



CITY OF URBANA, ILLINOIS  
DEPARTMENT OF PUBLIC WORKS

ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

**TO:** Mayor Laurel Lunt Prussing and Members of the City Council

**FROM:** Courtney Rushforth, Recycling Coordinator  
William R. Gray, Public Works Director

**DATE:** February 17, 2012

**RE:** Budget Amendment - Multifamily U-Cycle Contract

**Action Requested**

Request for approval for a budget amendment in the amount of \$40,000 for multifamily U-Cycle contractual collection.

**Background**

The current multifamily U-Cycle contractor is Community Resource, Incorporated (CRI) of Urbana, Illinois. Community Resource began their five-year contract term on April 1, 2011, which is in effect through March 31, 2016. CRI collects recycling from approximately 18,000 multifamily residents in Urbana.

The budget for multifamily contractual collection for fiscal year 2011/2012 is \$135,600. This amount was calculated based on information presented in a May 5, 2010, "U-Cycle Request for Proposals" memo to the City Council. At that time an annual pricing proposal of \$129,140 for multifamily U-Cycle contractual collection was approved. A 5% contingency was added to the line item for a total of \$135,600. Recently Staff was reviewing the budget and realized a calculation error to the original (2010) pricing schedule. Due to a mathematical error in calculating 1) "twice per week" recycling collections and 2) "cardboard only" recycling collections by failing to multiply those costs by 12 (for an annual period), the approved budget of \$135,600 will have to be amended. Corrected annual costs for multifamily U-Cycle contractual collection based on current monthly costs are expected at \$169,980. This corrected total cost is still lower than the proposals from ABC Sanitary Hauling and Allied Waste Industries.

**Fiscal Impact**

Staff is requesting a budget amendment in the amount of \$40,000 to cover the remaining fiscal year 2011/2012 contractual obligation costs for the multifamily U-Cycle program. Funds will come from multifamily recycling reserves. Attached is an ordinance revising the annual budget for multifamily U-Cycle recycling costs.

**Recommendations**

It is recommended that an Ordinance Revising the Annual Budget Ordinance (Multi-family Recycling Costs) be approved.

**Ordinance No. 2012-02-011:**

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE  
(MULTI-FAMILY RECYCLING COSTS)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2011, and ending June 30, 2012, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND: Recycling Fund

INCREASE EXPENSE: Multi-Family Collection \$40,000

REDUCE: Fund Balance \$40,000

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AYES:

NAYS:

ABSTAINED:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor