
MULTI-YEAR GOAL							%
SL 1.6	City Infrastructure Projects: Funds will be used toward the construction of reconstruction of City infrastructure in one or more projects in the City's Target areas.	CDBG	2010	Number of households in targeted areas with incomes at or below 80% MFI with improved access to public infrastructure	0	0	%
			2011		100	100	100%
			2012		100-200	100	100%
			2013		100-200		%
			2014				%
MULTI-YEAR GOAL							%
SL 1.7	Consolidated Social Service Funding/Public Service Activities: The balance of available funding at 15% of the current entitlement will be allocated for program activities TBD which would benefit low-income residents in CD Target areas.	CDBG	2010	Number of persons assisted with new or improved access to a public service.	300	267	89%
			2011		300	300	100%
			2012		300	300	100%
			2013		300		%
			2014				%
MULTI-YEAR GOAL							%
SL 1.8	Neighborhood Sidewalks: Funds are proposed to be used to construct new sidewalks or reconstruct existing sidewalks in target area neighborhoods.	CDBG	2010	Number of households in targeted area w/ incomes at or below 80% MFI with improved access to public infrastructure.	50	0	%
			2011		50	0	%
			2012		50	25	50%
			2013		50		%
			2014				%
MULTI-YEAR GOAL							%

SL 1.9	Neighborhood Streetlight Construction: Funds are proposed to be used to construct streetlights or reconstruct existing streetlights in target area neighborhoods.	CDBG	2010 2011 2012 2013 2014	Number of households in targeted area w/ incomes at or below 80% MFI with improved access to public infrastructure.	50 50 50 100	0 0 0	% % % % %
MULTI-YEAR GOAL							%
Sustainability of Suitable Living Environment (SL-3)							
SL 3.1	Access Grant & Emergency Grant programs: Funds will be contributed to two programs: (1) Providing repairs necessary to alleviate hazardous conditions; and (2) General improvements necessary to remove barriers to accessibility by persons with disabilities.	CDBG	2010 2011 2012 2013 2014	Number of owner-occupied households w/ incomes at or below 50% MFI. Number of households w/ incomes (persons with disabilities) at or below 80%	AG,EG/GLO: 15/2 15 15 15	15 16 15	100% 106% 100% % %
MULTI-YEAR GOAL							%
SL 3.2	Urbana Senior Repair Service: Funds will be contributed to a citywide home maintenance repair for very low-income homeowners 62 yo or older and for very low-income homeowners w/ disabilities (any age). Household income <50% MFI.	CDBG	2010 2011 2012 2013 2014	Number of rehabilitated owner-occupied units with household incomes at or below 50% MFI.	20 20 20	34 18 19	170% 90% 95% % %
MULTI-YEAR GOAL							%
SL 3.3	Neighborhood Cleanup: One-day, neighborhood cleanup activities will be held in Fall 2011 and Spring 2012, in the CD Target Area. Activities will include disposal of junk, debris, and recyclable metal. Co-sponsored with Urbana PWD.	CDBG	2010 2011 2012 2013 2014	Number of households provided with a new or improved service.	500 500 500 500	500 500 500	100% 100% 100% % %
MULTI-YEAR GOAL							%
SL 3.4	Clearance of Slum and Blighted Conditions (carryover): Funds will be used for clearance of secondary buildings and structures that create health and safety concerns.	CDBG	2010 2011 2012 2013 2014	Number of blighted structures removed.	1 1-3 1-3 1-3	1 1 1	100% 100% 100% % %
MULTI-YEAR GOAL							%

Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: City of Urbana Program Year: FY 2013-2014	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	24		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	40		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0-11		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	64-75		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	4-7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	20-24		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	24-31		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	10		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	17		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	10		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	40		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	10		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	21-28		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	20-24		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	10		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	64-75		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	24-31		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	40		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	64-71		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Planning/Administration
Project: CDBG Administration
Activity:

Description: General administration activities; personnel and other administrative expenses.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Urbana, IL

(Street Address): 400 South Vine Street
(City, State, Zip Code): Urbana IL 61801

Specific Objective Number	Project ID 1
HUD Matrix Code 21A	Citation 24 CFR 570.206
Type of Recipient Grantee	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator NA	Annual Units NA
Local ID NA	Units Upon Completion NA

Funding Sources:	
CDBG	\$ 68,902 (est.)
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$ 68,902

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Planning/Administration
Project: Affordable Housing Program
Activity:

Description: Program delivery (\$110,000) and case preparation (\$4,000), i.e. personnel and title work/front-end expenses associated with affordable housing initiatives.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Community Development Target Areas – CT 53, 54, 55, & 56 Block 1

(Street Address): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 2
HUD Matrix Code 14H	Citation 24 CFR 570.202
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & mod-income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator NA	Annual Units NA
Local ID NA	Units Upon Completion NA

Funding Sources:

CDBG	\$114,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$114,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Rental Housing, Owner Occupied Housing
Project: Emergency Grant and Access Grant
Activity:

Description: Funds will be contributed toward two programs – (1) Providing repairs necessary to alleviate hazardous conditions, which pose a threat to the health and safety of a homeowner; homeowners earning less than 50% of the Median Family Income for Champaign County are eligible for the Emergency Grant Program; and (2) General improvements necessary to remove barriers to accessibility by persons with disabilities. The Access Grant Program is available for renters or homeowners who earn less than 80% of the Median Family Income.

All programs are available citywide; all work activities will be accomplished through contract arrangements.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Address): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 3
HUD Matrix Code 14A, 14I	Citation 24 CFR 570.202
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & moderate income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Owners @ ELI, LI	Annual Units AG/EG: 15
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$40,000 (est.)
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$40,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Owner Occupied Housing
Project: Urbana Senior Repair Service
Activity:

Description: Funds will be contributed to a citywide home maintenance repair program for very low-income homeowners 62 years old or older and for very low-income homeowners with disabilities (any age). Household income must be less than 50% of the Median Family Income as established annually by HUD.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Address): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 4
HUD Matrix Code 14A	Citation 24 CFR 507.202
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Rehab units @ <50% MFI	Annual Units 20
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$14,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$14,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana

Priority Need: Other

Project: Property Acquisition

Activity:

Description: Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, & 56 Block Group 1. Projects and utilization of the properties may include the following:

- (1) Donation to non-profit housing developers to build affordable housing,
- (2) City sponsored rehabilitation and re-sale to qualified homebuyers, and
- (3) Donation to other organizations to support CDBG-eligible programs.

Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City-owned properties will be properly maintained while they are the responsibility of the City.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Address): Various

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 5
HUD Matrix Code 01	Citation 24 CFR 570.201(a)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Rehab Owner-Occupied	Annual Units 1
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$58,844 (est.)
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$58,844 (est.)

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Homeless/HIV/AIDS
Project: Transitional Housing for Homeless Families with Children
Activity:

Description: Funds will be contributed to the City of Urbana's transitional housing program. Three to five dwellings will be available for homeless families with children. Rent receipts will be another source of revenue. Properties acquired by the City through a federal funding source will be properly mowed and cleaned according to city ordinance as long as they are the responsibility of the City.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53 & 54

(Street Addresses): 710 N. Busey, 814B W. Church, 903 N. Division, 1310 W. Hill, and 1605 S. Wiley
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number NA	Project ID 6
HUD Matrix Code 06	Citation 24 CFR 570.201(f)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Homeless families served	5-6 families
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$44,677
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$44,677

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana

Priority Need: Public Services

Project: Public Service Activities under Consolidated Social Service Funding Program

Activity:

Description: The balance of available funding at 15% of the current entitlement will be allocated for program activities yet to be determined which would benefit low-income residents of the CD Target Area. The Community Development Commission designates the priorities to be considered by the Urbana City Council for public service funding under the CDBG.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Champaign-Urbana

(Street Address): Various agencies

(City, State, Zip Code): Champaign-Urbana, IL

Specific Objective Number NA	Project ID 7
HUD Matrix Code 05	Citation 24 CFR 570.201(e)
Type of Recipient Grantee, Agencies	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Persons served	Annual Units 3-4 Programs
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$5,000 (est.)
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$5,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Services
Project: Neighborhood Cleanup
Activity: Fall 2013 &/or Spring 2014

Description: One-day, neighborhood cleanup activities will be held in Fall 2013 and/or Spring 2014, in the Community Development Target Area. Activities will include disposal of junk, debris, and recyclable metal. The program will be co-sponsored by the Urbana Public Works Department.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Areas – Census Tract 53, 54, 55, & 56 Block 1

(Street Address):
(City, State, Zip Code):

Specific Objective Number	Project ID 8
HUD Matrix Code 03E	Citation 24 CFR 570.201(c)
Type of Recipient Households in Targeted Areas	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Households with new/improved service	Annual Units 500 households; 1-2 clean ups
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$2,000 (est.)
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$8,000 (other City funds)
Total	\$10,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana

Priority Need: Other

Project: Property Acquisition

Activity: Carryover; estimated

Description: Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, & 56 Block Group 1. Projects and utilization of the properties may include the following: (1) Donation to non-profit housing developers to build affordable housing, (2) City sponsored rehabilitation and re-sale to qualified homebuyers, and (3) Donation to other organizations to support CDBG-eligible programs. Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City-owned properties will be properly maintained while they are the responsibility of the City.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Areas – Census Tracts 53, 54, 55, & 56 Block 1

(Street Address): Various

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 9
HUD Matrix Code 01	Citation 24 CFR 570.201(a)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Rehabbed owner- occupied; parcels donated	Annual Units 1-3 lots purchased
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$51,694 (est.)
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$51,694 (est.)

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities and Improvements
Project: Capital Improvement Projects - Kerr Avenue Sustainable Development
Activity: Carryover

Description: Funds will be used towards installation of infrastructure at the Kerr Avenue sustainable, affordable housing development.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tract 54

(Street Address): Kerr Avenue
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 10
HUD Matrix Code 03J, 03K, 03L	Citation 24 CFR 570.201(c)
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & mod-income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator LI households	Annual Units 30-40
Local ID NA	Units Upon Completion 40-50 units

Funding Sources:

CDBG	\$31,317
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$31,317

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities and Improvements
Project: City Infrastructure Projects
Activity: Carryover

Description: Funds will be used toward the construction or reconstruction of City infrastructure in one or more of the following projects in the City's Target areas:

Neighborhood Sidewalks: Division (Oakland-Thompson); Busey (south of Sunset) CT 54
Census Tract 53 Street Lighting
Division Street Reconstruction (South of Kerr)
Mathews Street Reconstruction (Church - Ellis) CT 53
Kerr Project Subdivision Infrastructure CT 54

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, & 56 Block 1

(Street Address): Various

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 11
HUD Matrix Code 03L	Citation 24 CFR 570.201(c)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Households w/ 80% MFI	Annual Units 50
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$181,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$181,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities and Improvements
Project: Neighborhood Street Light Construction
Activity: Carryover

Description: Funds are proposed to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Addresses): Various

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number NA	Project ID 12
HUD Matrix Code 06	Citation 24 CFR 570.201(f)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Homeless families served	Annual Units Target persons >80% MFI
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$69,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$69,000
	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Planning/Administration

Project: HOME General Administration Activities

Activity:

Description: Total administration - personnel, supplies, and other expenses

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Urbana

(Street Address): 400 South Vine Street

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 13
HUD Matrix Code 21H	Citation (HOME) 24 CFR 92
Type of Recipient Grantee	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator PJ	Annual Units NA
Local ID	Units Upon Completion NA

Funding Sources:
CDBG
ESG
HOME	\$73,744
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$73,744

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Owner Occupied Housing

Project: CHDO Reserved Set-Aside (15% Set-Aside Required Each Year, Match Provided by CHDO)

Activity: Un-programmed CHDO funds

Description: Funds will be provided to eligible CHDO project(s) proposed by an organization that has demonstrated success in creating affordable housing opportunities and utilized funding in a timely manner.

CHDO Reserve fund in the amount of 15% of the total annual allocation are being set aside to be allocated to certified Urbana Consortium CHDOs whose proposed project(s) meet project readiness requirements. In order to meet project readiness requirements, the CHDO project(s) receiving reserve allocation(s) must be able to being construction within one year from the date of execution of the agreement.

Three applications were received for HOME CHDO funds from the Consortium's current certified CHDOs, Homestead Corporation and Ecological Construction Laboratory, as well as the Champaign County Neighborhood Alliance for Habitat, a potential new CHDO. A decision on funding these three projects will be made as the budget is finalized and as staff obtains further information about each proposal.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: HOME Consortium

(Street Address): Various

(City, State, Zip Code): Champaign, Urbana, Champaign County

Specific Objective Number	Project ID 14
HUD Matrix Code 05R	Citation (HOME) 24 CFR 92
Type of Recipient PJ, CHDO	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator PJ	Annual Units 1-3
Local ID	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$110,615
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$27,654 (Match)
Total	\$110,615

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium
Priority Need: Owner Occupied Housing
Project: CHDO Operating Set-Aside (5% Maximum Set-Aside, No Match Requirement)
Activity: Eco-lab, Homestead, and Neighborhood Alliance

Description: Funds are allocated to locally certified Community Housing Developer Organizations (CHDOs) for eligible operating expenses that support the capacity building efforts of the organization and that are likely to lead to its fiscal independence and stability.

The HOME Technical Committee reviewed each of the above applications for funding, and took into account the carryover funds available to eco-lab and Neighborhood Alliance. The Committee voted unanimously to fund Homestead in the amount of \$25,000 from unobligated carryover available from previous grant years. It was agreed that the Committee would review additional funding allocations for eco-lab once the certification process has been completed in July/August 2012, and that Neighborhood Alliance could be considered for funding once the conflict of interest issue was resolved.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: HOME Consortium

(Street Address): Various

(City, State, Zip Code): Champaign, Urbana, Champaign County

Specific Objective Number	Project ID 15
HUD Matrix Code 21I	Citation (HOME) 24 CFR 92
Type of Recipient Grantee, CHDO	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator PJ	Annual Units 3 CHDOs
Local ID	Units Upon Completion

Funding Sources:
CDBG
ESG
HOME	\$36,872
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$36,872

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Owner Occupied Housing

Project: City of Champaign Neighborhood Revitalization Program & TBRA program

Description: HOME funds will be used to provide affordable housing assistance to low-income residents of the City of Champaign. At least 90% of the tenant based rental assistance assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

Funds may be allocated to existing programs, such as Acquisition-Rehab or Lot Acquisition program, to promote revitalization efforts of targeted neighborhoods. The areas identified may be included in the Neighborhood Wellness Plan or in specific neighborhood plans (i.e. Beardsley Park, Bristol Park, Burch Village Area Redevelopment, etc.) to further goals identified in the plans.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City of Champaign

(Street Address): Various

(City, State, Zip Code): Champaign, IL 61820

Specific Objective Number	Project ID 16
HUD Matrix Code 13, 14G	Citation (HOME) 24 CFR 92
Type of Recipient PJ	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Affordable housing	Annual Units 10
Local ID	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$283,448
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$70,862 (Match)
Total	\$283,448

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Owner Occupied Housing; Rental Housing

Project: Champaign County Housing Rehabilitation, Program Delivery, and TBRA Program

Description: Champaign County will use its share of HOME funds to provide rehabilitation assistance to both investor-owned properties, as well as single-family owner-occupied projects. It is anticipated the primary program focus will be on single-family owner-occupied rehabilitation. Champaign County will allocate a portion of its funds for staffing and overhead expenses related to its housing rehabilitation program.

HOME funds will be used to provide affordable housing assistance to low-income residents of the HOME Consortium area (TBRA). At least 90% of the assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: HOME Consortium

(Street Address): Various

(City, State, Zip Code): Champaign County

Specific Objective Number	Project ID 17
HUD Matrix Code 14A	Citation (HOME) 24 CFR 92
Type of Recipient PJ	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Affordable housing	Annual Units 3
Local ID	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$65,094
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$16,273 (Match)
Total	\$65,094

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Owner-Occupied Housing

Project: Urbana Owner-Occupied Housing Rehabilitation & Program Delivery

Description: Funds will be allocated for the rehabilitation of four-seven (4-7) units, including grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household that are intended to address code deficiencies, major renovation needs, relocation expenses and lead-based paint concerns. Funds will be allocated for coordination and delivery of HOME projects funded with the City of Urbana's share of HOME Consortium funds.

Funds may also be re-allocated to one or more of the following programs/projects: (1) Acquisition-Rehab, (2) Purchase/Rehab/Resell, or (3) Kerr Avenue Sustainable Development.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Areas – Census Tracts 53, 54, 55, & 56 Block 1

(Street Address): Various

(City, State, Zip Code): Urbana, IL

Specific Objective Number	Project ID 18
HUD Matrix Code 14A	Citation (HOME) 24 CFR 92
Type of Recipient PJ	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator Affordable housing	Annual Units 4-8
Local ID	Units Upon Completion

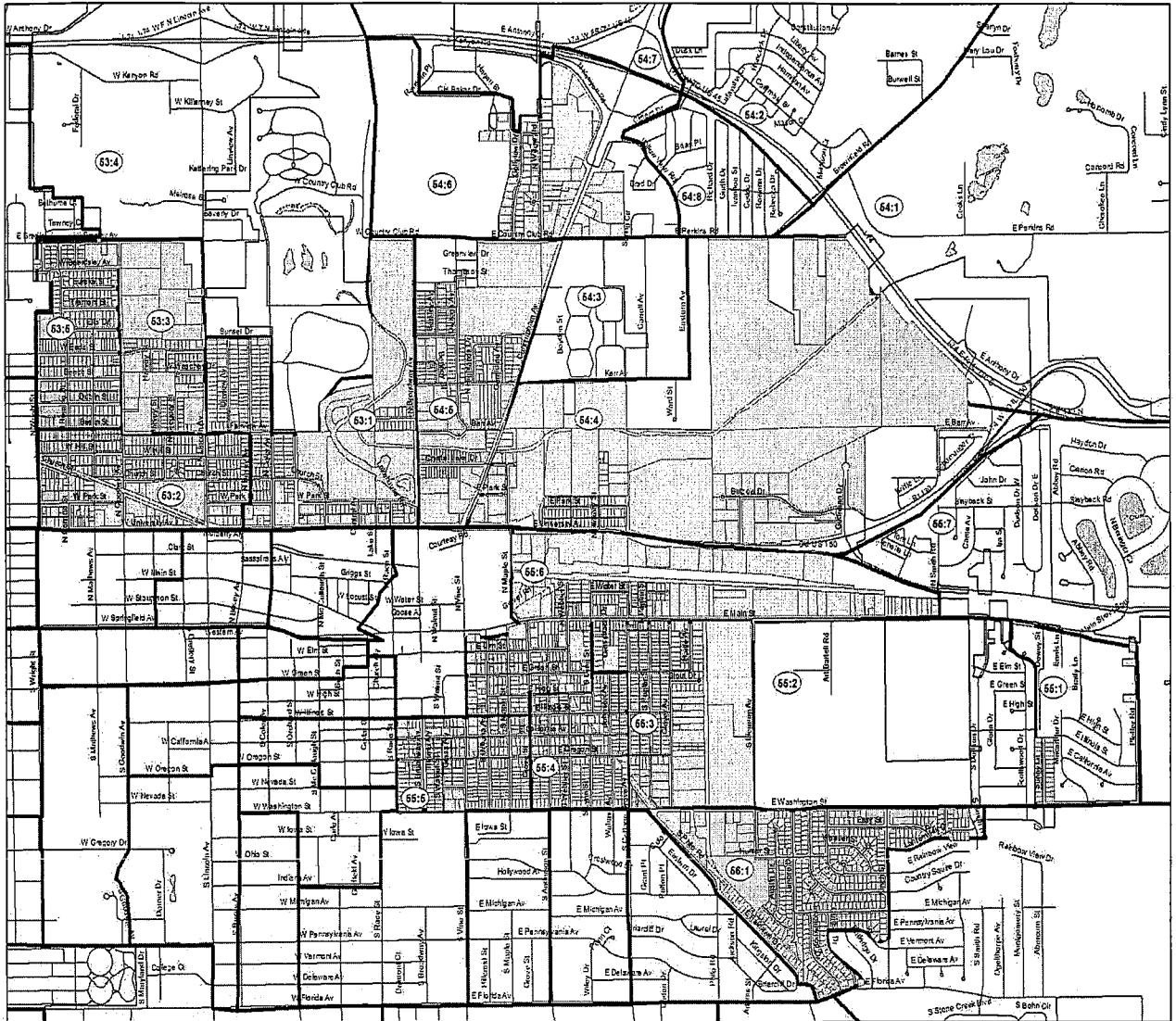
Funding Sources:

CDBG
ESG
HOME	\$167,664
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$41,916 (Match)
Total	\$167,664







The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

APPENDIX II
CD TARGET AREA MAP

Community Development Target Area



Legend

-  Urbana Corporate Boundary
-  Roads
-  Lakes
-  CD Target Area
-  Census Block Group Boundary
-  Census Tract 55
Block Group 1

APPENDIX III

Goals, Strategies, and Activities To Address Local Funding Priorities And Community Need

Goals, Strategies and Activities to Address Local Funding Priorities and Community Need

Goal 1: Provide decent affordable housing opportunities for low- and moderate-income households

Strategy: Increase supply of affordable housing available to low and moderate income households.

Activity: Provide Tenant Based Rental Assistance to households with incomes at or below 60% of the area median, targeting those at or below 125% of the poverty level.

Activity: Support new construction for homeownership sponsored by CHDOs and other nonprofits.

Activity: Support new construction of affordable rental units sponsored by CHDOs and other nonprofits.

Activity: Support and provide guidance for for-profit developers building new affordable renter and owner units.

Activity: Support construction of new affordable rental units through LIHTC, in compatible areas.

Activity: Encourage the development of non-profit housing development organizations eligible for CHDO status.

Strategy: Expand homeownership opportunities for low and moderate income households.

Activity: Support and encourage homeownership education programs.

Activity: Support the Housing Authority of Champaign County's Section 8 Homeownership program.

Activity: Support the development of local Lease Purchase Programs.

Activity: Directly encourage homeownership through downpayment assistance programs such as programs funded with Private activity bond funds.

Activity: Develop new downpayment assistance programs for low-income buyers.

Goal 2: Address barriers to obtaining affordable housing

Strategy: Address issues faced by certain special populations, such as seniors and individuals in need of supportive service/ substance abuse treatment.

Strategy: Partner with other municipalities and agencies in the Consortium area to complete a housing needs study that will identify gaps in the housing stock, including an analysis of current housing availability and a projection of future housing needs.

Strategy: Provide assistance for affordable permanent housing for persons with targeted disabilities.

Strategy: Support efforts to increase accessible and visitable housing units for persons with disabilities.

Activity: Encourage housing developers to include visitability/accessibility measures in new construction efforts.

Activity: Access Grants: Provide grants for approximately 25 low-income residents over a five-year period to increase the supply of accessible and visitable housing.

Strategy: The Urbana Human Relations Division will promote community awareness of the Urbana Human Rights Ordinance and will provide fair housing training for landlords and tenants.

Activity: Education and training opportunities, which focus on eliminating barriers to affordable housing, will be encouraged.

Activity: Encourage the Urbana Human Relations Division, the Building Safety Division, and Persons Assuming Control of their Environment, Inc. (PACE) to join forces in an effort to acquaint developers with local codes and fair housing laws to insure that handicapped units are produced when new housing is constructed.

Activity: Support tenant advocacy and educational efforts by agencies such as the C-U Tenant Union.

Activity: Encourage landlord and community group distribution of information in multiple languages to help overcome language and/or cultural barriers.

Activity: The City could consider undertaking a discrimination testing program to obtain preliminary results to determine if further programs are necessary.

Goal 3: Preserve and improve supply of affordable housing as a community resource.

Strategy: Continue and expand city's repair and rehabilitation programs.

Activity: Senior Repair: Provide home repair service for approximately 175 very low-income elderly households over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care. In addition to home repair, the service would provide referrals to other home-care programs such as Meals on Wheels.

Activity: Emergency Grants: Provide emergency repair service for approximately 55 low-income residents over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care.

Activity: Whole House Rehabilitation: Provide loans and grants for major home improvements for low-income homeowners to approximately 25 households over the next five years.

Activity: GLO (if funding is available): Provide lead hazard reduction for approximately 22 single family residences over the next five years, in coordination with the Champaign-Urbana Public Health District and the Illinois Department of Public Health.

Activity: Purchase Rehabilitation Resale: Purchase housing that is structurally sound but in need of major code-related renovation, and rehabilitate property for sale as affordable housing to income-qualified households.

Activity: Acquisition-Rehabilitation: Provide funds for downpayment and rehabilitation to low-income homebuyers to purchase and rehabilitate properties that may be in need of repair.

Activity: Rental Rehabilitation: Provide HOME funds for rehabilitation of rental housing units to rent to households with incomes at or below 60% of the area median.

Strategy: Support and encourage home maintenance programs.

Activity: Encourage counseling and educational opportunities and resources, which teach homeownership maintenance skills.

Goal 4: Work with Housing Authority of Champaign County (HACC) to improve conditions for residents of public housing.

Strategy: Promote substantial upgrading of the living environment for residents of Urbana public housing, particularly family units.

Activity: Assist in developing a plan, which partners with the private sector to use private dollars to leverage HOPE VI or other Federal funds, to redevelop units and to replace demolished units with a combination of new on-site units, scattered-site units and Section 8 rent subsidies.

Strategy: Encourage the Housing Authority of Champaign County to increase the number of affordable housing units available to extremely low-income households. Seek additional means of subsidizing very low-income households with rental assistance.

Strategy: Encourage the Housing Authority of Champaign County to increase the earning potential of extremely low-income households.

Strategy: Strongly encourage the Housing Authority of Champaign County to rehabilitate existing units and develop new units, which would be accessible to families, which include persons with disabilities.

Strategy: Encourage the Housing Authority of Champaign County to follow a similar process and design as the Burch Village and Lakeside Terrace redevelopment projects for the demolition or redevelopment of any other Public Housing units.

Goal 5: Support community efforts to provide services and training for low- and moderate-income residents.

Strategy: Encourage and support appropriate area social service agencies to provide additional economic assistance for persons who pay out-of-pocket expenses for medical and psychological services, perhaps by developing a centralized process to contact pharmaceutical companies with requests for donations of medicines.

Strategy: Encourage appropriate area social service agencies to expand recreational, educational, and cultural opportunities and alternatives for very low-income youth and young adults

Strategy: Support expansion of job-training programs for low-income individuals by area social service agencies, and encourage them to conduct a review of all available programs to determine if they meet current need.

Strategy: Support area providers such as the Senior Services Division of Champaign County Regional Planning Commission and Family Service of Champaign County in their efforts to provide supportive services to low-income elderly persons residing in Urbana.

Strategy: Support efforts by local service providers to area youth to increase supportive services available to at-risk youth.

Strategy: Encourage existing childcare facilities to expand services to late night/overnight and weekend hours.

Strategy: Support development of a program(s) by area agencies to provide transitional housing services and/or foster care to teen parents of young children.

Strategy: Encourage current and newly created companies to hire low-income persons by providing public incentives linked directly to hiring local residents.

Strategy: Support agencies that provide services to victims of domestic violence

Goal 6: Provide Support for existing agencies delivering services to homeless individuals and families and encourage the expansion of local services to meet community homeless needs.

Strategy: Support the existing network of local homeless services.

Activity: Continue to provide leadership and support of Continuum of Care.

Activity: Provide support to emergency and transitional shelters through Consolidated Social Service Pool fund allocations.

Strategy: Improve and expand the existing network of local homeless services.

Activity: Support and encourage local efforts to acquire additional grant funding.

Activity: Support accurate and comprehensive data management through the Homeless Management Information System (HMIS) and annual surveys.

Activity: Encourage and support the expansion of transitional housing for women and children.

Activity: Encourage development of emergency shelter services or transitional housing for homeless two-parent households with children.

Activity: Encourage development of transitional living facilities for adults and youth with substance abuse issues.

Activity: Encourage the development of a shelter facility to provide emergency services for elderly persons who are victims of domestic violence.

Strategy: Regularly review and evaluate the needs of the community for homeless and homeless prevention service, and encourage local agencies to match service provided to community needs.

Activity: Encourage and support area agencies to develop services such as Supportive Housing and Safe Havens for targeted populations such as homeless teens, teen parents, families, persons with disabilities, etc.

Activity: Participate in the Urbana-Champaign Continuum of Care, Council of Service Providers to the Homeless, Supportive Housing Program.

Strategy: Take steps to stabilize households at risk of homelessness.

Activity: Develop and support rental assistance programs (such as Tenant Based Rental Assistance, the No Limits Program, and Shelter Plus Care) with and without supportive services for extremely low and very low income persons.

Activity: Work with regional group to provide information and a support network in the case of a need for emergency relocation of residents of multifamily apartments when utilities are disconnected.

Activity: Support programs offering permanent housing solutions for low and extremely low income households (see Goal 1)

Activity: Support educational services including financial literacy, homeowner education and debt management.

Goal 7: Support efforts to reduce the exposure of young children to lead-based paint hazards in their homes.

Strategy: Coordinate public and private efforts to reduce lead poisoning hazards and protect young children

Activity: Encourage Private Funding

Activity: Expand Childhood Testing

Activity: Prevention Education

Strategy: Reduce lead-based paint hazards in residential housing, particularly homes occupied by young children

Activity: Lead Assessment in Housing Assistance Programs

Activity: Preserve and Expand Funding for Lead Hazard Reduction Activities

- Activity:** Temporary Relocation of Occupants during Lead Hazard Work
- Activity:** Lead Contractor Incentives
- Activity:** Distribution of Lead Contractor List

Goal 8: Support infrastructure improvements in Urbana's Community Development Target Area

Strategy: The majority of CDBG funds will be targeted toward improvements in and services to the City's Community Development Target Area.

Strategy: The City shall allocate to its designated Community Development Target Area its proportionate share of City capital improvement funds for upgrading infrastructure. CDBG funds may be set aside during one fiscal year for infrastructure projects scheduled in another fiscal year in order to fulfill a commitment to a scheduled project.

Goal 9: Preserve and support Urbana's neighborhoods as vibrant places to live.

Strategy: Identify and encourage or assist in removal of blighting and deteriorated structures from neighborhoods.

Activity: Perform regular surveys of City to identify deteriorated housing and accessory structures that need to be addressed either through repair or removal.

Activity: Using CDBG funds, clear dilapidated accessory structures such as sheds and garages from income qualified owner-occupied properties

Strategy: Acquire and clear deteriorated housing and vacant lots for donation to non-profit home construction programs. Acquisition and clearance efforts may be implemented in the CD Target areas and will be focused on the King Park Neighborhood in accordance with the King Park Neighborhood Plan.

Activity: Using HOME and/or CDBG funds to acquire vacant properties and deteriorated and/or substandard structures that will be cleared as necessary, for donation to a non-profit housing developer for the purpose of new construction of affordable housing.

The City will properly maintain such properties until transfer of ownership occurs.

Strategy: Explore the creation of a Neighborhood Revitalization Strategy for low-income Urbana neighborhoods.

Strategy: Clearly identify and document designated Brownfields and seek additional funding sources to alleviate same.

Strategy: Through its Neighborhood Organizations, the City will support resident involvement in neighborhood housing development projects.

Activity: Encourage the creation and development of local groups concerned with furthering the interests of their neighborhood. Specifically, encourage such groups to accomplish non-profit status by obtaining a 501(c)3 designation, thus making them eligible for grant funding.

APPENDIX IV

Citizen Participation and Public Input

**ANNUAL ACTION PLAN FY 2013-2014
PUBLIC HEARING**

**Monday, January 7, 2013, 7:00 P.M.
Prairie School Library, 2102 East Washington Street, Urbana**

Minutes

Present: Randy Burgett, Connie Eldridge, Community Development Services Department, City of Urbana. See attached sign-in sheet.

Others Present: None.

Randy Burgett called the meeting to order at 7:20 p.m. The purpose of this public hearing is to provide an opportunity for the public to provide input and comments regarding the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2013-2014.

Notice of this public hearing was placed on the City's website on December 21, 2012; faxed, mailed and emailed to the media, various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Friday, December 21, 2012 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Seeing there were no public comments, Mr. Burgett closed the public hearing at 7:22 p.m.

Respectfully Submitted

Connie Eldridge, Administrative Assistant II

ANNUAL ACTION PLAN FY 2013-2014 PUBLIC HEARING

Tuesday, January 8, 2013, 7:00 P.M.
Urbana City Council Chambers, 400 South Vine Street, Urbana

Minutes

Present: Jennifer Gonzalez, Jenell Hardy, Connie Eldridge, Community Development Services Department, City of Urbana.

Others Present: Esther Patt, Champaign-Urbana Tenant Union; Lisa Benson, Community Elements. See attached sign-in sheet.

Ms. Mierkowski called the public hearing to order at 7:06 p.m. The purpose of this public hearing is to provide an opportunity for the public to provide input and comments regarding the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2013-2014.

Notice of this public hearing was placed on the City's website on December 21, 2012; faxed, mailed and emailed to the media, various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Friday, December 21, 2012 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Esther Patt, Executive Director of the Champaign-Urbana Tenant Union, distributed copies of "Champaign-Urbana Tenant Union's Public Comments on Priorities for the City of Urbana & Urbana HOME Consortium Annual Action Plan for FY 2013-2014" (see attached). She read this statement for the record. She urged the City to spend more HOME and Community Development Block Grant (CDBG) funds to subsidize rents for extremely low income households whose incomes are lower than 30% of Median Family Income (MFI).

Lisa Benson, Director of Residential Services for Community Elements, noted they offer a Tenant Based Rental Assistance (TBRA) Program for persons with disabilities who are at or below 30% MFI. The City of Urbana has always been helpful providing different grants, including the Consolidated Social Service Fund (CSSF). Community Elements shared the same concerns as the Tenant Union about limited opportunities for rent assistance and request the Cities of Champaign and Urbana and Champaign County continue to help.

In response to Ms. Patt, Ms. Benson stated that additional TBRA funds would not necessarily result in serving more clients. More clients require more supportive services.

Ms. Patt discussed her concern that two year Transitional Housing (TH) Programs are not enough time for a person to transition out of poverty. She felt a five year program would help a person earn a college degree to get a better job. Ms. Benson clarified the goal of TH programs is to get persons out of homelessness rather than poverty. Participants learn budgeting and self-sufficiency skills. Ms. Hardy stated the City's TH program has always been two years.

Ms. Benson thanked the City of Urbana for providing public facilities funds to them in the past. Community Elements used those funds to fix up their apartments provided to extremely low persons at 30% or lower Median Family Income (MFI). While Ms. Patt realized the Housing Authority and the Cities cannot take care of everything, she encouraged them to allocate more funds toward programs for extremely low income persons. Concerning CSSF funds, Ms. Patt encouraged the City to fund as many different agencies and programs as possible, rather than funding only a few. Every agency needs help, and non-profit agencies survive by piecing together many small grants.

In response to Ms. Benson, Ms. Gonzalez stated the City put CDBG and HOME funds into the Crystal View Townhomes project. Eight units are targeted for persons at 30% or below MFI. Source of funding usually determines the applicable regulations. Ms. Patt, who was a member of City Council at the time, discussed the redevelopment of Lakeside Terrace public housing, Housing Authority vouchers, and the plan that was to build 25 scattered site units. There was discussion on the average unit rent, utility allowances, Section 8 and the private housing market. Ms. Patt stated many persons on Section 8 are rent burdened because they chose units that are more than they can afford.

Seeing there were no other comments, Ms. Mierkowski adjourned the public hearing at 7:40 p.m.

Respectfully Submitted

Connie Eldridge, Administrative Assistant II

Attachment: Champaign-Urbana Tenant Union's Public Comments on Priorities for the City of Urbana & Urbana HOME Consortium Annual Action Plan for FY 2013-2014

**ANNUAL ACTION PLAN FY 2013-2014
PUBLIC HEARING**

**Tuesday, January 8, 2013, 10:00 A.M.
Urbana City Council Chambers, 400 South Vine Street, Urbana**

Minutes

Present: Jennifer Gonzalez, Jenell Hardy, Connie Eldridge, Community Development Services Department, City of Urbana.

Others Present: Lora Fegley, Urbana Free Library; Janice Mitchell, Urbana Neighborhood Connections Center; Teresa Turner, Urbana School Health Center; Nikki Kopmann, Developmental Services Center. See attached sign-in sheet.

Ms. Gonzalez called the public hearing to order at 10:02 a.m. The purpose of this public hearing is to provide an opportunity for the public to provide input and comments regarding the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2013-2014.

Notice of this public hearing was placed on the City's website on December 21, 2012; faxed, mailed and emailed to the media, various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Friday, December 21, 2012 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Nikki Kopmann, Developmental Services Center, inquired about the availability of Consolidated Social Service Funds (CSSF). Jenell Hardy stated CSSF applications would be available in March and due in April.

Janice Mitchell, Urbana Neighborhood Connections Center, thanked the City of Urbana for its support and requested the City continue to fund programs for youth and families in Urbana.

Lora Fegley, Urbana Free Library, inquired if the library was eligible to apply for grants for youth programs. Although she will check about conflict of interest, Jenell Hardy believed the library has received CSSF grants in the past. She described the application process and noted the application may be different from the past year.

Teresa Turner, Urbana School Health Center, stated they appreciated their CSSF grant and plan to apply for a future grant. The Health Center went through a transition from one agency to another, and Ms. Turner thanked Ms. Hardy for her help in this process.

Seeing there were no other comments, Ms. Gonzalez adjourned the public hearing at 10:07 a.m.

Respectfully Submitted

Connie Eldridge, Administrative Assistant II

**ANNUAL ACTION PLAN FY 2013-2014
PUBLIC HEARING**

**Thursday, January 10, 2013, 7:00 P.M.
Martin Luther King School Library, 1108 West Fairview, Urbana**

Minutes

Present: Randy Burgett and Jen Gonzalez, Community Development Services Department, City of Urbana.

Others Present: Patti Smith, Housing Authority of Champaign County. See attached sign-in sheet.

Randy Burgett called the meeting to order at 7:05 p.m. The purpose of this public hearing is to provide an opportunity for the public to provide input and comments regarding the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2013-2014.

Notice of this public hearing was placed on the City's website on December 21, 2012; faxed, mailed and emailed to the media, various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Friday, December 21, 2012 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Patti Smith indicated that she would like to see City investment in the public housing redevelopments happening in the area. The Housing Authority will be seeking grant funds for the Providence redevelopment in Champaign. The project is expected to break ground in 2013.

There was discussion on grant requirements in regard to Davis Bacon regulations, environmental review, and general HOME Investment Partnerships Program and Community Development Block Grant program information.

Seeing no further comments, Mr. Burgett closed the public hearing at 7:45 p.m.

Respectfully Submitted

Jen Gonzalez, Grant Coordinator



**CITY OF URBANA & URBANA HOME CONSORTIUM
PROPOSED AMENDMENTS
TO FY 2012-2013 ANNUAL ACTION PLAN
(Winter 2013 CDBG/HOME Amendment) -- PUBLIC HEARING MINUTES**

**Tuesday, March 27, 2013, 7:03 p.m.
City Council Chambers, 400 S. Vine Street, Urbana, IL**

Present:

- Community Development Commission: Chairperson Fred Cobb, Janice Bengtson, Brad Roof, George Francis, Gregory Hayes, Jerry Moreland, Anne Heinz-Silvis,
- City of Urbana Grants Management Division: Kelly H. Mierkowski, Jennifer Gonzalez, Jenell Hardy
- Shelia Ferguson, Community Elements

The Community Development Commission and Grants Management Division staff were prepared to receive interested citizens at 7:00 p.m.

Chairperson Cobb called the public hearing to order at 7:03 p.m. The purpose of this public hearing was to provide an opportunity for the public to provide input and comments regarding: Proposed Amendments to the FY 2012-2013 Annual Action Plan. The City of Urbana proposed to amend the Community Development Block Grant (CDBG) budget of the FY 2012-2013 Annual Action Plan (AAP) to re-allocate the original amount of CDBG funds (\$15,665 for Community Elements) from the City of Urbana Public Facility Program to the proposed Residential Rehab and Preservation (by a Non-Profit) Program. Also, the Public Service (PS) Activities under the Consolidated Social Service Funding (CSSF) Pool will be amended to include social service agencies that received CDBG PS funding through the CSSF pool.

Notice of this public hearing was placed on the City of Urbana's website on Friday, August 24, 2012, and was mailed and e-mailed to various social service agencies and interested citizens on Monday, August 27, 2012.

No one spoke.

Chairperson Cobb adjourned the public hearing at 7:05 p.m.

Respectfully Submitted

Connie Eldridge, Recording Secretary

27 SEP 2012

GREETINGS-

WE RECEIVED THE NEIGHBORHOOD NEWS TODAY. I AM CONCERNED ABOUT THESE 2 ITEMS:

RECEIVED
OCT - 1 2012
By

Neighborhood Sidewalks - Funds to construct new sidewalks or reconstruct existing sidewalks in target area neighborhoods. (carryover \$43,000)

AT THE END OF LANORE ST AT THE DEAD-END, THIS IS USED DAILY BY LADIES PUSHING STROLLERS AND BABY BUGGYS. PEOPLE WITH ~~WHEEL~~ WHEEL CHAIRS HAVE TO USE LINCOLN ROAD. COULD SOME OF THAT CARROVER BE USED TO IMPROVE THIS?

Neighborhood Streetlight Construction - Funds to construct new streetlights or reconstruct existing streetlights in target area neighborhoods. (\$76,750)

STREET LIGHTS WERE APPROVED UP ON HUNTER ST. NOW THOSE PEOPLE COME DOWN TO OUR CORNER TO CONGEGATE. COULD WE HAVE A LIGHT ON IVANHOE WAY & AUSTIN - ALSO IVANHOE & LANORE?

SINCERELY, Charles L. Haskins

(HOYR HOMEOWNER)

Mr Charles L Haskins
1615 Ivanhoe Way
Urbana, IL 61802-5431

CHAMPAIGN IL 618

SEP 2012 PM 1 T



RECEIVED
OCT 01 2012

URBANA GRANTS
MANAGEMENT DIVISION
400 SOUTH VINE ST.

Metanoia Centers, Inc.

...a new
beginning

1313 North Clock Street
Champaign, IL 61820
217-607-1723 PH 888-823-9344 FX-Info@metanoiacenters.org

January 3, 2013
Ms. Kelly H. Mierkowski
Grants Management Division
400 S. Vine Street
Urbana, IL 61801

Dear Ms. Mierkowski:

Faith-based, nonprofit community-based, and private organizations have a long history of transforming lives by addressing the deeper needs of people by instilling hope and values which help change behavior and attitudes. In many instances, these organizations succeeded where traditional government programs were unsuccessful in moving people from dependence to self-sufficiency. Previously, many faith-based organizations were reluctant to accept governmental funds in order to help the poor. Former laws restricted workforce development entities from coordinating and contracting with faith-based organizations. Federal and State laws now allow these institutions increased opportunities to transform lives and obtain results through the delivery of workforce development and support services as through:

1. **The federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996** (the Act) was signed into law on August 22, 1996. Section 104 of the Act provides that a state may administer and provide services through contracts with charitable, religious, or private organizations. Copies of the Act are available at <http://www.senate.gov/~ashcroft/pl104-193.pdf>
2. **Community Development Block Grant Entitlement Communities Grants**
 - a) **Citizen Participation:**

A grantee must develop and follow a detailed plan which provides for, and encourages, citizen participation and which emphasizes participation by persons of low- or moderate-income, particularly residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas, and areas in which the grantee proposes to use CDBG funds. The plan must:

We seek to provide the means for people whose communities are in economic crises with high unemployment, drugs, violence and poor housing. We teach them to be agents for community empowerment and community transformation

- provide citizens with reasonable and timely access to local meetings, information, and records related to the grantee's proposed and actual use of funds;
- provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance;
- provide for timely written answers to written complaints and grievances;
- and identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

3. § 1050.3 What conditions apply to the Charitable Choice provisions of the CSBG Act? (§ 1050.2 Definitions. (*Applicable program* means any program authorized under Title II of the Community Opportunities, Accountability, and Training and Education Act of 1998, 42 U.S.C. 9901, *et seq.*))

- These Charitable Choice provisions apply whenever the Federal government, or a State or local government, uses funds under the CSBG Act to provide awards, contracts, or other assistance under any program authorized in the Community Services Block Grant, 42 U.S.C. 9901, *et seq.* Additionally, these provisions apply whenever an intermediate organization acting under a contract, grant, or other agreement with a Federal, State, or local government entity selects nongovernmental organizations to provide assistance under any of the programs authorized under the Community Services Block Grant Act.
- (a)(1) Religious organizations are eligible, on the same basis as any other organization, to participate in the applicable programs as long as they use program funds consistent with the Establishment Clause and the Free Exercise Clause of the First Amendment to the United States Constitution.
- (2) Neither the Federal government nor a State or local government receiving funds under an applicable program shall discriminate against an organization that applies to provide, or provides, services or benefits on the basis of the organization's religious character or affiliation.
- (b) No program participant that receives direct funding under an applicable program may expend the program funds for inherently religious activities, such as worship, religious instruction, or proselytization. If an organization conducts such activities, it must offer them separately, in time or location, from the programs or services directly funded under any applicable program, and participation must be voluntary for program beneficiaries.
- (c) A religious organization that participates in an applicable program will retain its independence from Federal, State, and local governments and may continue to carry out its mission, including the definition, practice and expression of its religious beliefs, provided that it does not expend any direct funding under the applicable program to support any inherently religious activities, such as worship, religious instruction, or proselytization. Among other things, religious organizations may use space in their facilities to provide services funded under an applicable program without removing religious art, icons, scriptures, or other symbols. In addition, such a religious organization retains the authority over its internal governance, and it may retain religious terms in its

- organization's name, select its board members on a religious basis, and include religious references in its organization's mission statements and other governing documents.
- (d) The participation of a religious organization in, or its receipt of funds from, an applicable program does not affect that organization's exemption provided under 42 U.S.C. 2000e-1 regarding employment practices.
 - (e) A religious organization that receives funds under an applicable program, shall not, in providing program services or benefits, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or a religious belief.
 - (f) Religious organizations that receive funds under an applicable program are subject to the same regulations as other nongovernmental organizations to account, in accordance with generally accepted auditing and accounting principles, for the use of such funds. In addition, religious organizations are required to keep any Federal funds they receive for services segregated in a separate account from non-Federal funds. Only the segregated government funds are subject to audit by the government under the applicable program.
 - (g) If a State or local government contributes its own funds to supplement CSBG Act funded activities, the State or local government has the option to segregate the Federal funds or commingle them. However, if the funds are commingled, the Charitable Choice provisions apply to all of the commingled funds.
 - (h) If a nongovernmental intermediate organization, acting under a grant, contract, or other agreement with the Federal, State or local government, is given the authority to select nongovernmental organizations to provide services under an applicable program, then the intermediate organization must ensure that there is compliance with these Charitable Choice provisions. The intermediate organization retains all other rights of a nongovernmental organization under the Charitable Choice provisions.

4. Moreover, Section 1. Amendments to Executive Order 13279. Executive Order 13279 of December 12, 2002 (Equal Protection of the Laws for Faith-Based and Community Organizations), as amended, is hereby further amended:

(i) To promote transparency and accountability, agencies that provide Federal financial assistance for social service programs **shall post online**, in an easily accessible manner, regulations, guidance documents, and policies that reflect or elaborate upon the fundamental principles described in this section. **Agencies shall also post online a list** of entities that receive Federal financial assistance for provision of social service programs, consistent with law and pursuant to guidance set forth in paragraph (c) of section 3 of this order. (please see attached executive order).

Religious social teaching and its principle of subsidiarity have long stressed the importance of small and intermediate-sized communities or institutions in exercising moral responsibility. We support increased resources for faith-based and community-based mediating institutions that are pursuing creative, responsive and effective solutions with the potential to help real people gain independence from violence, addiction and poverty. Faith-based groups should be allowed to participate in federally-funded programs to meet social needs on the same terms as other groups, without changing their fundamental nature or facing discrimination because of their religious

identity

To this end I implore you to assist us in moving forward with implementation of the White House Faith Based Partnership in the City of Urbana, to engage the community of faith to become willing partners by initially conforming to the above mentioned amendment. In doing so, it moves us several steps forward in the creation of a more wholesome community.

Sincerely,

Rev. Dr. Eugene Barnes
Rev. Dr. Eugene Barnes
Executive Director

We seek to provide the means for people whose communities are in economic crises with high unemployment, drugs, violence and poor housing. We teach them to be agents for community empowerment and community transformation



CHAMPAIGN-URBANA TENANT UNION
44 E. MAIN STREET, SUITE 208
CHAMPAIGN, IL 61820
217-3526220

CHAMPAIGN-URBANA TENANT UNION'S PUBLIC COMMENT ON PRIORITIES FOR CITY OF URBANA AND
URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FOR FY 2013-2014

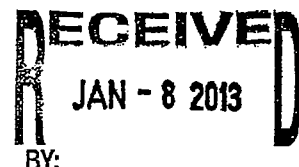
Presented January 8, 2013

Esther Patt, Director

Making housing affordable to the working poor – extremely low income households earning less than 30% of Median Family Income (MFI) is the single most compelling need that we see at the Champaign-Urbana Tenant Union. Millions of dollars are spent locally each year on housing programs, but the vast majority of the funds go to programs that assist homeowners, income property owners and tenants earning 50% - 80% MFI.

We applaud the City of Urbana's decisions to continue the Transitional Housing program that helps three to five families a year and local governments' reinstatement of the Tenant Based Rent Assistance program that helps a dozen families in a year; however, much more needs to be done to both prevent families from becoming homeless and to help homeless individuals and families obtain permanent housing that they can afford. A much higher percentage of HOME and CDBG funds should be used to provide housing for households earning less than 30% MFI. Please consider these facts:

1. More than 300 children in Champaign County are homeless each year.
2. One of every five Champaign County residents (approximately 13,000 households) have incomes below the poverty level but 81% of those households receive no rent assistance of any kind (they do not have Section 8 Housing Choice Vouchers and do not live in any type of subsidized housing).
3. While tax credit housing is frequently referred to as "affordable housing," the income needed to afford a 2-bedroom apartment at any of the tax credit apartment complexes (Douglass Square, Oakwood Trace, Crystal View Townhomes, Towne Center, Prairie Green or Rainbow Apartments) is \$30,000.00 The income needed to afford a 3-bedroom apartment at the tax credit apartment complexes is \$35,400.00. Without a rent subsidy from some source, households with incomes below 50% MFI who live in tax credit housing are rent burdened
4. Rent burdened households face significant risk of falling behind on rent and becoming homeless as a result of eviction for non-payment of rent.
5. Last year, the Champaign-Urbana Tenant Union was contacted by 344 households who were facing eviction because they could not keep up with rent payments. Most were employed people who earn low wages and are rent burdened. Income of at least \$28,000.00 is needed to afford the cheapest 2 bedroom apartments available in Urbana. A full-time minimum wage job pays only 61% of that amount (\$17,160.00 per year).



