



## MEMORANDUM

**TO:** Mayor Laurel L. Prussing and Members of the City Council  
**FROM:** William R. Gray, Public Works Director  
Gale L. Jamison, Assistant City Engineer  
Bradley M. Bennett, Civil Engineer  
**DATE:** September 20, 2012  
**RE:** Storm Water Utility Fee Implementation Phase Budget Revision Ordinance

### **Introduction**

At the April 23, 2012 Committee of the Whole Meeting the Public Works Department sought approval to proceed with retaining AMEC Earth and Environmental (AMEC) to provide engineering services for the implementation phase of the stormwater utility fee. Implementation phase activities include building the master account file for service charge billing and providing support services, such as the development of a crediting mechanism, the development of customer service tools, and on-call support for the first month of billing. The engineering service fees for the implementation phase of the stormwater utility fee were \$125,000. An engineering services agreement was executed with AMEC on April 27, 2012.

### **Financial Impact**

Eighty-one thousand, eight hundred sixty-seven dollars are available in encumbered funds from the Fiscal Year 2011-2012 for the Stormwater Utility Fee Implementation Phase Engineering Services. The following reductions to the Fiscal Year 2012-2013 Capital Improvement Fund budget are proposed to provide the \$43,133 in necessary funding for the engineering services:

- Reduce Sump Pump ROW Reimbursement Program by \$25,000
- Reduce Miscellaneous Storm Sewer Repairs by \$18,133

### **Recommended Action**

It is recommended that the budget amendment ordinance for the Stormwater Utility Fee Implementation Phase Engineering Services be approved.

Attachments: Budget Revision Ordinance for Stormwater Utility Fee Implementation Phase Engineering Services

**ORDINANCE NUMBER 2012-09-090**

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY2012-13**

**(Storm Water Utility Fee, Engineering Services)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2012, and ending June 30, 2013, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND: Capital Improvement Fund

ADD EXPENSE : Storm Water Fee Engineering \$43,133

REDUCE Expense: Sump Pump ROW Reimbursement Program \$25,000

REDUCE Expense: Miscellaneous Storm Sewer Repairs \$18,133

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AYES:  
NAYS:  
ABSTAINED:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor