



CITY OF URBANA, ILLINOIS  
DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION

MEMORANDUM

**TO:** Mayor Laurel L. Prussing and Members of the City Council  
**FROM:** William R. Gray, Public Works Director  
Gale L. Jamison, Assistant City Engineer  
Bradley M. Bennett, Senior Civil Engineer  
**DATE:** March 7, 2013  
**RE:** Safe Routes to School Bike Facilities Project  
Intergovernmental Agreement with the Urbana School District Unit 116 for  
Installation of Bike Racks

**Action Requested**

Approval of a resolution authorizing the Mayor and City Clerk to sign the Intergovernmental Agreement with the Urbana School District regarding installation of bike racks related to the Safe Routes to School Grant Project.

**Background and Facts**

The City of Urbana received a \$199,000 Safe Routes to School (SRTS) Grant to expand its bicycle facilities to within a 1.5 mile radius of the Urbana Middle School to facilitate more students bicycling to school. The proposed bike facilities will also benefit five of Urbana's six elementary schools – Martin Luther King, Jr., Prairie, Thomas Paine, Wiley, and Yankee Ridge. The proposed bicycle facilities include 2.2 miles of bike lanes, 0.5 miles of shared bike/parking lanes, and 5.6 miles of bike routes. The project will also include installation of new bike racks – 112 spaces – at all of the schools located along the proposed bike facilities. All of the proposed bike facilities were recommended in the Urbana Bicycle Master Plan developed by the Champaign County Regional Planning Commission (CCRPC) for the City of Urbana in 2008.

The proposed bike facilities are anticipated to be constructed in the summer of 2013. Graphics of the proposed bike rack facilities are shown in Attachment A.

**Recommendation**

It is recommended that the resolution authorizing the Mayor and City Clerk to sign An Intergovernmental Agreement for the Installation of Bike Parking Facilities on School District Properties between the City of Urbana and the Urbana School District Unit 116 be approved.

Attachments: Attachment A – Bike Rack Locations  
Intergovernmental Agreement  
Authorization Resolution for Intergovernmental Agreement

RESOLUTION NO. 2013-03-006R

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH  
URBANA SCHOOL DISTRICT NO. 116 FOR INSTALLATION OF BIKE PARKING  
FACILITIES ON SCHOOL DISTRICT PROPERTY

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Urbana,  
Champaign County, Illinois, as follows:

Section 1.

An Intergovernmental Agreement for installation of bike parking facilities,  
between the City of Urbana, Illinois, and Urbana School District No. 116, in  
substantially the form of the copy of said Agreement attached hereto and  
hereby incorporated by reference, be and the same is hereby authorized and  
approved.

Section 2.

The Mayor of the City of Urbana, Illinois, be and the same is hereby  
authorized to execute and deliver and the City Clerk of the City of Urbana,  
Illinois, be and the same is hereby authorized to attest to said execution of  
said Agreement as so authorized and approved for and on behalf of the City of  
Urbana, Illinois.

PASSED BY THE CITY COUNCIL this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED BY THE MAYOR this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor

AN INTERGOVERNMENTAL AGREEMENT  
FOR THE INSTALLATION OF A BIKE PARKING FACILITIES  
ON SCHOOL DISTRICT PROPERTIES BETWEEN THE CITY OF URBANA AND  
THE URBANA SCHOOL DISTRICT UNIT 116

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is entered into by and between the City of Urbana, a municipal corporation (“City”), and the Urbana School District Unit 116 (“School District”).

WHEREAS, the City will install new bicycle parking racks at the Urbana Middle School, Flossie Wiley, Thomas Paine, Prairie, and Yankee Ridge Elementary schools. These new racks will be "U-racks" which allow the bike frame and one wheel to be locked to the rack, prevent the wheel of the bicycle from tipping over, and are usable by a bike with no kickstand. These racks will be anchored to the surface so they cannot be stolen with or without bikes attached; and,

WHEREAS, the project is funded by Illinois Department of Transportation Safe Route to School (“SRTS”) grant funds; and,

WHEREAS, due to conditions imposed in connection with the use of SRTS funds for the installation of the bike racks on School District properties, an intergovernmental agreement with the School District is required providing that the School District shall assume the maintenance responsibility for the bike racks for a period of twenty (20) years upon completion of the installation and acceptance of the bike racks.

NOW, THEREFORE, the City and the School District, in consideration the exchange of the mutual promises, conditions and covenants herein, agree as follows:

1. The City agrees to install the bike racks at the locations shown on Attachment A and, thereafter, turnover the said bike racks to the School District.

2. Upon receipt of the bike racks from the City, the School District agrees to maintain and keep the bike racks in good repair and not remove or move the bike racks from their installed location for a minimum period of twenty (20) years from the date of completion of the installation and the City's turnover of the said bike racks to the School District. The bike racks could be relocated to another location on the school district property based on approval of IDOT and the City regarding the relocation

3. This Agreement shall become effective on the date by which both parties have approved the agreement.

4. This Agreement, and any action to enforce, construe or interpret the same, shall be governed by the laws of the State of Illinois and any such action shall be initiated and maintained in the Circuit Court of the Sixth Judicial Circuit, Champaign County, Illinois.

5. This Agreement may be amended or otherwise modified only by a writing which is duly executed by the parties hereto.

6. The parties to this Agreement represent and warrant that the individual who executes this Agreement on the respective party's behalf are duly authorized to do so and that such execution is within the powers and authority of the parties hereto to enter into this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement.

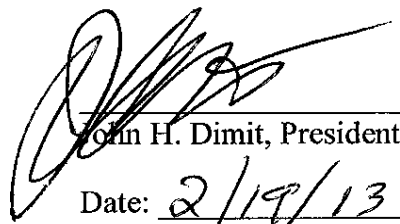
City of Urbana, Illinois,

Urbana School District Unit 116,

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor

Date: \_\_\_\_\_

ATTEST:

  
\_\_\_\_\_  
John H. Dimit, President  
Date: 2/19/13

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Phyllis Clark, City Clerk.



ATTACHMENT A - BIKE RACK LOCATIONS



Existing "comb" style bike racks.

Propose 8 new u-racks.



Existing "comb" style bike racks.

Note bikes parked on end and with wheel over rack to avoid damage to wheel.

Propose 8 new u-racks.



Existing u-racks style bike racks.





ATTACHMENT A - BIKE RACK LOCATIONS



Existing "comb" style bike racks.

Propose 4 new u-racks.

District has purchased 4 racks for this school and will install them at their cost at this location.



No existing bike racks. Propose 4 new u-racks on new 10' x 16' concrete pad.

2010 SRTS GRANT APPLICATION - BIKE FACILITIES





ATTACHMENT A - BIKE RACK LOCATIONS



Existing "comb" style bike racks.

Propose 12 new u-racks.







Bike locked to light pole on front side of building.



THOMAS PAINE



Existing "comb" style bike racks on back side of building near dumpsters.

ATTACHMENT A - BIKE RACK LOCATIONS

Propose 8 new u-racks on new 10' x 32' concrete pad at main entrance to building.

2010 SRTS GRANT APPLICATION - BIKE FACILITIES







Existing "comb" style bike racks.

Propose 8 new u-racks.



ATTACHMENT A - BIKE RACK LOCATIONS

2010 SRTS GRANT APPLICATION - BIKE FACILITIES



City of Urbana - Engineering Division

PRAIRIE BIKE RACKS