6. In August 2012, the Housing Authority of Champaign County (HACC) reported that more than 200 households are on the waiting list for Section 8 Housing Choice Vouchers. The list is almost always closed. Four years ago, 1,798 families received Housing Choice Vouchers from the Housing Authority. Today, only 1,485 families are being served.
7. The Housing Authority plans to convert the tenant-based vouchers it is holding, plus another 100 vouchers that become available in the next two years to project-based vouchers for units in mixed-income, tax-credit apartment complexes.
8. Because it is a "Moving to Work Agency" the Housing Authority is not required to ensure that 75% of all households served have incomes below 30% MFI. The agency is now required only to ensure that 75% of households served have incomes below 50% MFI.
9. Although 81% of the households currently served by HACC are extremely low income, that percentage will likely drop as a consequence of converting tenant-based vouchers to project-based because the goal is to create mixed-income housing. Hence, the tax credit housing that will be built is designed to attract higher income tenants (for example, 2 bedroom apartments planned at the old Dunbar Court site will have 2 bathrooms and laminate wood floors). HACC has not indicated any intention to give priority for project-based vouchers to people currently on the Housing Choice Voucher waiting list. In fact, last fall when the first 25 vouchers were converted for use at Oakwood Trace Apartments, people on the Section 8 waiting list did not even receive notice that Oakwood Trace was creating a new waiting list for those 25 rent subsidy opportunities.
10. In the last ten years, HACC has demolished 263 units of public housing but has not replaced those housing opportunities with 263 vouchers (either project or tenant based). When the Lakeside Terrace public housing complex in Urbana was demolished, 25 project-based vouchers were promised for the Crystal View Townhomes that replaced Lakeside Terrace; however, HACC reported to us in November that only 13 were provided. The total of these vouchers plus the 72 tenant-based vouchers used to relocate the Lakeside Terrace residents is 13 fewer households than the number of families served when Lakeside Terrace was in operation. The new place looks nicer but when will we question the use of millions of dollars to serve fewer households?

For years, the City of Urbana and local governments have used most CDBG and HOME funds for physical improvements to achieve community development goals and for housing programs that benefit homeowners, developers and tenants whose incomes are above 50% MFI while telling advocates of the poor that the Housing Authority is primarily responsible for serving the extremely low income population. HACC has never had the capacity to meet the housing needs of the majority of working poor families and now it is moving in the same direction as the city governments – to focus on families earning higher incomes.

We urge the City of Urbana to spend more HOME and CDBG funds to subsidize rents for extremely low income households whose incomes are lower than 30% of Median Family Income.

Metanoia Centers, Inc.

**...a new
beginning**

1313 North Clock Street
Champaign, IL 61820
217-607-1723 PH 888-823-9344 FX-Info@metanoiacenters.org

January 3, 2013
Ms. Kelly H. Mierkowski
Grants Management Division
400 S. Vine Street
Urbana, IL 61801

Dear Ms. Mierkowski:

Faith-based, nonprofit community-based, and private organizations have a long history of transforming lives by addressing the deeper needs of people by instilling hope and values which help change behavior and attitudes. In many instances, these organizations succeeded where traditional government programs were unsuccessful in moving people from dependence to self-sufficiency. Previously, many faith-based organizations were reluctant to accept governmental funds in order to help the poor. Former laws restricted workforce development entities from coordinating and contracting with faith-based organizations. Federal and State laws now allow these institutions increased opportunities to transform lives and obtain results through the delivery of workforce development and support services as through:

1. **The federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996** (the Act) was signed into law on August 22, 1996. Section 104 of the Act provides that a state may administer and provide services through contracts with charitable, religious, or private organizations. Copies of the Act are available at <http://www.senate.gov/~ashcroft/pl104-193.pdf>
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 - a) **Citizen Participation:**

A grantee must develop and follow a detailed plan which provides for, and encourages, citizen participation and which emphasizes participation by persons of low- or moderate-income, particularly residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas, and areas in which the grantee proposes to use CDBG funds. The plan must:

We seek to provide the means for people whose communities are in economic crises with high unemployment, drugs, violence and poor housing. We teach them to be agents for community empowerment and community transformation

- provide citizens with reasonable and timely access to local meetings, information, and records related to the grantee's proposed and actual use of funds;
 - provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance;
 - provide for timely written answers to written complaints and grievances;
 - and identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.
- 3. § 1050.3 What conditions apply to the Charitable Choice provisions of the CSBG Act? (§ 1050.2 Definitions. (Applicable program means any program authorized under Title II of the Community Opportunities, Accountability, and Training and Education Act of 1998, 42 U.S.C. 9901, *et seq.*)**
- These Charitable Choice provisions apply whenever the Federal government, or a State or local government, uses funds under the CSBG Act to provide awards, contracts, or other assistance under any program authorized in the Community Services Block Grant, 42 U.S.C. 9901, *et seq.* Additionally, these provisions apply whenever an intermediate organization acting under a contract, grant, or other agreement with a Federal, State, or local government entity selects nongovernmental organizations to provide assistance under any of the programs authorized under the Community Services Block Grant Act.
 - (a)(1) Religious organizations are eligible, on the same basis as any other organization, to participate in the applicable programs as long as they use program funds consistent with the Establishment Clause and the Free Exercise Clause of the First Amendment to the United States Constitution.
 - (2) Neither the Federal government nor a State or local government receiving funds under an applicable program shall discriminate against an organization that applies to provide, or provides, services or benefits on the basis of the organization's religious character or affiliation.
 - (b) No program participant that receives direct funding under an applicable program may expend the program funds for inherently religious activities, such as worship, religious instruction, or proselytization. If an organization conducts such activities, it must offer them separately, in time or location, from the programs or services directly funded under any applicable program, and participation must be voluntary for program beneficiaries.
 - (c) A religious organization that participates in an applicable program will retain its independence from Federal, State, and local governments and may continue to carry out its mission, including the definition, practice and expression of its religious beliefs, provided that it does not expend any direct funding under the applicable program to support any inherently religious activities, such as worship, religious instruction, or proselytization. Among other things, religious organizations may use space in their facilities to provide services funded under an applicable program without removing religious art, icons, scriptures, or other symbols. In addition, such a religious organization retains the authority over its internal governance, and it may retain religious terms in its

organization's name, select its board members on a religious basis, and include religious references in its organization's mission statements and other governing documents.

- (d) The participation of a religious organization in, or its receipt of funds from, an applicable program does not affect that organization's exemption provided under 42 U.S.C. 2000e-1 regarding employment practices.
- (e) A religious organization that receives funds under an applicable program, shall not, in providing program services or benefits, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or a religious belief.
- (f) Religious organizations that receive funds under an applicable program are subject to the same regulations as other nongovernmental organizations to account, in accordance with generally accepted auditing and accounting principles, for the use of such funds. In addition, religious organizations are required to keep any Federal funds they receive for services segregated in a separate account from non-Federal funds. Only the segregated government funds are subject to audit by the government under the applicable program.
- (g) If a State or local government contributes its own funds to supplement CSBG Act funded activities, the State or local government has the option to segregate the Federal funds or commingle them. However, if the funds are commingled, the Charitable Choice provisions apply to all of the commingled funds.
- (h) If a nongovernmental intermediate organization, acting under a grant, contract, or other agreement with the Federal, State or local government, is given the authority to select nongovernmental organizations to provide services under an applicable program, then the intermediate organization must ensure that there is compliance with these Charitable Choice provisions. The intermediate organization retains all other rights of a nongovernmental organization under the Charitable Choice provisions.

4. Moreover, Section 1. Amendments to Executive Order 13279. Executive Order 13279 of December 12, 2002 (Equal Protection of the Laws for Faith-Based and Community Organizations), as amended, is hereby further amended:

(i) To promote transparency and accountability, agencies that provide Federal financial assistance for social service programs **shall post online**, in an easily accessible manner, regulations, guidance documents, and policies that reflect or elaborate upon the fundamental principles described in this section. **Agencies shall also post online a list** of entities that receive Federal financial assistance for provision of social service programs, consistent with law and pursuant to guidance set forth in paragraph (c) of section 3 of this order. (please see attached executive order).

Religious social teaching and its principle of subsidiarity have long stressed the importance of small and intermediate-sized communities or institutions in exercising moral responsibility. We support increased resources for faith-based and community-based mediating institutions that are pursuing creative, responsive and effective solutions with the potential to help real people gain independence from violence, addiction and poverty. Faith-based groups should be allowed to participate in federally-funded programs to meet social needs on the same terms as other groups, without changing their fundamental nature or facing discrimination because of their religious

We seek to provide the means for people whose communities are in economic crises with high unemployment, drugs, violence and poor housing. We teach them to be agents for community empowerment and community transformation

identity

To this end I implore you to assist us in moving forward with implementation of the White House Faith Based Partnership in the City of Urbana, to engage the community of faith to become willing partners by initially conforming to the above mentioned amendment. In doing so, it moves us several steps forward in the creation of a more wholesome community.

Sincerely,

Rev. Dr. Eugene Barnes
Rev. Dr. Eugene Barnes
Executive Director

27 SEP 2012

GREETINGS-

WE RECEIVED THE NEIGHBORHOOD NEWS TODAY. I AM CONCERNED ABOUT THESE 2 ITEMS:

RECEIVED
OCT-1 2012
By: _____

Neighborhood Sidewalks - Funds to construct new sidewalks or reconstruct existing sidewalks in target area neighborhoods. (carryover \$43,000)

AT THE END OF LANORE ST AT THE DEAD-END, THIS IS USED DAILY BY LADIES PUSHING STROLLERS AND BABY BUGGYS. PEOPLE WITH ~~WHEEL~~ WHEEL CHAIRS HAVE TO USE LINCOLN ROAD. COULD SOME OF THAT CARRYOVER BE USED TO IMPROVE THIS?

Neighborhood Streetlight Construction - Funds to construct new streetlights or reconstruct existing streetlights in target area neighborhoods. (\$76,755)

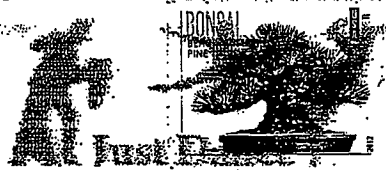
STREET LIGHTS WERE APPROVED UP ON HUNTER ST. NOW THOSE PEOPLE COME DOWN TO OUR CORNER TO CONGEGATE. COULD WE HAVE A LIGHT ON IVANHOE WAY & AUSTIN - ALSO IVANHOE & LANORE?

SINCERELY, Charles L. Haskins
(HOYR HOMEOWNER)

Mr Charles L Haskins
1615 Ivanhoe Way
Urbana, IL 61802-5431

CHAMPAIGN IL 618

27 SEP 2012 PM 1 T



RECEIVED
OCT 01 2012

URBANA GRANTS
MANAGEMENT DIVISION
400 SOUTH VINE ST.



CHAMPAIGN-URBANA TENANT UNION
44 E. MAIN STREET, SUITE 208
CHAMPAIGN, IL 61820
217-3526220

CHAMPAIGN-URBANA TENANT UNION'S PUBLIC COMMENT ON PRIORITIES FOR CITY OF URBANA AND
URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FOR FY 2013-2014

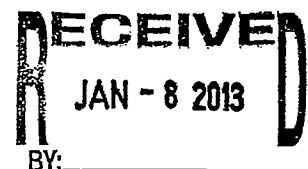
Presented January 8, 2013

Esther Patt, Director

Making housing affordable to the working poor – extremely low income households earning less than 30% of Median Family Income (MFI) is the single most compelling need that we see at the Champaign-Urbana Tenant Union. Millions of dollars are spent locally each year on housing programs, but the vast majority of the funds go to programs that assist homeowners, income property owners and tenants earning 50% - 80% MFI.

We applaud the City of Urbana's decisions to continue the Transitional Housing program that helps three to five families a year and local governments' reinstatement of the Tenant Based Rent Assistance program that helps a dozen families in a year; however, much more needs to be done to both prevent families from becoming homeless and to help homeless individuals and families obtain permanent housing that they can afford. A much higher percentage of HOME and CDBG funds should be used to provide housing for households earning less than 30% MFI. Please consider these facts:

1. More than 300 children in Champaign County are homeless each year.
2. One of every five Champaign County residents (approximately 13,000 households) have incomes below the poverty level but 81% of those households receive no rent assistance of any kind (they do not have Section 8 Housing Choice Vouchers and do not live in any type of subsidized housing).
3. While tax credit housing is frequently referred to as "affordable housing," the income needed to afford a 2-bedroom apartment at any of the tax credit apartment complexes (Douglass Square, Oakwood Trace, Crystal View Townhomes, Towne Center, Prairie Green or Rainbow Apartments) is \$30,000.00 The income needed to afford a 3-bedroom apartment at the tax credit apartment complexes is \$35,400.00. Without a rent subsidy from some source, households with incomes below 50% MFI who live in tax credit housing are rent burdened.
4. Rent burdened households face significant risk of falling behind on rent and becoming homeless as a result of eviction for non-payment of rent.
5. Last year, the Champaign-Urbana Tenant Union was contacted by 344 households who were facing eviction because they could not keep up with rent payments. Most were employed people who earn low wages and are rent burdened. Income of at least \$28,000.00 is needed to afford the cheapest 2 bedroom apartments available in Urbana. A full-time minimum wage job pays only 61% of that amount (\$17,160.00 per year).



6. In August 2012, the Housing Authority of Champaign County (HACC) reported that more than 200 households are on the waiting list for Section 8 Housing Choice Vouchers. The list is almost always closed. Four years ago, 1,798 families received Housing Choice Vouchers from the Housing Authority. Today, only 1,485 families are being served.
7. The Housing Authority plans to convert the tenant-based vouchers it is holding, plus another 100 vouchers that become available in the next two years to project-based vouchers for units in mixed-income, tax-credit apartment complexes.
8. Because it is a "Moving to Work Agency" the Housing Authority is not required to ensure that 75% of all households served have incomes below 30% MFI. The agency is now required only to ensure that 75% of households served have incomes below 50% MFI.
9. Although 81% of the households currently served by HACC are extremely low income, that percentage will likely drop as a consequence of converting tenant-based vouchers to project-based because the goal is to create mixed-income housing. Hence, the tax credit housing that will be built is designed to attract higher income tenants (for example, 2 bedroom apartments planned at the old Dunbar Court site will have 2 bathrooms and laminate wood floors). HACC has not indicated any intention to give priority for project-based vouchers to people currently on the Housing Choice Voucher waiting list. In fact, last fall when the first 25 vouchers were converted for use at Oakwood Trace Apartments, people on the Section 8 waiting list did not even receive notice that Oakwood Trace was creating a new waiting list for those 25 rent subsidy opportunities.
10. In the last ten years, HACC has demolished 263 units of public housing but has not replaced those housing opportunities with 263 vouchers (either project or tenant based). When the Lakeside Terrace public housing complex in Urbana was demolished, 25 project-based vouchers were promised for the Crystal View Townhomes that replaced Lakeside Terrace; however, HACC reported to us in November that only 13 were provided. The total of these vouchers plus the 72 tenant-based vouchers used to relocate the Lakeside Terrace residents is 13 fewer households than the number of families served when Lakeside Terrace was in operation. The new place looks nicer but when will we question the use of millions of dollars to serve fewer households?

For years, the City of Urbana and local governments have used most CDBG and HOME funds for physical improvements to achieve community development goals and for housing programs that benefit homeowners, developers and tenants whose incomes are above 50% MFI while telling advocates of the poor that the Housing Authority is primarily responsible for serving the extremely low income population. HACC has never had the capacity to meet the housing needs of the majority of working poor families and now it is moving in the same direction as the city governments – to focus on families earning higher incomes.

We urge the City of Urbana to spend more HOME and CDBG funds to subsidize rents for extremely low income households whose incomes are lower than 30% of Median Family Income.



**UNAPPROVED
MINUTES
COMMUNITY DEVELOPMENT COMMISSION MEETING
Tuesday, March 26, 2013, City Council Chambers
400 South Vine Street, Urbana, IL 61801**

Call to Order: Chairperson Cobb called the meeting to order at 7:05 p.m.

Roll Call: Kelly Mierkowski called the roll. A quorum was present.

Commission Members Present: Fred Cobb, Janice Bengtson, George Francis, Jerry Moreland, Brad Roof, Anne Heinze Silvis, Gregory Hayes, Chris Diana (arrived at 7:30pm)

Commission Members Absent:

Others Present: Kelly H. Mierkowski, Jennifer Gonzalez, and Jenell Hardy, Community Development Services; Sheila Ferguson, Executive Director of Community Elements, Inc.;

Approval of Minutes: *Chairperson Cobb asked for approval or corrections to the February 26, 2013 minutes. Commissioner Roof moved to approve the minutes, and Commissioner Bengston seconded the motion. The motion carried unanimously.*

Petitions and Communications: None.

Staff Report: Kelly Mierkowski, Grants Management Division Manager, provided a brief overview of the staff report provided to the Commissioners. Ms. Mierkowski addressed a previous request for a history of the property acquisition program. She also asked the Commissioners for opinions regarding mailing hard copies of the packets prior to the meetings. Several Commissioners requested hard copies to be placed in the mail, and other Commissioners preferred electronic versions. Staff noted that they would follow up with each Commissioner regarding his or her preference.

Commissioner Roof noted in the staff report that five properties in the City's lot inventory are set aside for CHDO development, and two are set aside for future large developments. Ms. Mierkowski noted that the Kerr Avenue property is set aside for a large tax credit project that has not yet been funded by the State. Commissioner Roof asked about 1603 Washington, and Ms. Mierkowski responded that the lot was originally owned by Urban League and is currently being used for a community garden. She noted that it would ultimately be used for affordable housing. Commissioner Roof asked if that particular acquisition had been presented to CDC, and Ms. Mierkowski explained that the lot became available very quickly and was being sold by auction. There was no time to take the acquisition before the CDC.

Commissioner Roof asked about the status of the City's lot inventory and whether or not it is at an adequate level for the CHDOs. Ms. Mierkowski assured the Commission that the inventory level changes from time to time based on the construction schedules of the CHDOs. She

mentioned that the inventory is revolving and that the City is always looking for future development opportunities.

Commissioner Roof requested a standing update on future staff reports that highlights the mechanism by which the CD Commissions' votes are received and reviewed by City Council.

Old Business: Commissioner Cobb noted several issues from the meeting in the February meeting of the CD Commission and asked if there were any updates regarding the requests made by the Commission for a new method of highlighting the vote results of the Commission to the Urbana City Council.

Commissioner Diana arrived at the meeting at 7:30 p.m.

Commissioner Cobb asked for an update on the progress of the Urbana Townhomes project. Ms. Mierkowski reviewed the previous events of the meeting and noted that a special meeting would be an option for last minute agenda items, as well as electronic updates on City business. Ms. Gonzalez noted that Ms. Elizabeth Tyler had suggested highlighting the vote of the Commission in the memo that is forwarded to the City Council. Ms. Gonzalez asked the Commissioners for other specific requests outside of that suggestion. Commissioner Roof suggested also highlighting the Commission's vote verbally during the staff presentations to Council and to draw attention to the minutes of the meeting.

Ms. Gonzalez added that to garner an effective consensus on the Commission's reasoning behind a suggested change or recommendation for disapproval, the most effective means of incorporating the Commission's thoughts would be to incorporate it into the motion.

Commissioner Cobb requested an update on the Lanore/Adams Multi-Use Path project and the Urbana Townhomes demolition schedule. Ms. Mierkowski indicated that Public Works is working to complete the Path project, and Building Safety is undertaking the Urbana Townhomes demolition.

A Resolution Approving the City of Urbana and Urbana HOME Consortium (Champaign/Urbana/Champaign County) Annual Action Plan for Fiscal Year 2013-2014 – Ms. Mierkowski noted that the budget cuts may be reduced from an 8.2 percent cut to a 5 percent cut in light of new information made available regarding the federal grant funding and that the budget may change somewhat to reflect those changes. She stated that staff is working with the Finance Department to adjust the funding levels as new information is received regarding budget projections.

Commissioner Cobb asked if the numbers may change due to CD Commission input. Staff replied that the Commission's suggestions would be taken into consideration. Ms. Mierkowski described the budget process in regard to any increases or decreases and how staff would proceed as the planning process continues.

Commissioner Heinz Silvis moved that the Resolution be forwarded to City Council with a recommendation for approval. Commissioner Bengston seconded the motion.

Discussion followed about an amendment to the motion involving a contingency for approval in regard to the 5 percent budget adjustment in light of updated budget reductions published by the Department of Housing and Urban Development. Ms. Mierkowski noted that the Annual Action Plan (AAP) is always an estimate, and that in most cases the City does not receive confirmation of its grant allocations until well after the approval date of the AAP. She also indicated that the City could amend the AAP if needed after the actual grant amounts are received. Commissioner Cobb called for a vote on the motion as it stood.

The motion carried with 5 ayes: Bengston, Heinz Silvis, Cobb, Diana, Moreland; 1 nay: Roof; and two abstentions: Hayes and Francis.

New Business: A Resolution Evidencing the Intention of the City of Urbana, Champaign County, Illinois, To Transfer Volume Cap in Connection with Private Activity Bond Issues, Single-Family Mortgage Revenue Bonds; and Related Matters (Private Bond Cap Allocation – EIEDA, Series, 2013) – Ms. Mierkowski reviewed the proposal and indicated that staff had contacted several agencies for potential programs that needed bond funding. David Rasch, administrator of the AssistUrbana program noted that the Mortgage Credit Certificate program would be starting up again this year. Staff noted that the program had stalled in the previous two calendar years and that staff would like to see that the program is running successfully again before ceding further bond cap allocations.

Ms. Mierkowski described the response from the Illinois Housing Development Authority (IHDA), which indicated that the organization would accept the City's allocation but would not be undertaking any programs specific to Urbana homebuyers. She went on to describe the program provided through the Eastern Illinois Economic Development Authority, which allows developers who are undertaking qualified projects in the target area to apply for bond financing.

Commissioner Roof asked about public input that was received last year in connection with an EIEDA project. Ms. Mierkowski noted that the concern was in regard to the age of the population served through the project.

Commissioner Cobb asked about what would happen if the bond cap was not ceded. Ms. Mierkowski explained that the State of Illinois would capture any bond cap that was not allocated by May 1, 2013. Commissioner Roof asked what the State would do with the funds. Ms. Gonzalez described the process on a State level and indicated that she would seek further information about the lifespan of the bonds once they are issued. Commissioner Roof asked about the utilization rate of the bonds on an annual basis through EIEDA. Ms. Gonzalez responded that she would look into the status of the bonds and mentioned that the organization is fairly new and does not have a long history to refer to at this point. She noted that the Eden project has been successful so far and suggests that the organization is operating well.

Commissioner Roof moved that the CD Commission forward both Ordinances with a recommendation for approval to the Urbana City Council. The motion was seconded by Commissioner Moreland. The motion carried unanimously.

An Ordinance Approving Modifications to the City of Urbana and Urbana HOME Consortium FY 2011-2012 Annual Action Plan (Down Payment Program)

Ms. Gonzalez explained that there was carryover available resulting from program income that cycles back into the Housing Rehabilitation program. Staff looked at the need in the area, discussed options with local lenders and affordable housing stakeholders and decided to propose a downpayment assistance program. MLS data provided from 2012 indicated that there were 45 homes purchased between \$61,000 and \$88,000, which shows that low-income homebuyers are likely buying at lower price points than the Consortium has historically been able to achieve with new construction.

The proposed name for the program is the Urbana Dream Down Payment program. Staff calculated that the City of Urbana needed to commit \$117,000 in unallocated funds to eligible projects. The amendment proposes \$100,000 to be amended for this program. Staff estimates that approximately 10-14 families will be assisted. Local lenders contacted have expressed support for the program.

Buyers will be required to put in \$1,000 of earnest money and must be pre-approved by a lender in Champaign County for a fixed rate loan. The grant amount to be issued would be \$10,000 per household or up to 10% of the purchase price, whichever is less. Ms Gonzalez also explained some of the restrictions and details of the program.

Commissioner Francis asked about the Champaign program announced by the State of Illinois and why Urbana was not offered the same opportunity. Ms. Gonzalez explained some of the criteria used in selecting jurisdictions and cited a recent News Gazette article that provided some further information. The recent Neighborhood Stabilization Program initiative was undertaken by Champaign through IHDA funds, and it was noted in the article that preference was given to larger jurisdictions that had successfully participated in this program in the past.

Commissioner Francis asked if it would be possible to structure the proposed down payment program in a manner consistent with the IHDA program, in the hopes of possibly being able to participate in the future. Ms. Gonzalez explained that the program was intended to be less restrictive than current CHDO projects and is City-wide. She further explained that staff had structured the program to mirror the requirements of the Federal Home Loan Bank of Chicago's program. Staff is hoping to apply for these funds in the summer of 2013 to potentially lengthen the term of the program and assist more households.

Commissioner Roof asked about City inspection requirement. Ms. Gonzalez noted that this was a regulation imposed by the Department of Housing and Urban Development. She explained that the rules of the HOME Program require that homebuyer projects meet local code.

Commissioner Francis asked why the house cannot be rented in the previous six months prior to the purchase. Ms. Gonzalez described the relocation requirements that would be triggered if the unit was being rented at the time of purchase and that the idea behind HUD's policy is to avoid displacing one low income family in order to house another.

Commission Diana commented about the number of homes that are available and wanted to caution that those homes purchased were likely sold to investors.

Ms. Gonzalez explained the recapture provisions of the program if the house were to be sold prior to the completion of the affordability period. Commissioner Roof asked about the administrative costs associated with operating the program. Ms. Gonzalez noted that the banks are helpful in moving the program along but that the majority of the administrative burden will fall on the Grants Management Division.

Commissioner Francis moved that the CD Commission forward the Ordinance with a recommendation for approval to the Urbana City Council. The motion was seconded by Commissioner Diana. The motion carried unanimously.

A Resolution Amending Housing Rehabilitation Program Operational Guidelines As Originally Authorized By Resolution No 2010-04-010R

Ms. Gonzalez explained how the Housing Rehabilitation Program is currently operated. Households below 50% of the median family income would receive half of the project funding in the form of a grant, and the other half of the funding is provided through a deferred, interest-free loan provided by the City. Those households that are between 50 and 80 percent of the median family income are required to seek private financing for half the cost of the rehabilitation and are not qualified for City financing.

Ms. Gonzalez further explained that most households are not willing to proceed with the program upon finding out that their income is between 50 and 80 percent of the median family income because they do not want to seek private financing. She noted that the program manual was originally set up to address the greatest needs in the community first, and the policy was created to facilitate that. Because staff is looking to expend funds at a faster rate and the funds are readily available, staff is recommending amending the manual to provide all households at or below 80 percent of the median family income with the opportunity to receive a deferred loan from the City for the latter half of the project. This will effectively eliminate the Grant/Loan Installment Program and allow all low-income households to apply for the Grant/Deferred Loan program instead.

Commissioner Moreland moved to forward the Resolution with a recommendation for approval to the Urbana City Council. The motion was seconded by Commissioner Francis. The motion carried unanimously.

CDBG Public Service Funding Priorities as part of the Consolidated Social Service Funding Pool

Ms. Hardy stated that the application process had begun, and a portion of the overall grant program is derived from the CDBG fund in the amount of \$5,000. About 5 percent of the CDBG grant received by the City of Urbana is contributed to this effort. The Grants Management Division is requesting priorities for the application process as applications are considered. For the current fiscal year, the priorities were set as homelessness, seniors and youth, and special needs populations. Several programs currently underway fit one or more of these priorities.

She went on to ask the Commission which priorities were most important for the coming fiscal year. Commissioner Cobb asked if there was a way that these funds could be used to assist with the sewer issues that have recently come up in the Ellis neighborhood. Ms. Hardy explained that the Access Grant, Emergency Grant, and Senior Grant programs could assist those households on a case by case basis. Part of the concern for the sewer issue is the dollar amount needed to repair sewers.

Ms. Mierkowski explained that the City Council is considering increasing the amount of reimbursement through the program offered by Public Works, which was formerly structured to offer 50 percent of the costs of the project.

Commissioner Cobb noted that he felt the priorities should remain the same and asked for the opinions of the other Commissioners. Commissioner Francis inquired about the priorities, and Ms. Hardy explained the individual priorities that were selected for FY 2012-2013. Ms. Hardy noted that the last page of the memo provides the overall priorities set by Council regarding the award of grant funds for social service programs.

Commissioner Roof asked about the project at the Roundhouse Youth Shelter undertaken by Community Elements, Inc. Ms. Hardy explained that the total project award was \$9,000, which was broken into \$4,000 from CDBG and \$5,000 of City funds.

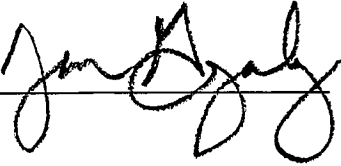
Ms. Sheila Ferguson explained how the funds were matched and all of the programs that benefitted from the grant funding. She described the structure of the program and stressed the priority for assisting clients in achieving self-sufficiency and independent living.

Commissioner Moreland Roof moved that the Community Development Commission recommend the following priorities to the Urbana City Council: Youth/Seniors, Homelessness, and Special Needs Populations. Commissioner Diana seconded the motion, and the motion passed unanimously.

Ms. Mierkowski received further information regarding the bond cap activities that could potentially take place in the coming fiscal year, including a possible project in Urbana. Commissioner Francis asked several questions regarding the state grant discussed earlier with the City of Champaign, and Ms. Mierkowski indicated that she would be following up with the Illinois Housing Development Authority and would forward the information to the Commission.

Adjournment: Chairperson Cobb adjourned the meeting at 8:35 p.m.

Recorded by Jen Gonzalez, Grant Coordinator



A handwritten signature in black ink, appearing to read "Jen Gonzalez", is written over a horizontal line.

UNAPPROVED