



Office of the Mayor  
Laurel Lunt Prussing

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September 9, 2010

To: Urbana City Council members Brandon Bowersox, David Gehrig, Robert Lewis, Diane Marlin, Dennis Roberts, Charlie Smyth and Heather Stevenson

From: Laurel Lunt Prussing

Re: Mayoral Staff Appointments

I am pleased to submit the following appointments for your approval:

**Chief of Police**

Patrick Connolly for a term beginning September 23, 2010 through June 30, 2011.

Mr. Connolly has been employed with the Urbana Police Department since March of 1988 moving through ranks from Patrol Officer to Assistant Police Chief, to which he was appointed in July of 2006.

**Office Supervisor**

Elizabeth Beaty for a term beginning on September 16, 2010 through June 30, 2011.

Ms. Beaty has been employed with the City of Urbana since July 2001 as an Account Clerk in the Finance Department. She served in the role of Acting Office Supervisor since June of this year.

# Patrick J. Connolly

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Champaign, IL, 61821  
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connolpj@city.urbana.il.us

## Summary

Thirty-three years in the criminal justice career field. Over twenty years in a supervisory capacity. Within the Urbana Police Department I have either supervised or participated in virtually every division including Patrol, Criminal Investigations, Canine, METRO/SWAT Services and Records. Strengths include organization skills, ability to communicate and interact with a diverse group of individuals, and leadership ability.

## Professional Profile

### Knowledge of modern police administration, policies, procedures

- As the Commander of the METRO/SWAT team, I was responsible for developing the operational guidelines, training standards and deployment strategies for the forty-six officer team.
- Developed a comprehensive Use of Force Review project that identified, categorized, and analyzed all reports involving force. This project also required that I compile the information and develop training strategies as a result of the findings.
- Developed Mobile Field Force training program for all Champaign County officers.
- Developed the policies and protocol for Region Seven Weapons of Mass Destruction Team.
- As the Patrol Division Commander, I was responsible for updating and developing new policies within the patrol division. An example of updated or newly developed policies include the in-car camera system, the Citizen Complaint process, and the canine unit.
- As the Supervisor of the Intensive Probation Supervisor Program, I was responsible for the development of the operational policy and procedure manual (including the development of all tracking forms).
- As a Special Agent with the Air Force Officer of Special Investigations Narcotics Unit, I supervised an eight officer covert narcotics team and was responsible for development of the operational goals, policies and practices for the newly developed unit. Under my supervision the team was recognized throughout Southern California and Nevada as one of the most productive units in the Region.

### Experience forming and maintaining positive working relationships

- As a representative of the Urbana Police Department, I have presented hundreds of drug education and awareness programs throughout the county including Champaign County schools, Citizen Police Academies, Senior Citizen Homes and through the campus community.
- As a Probation Officer, I worked with every judge, State's Attorney, most defense attorneys and numerous local, state and federal police officers.
- As the coordinator of the Neighborhood Watch program, I met with and provided training to social groups such as Rotary, schools organizations and many neighborhood associations.

### Knowledge of laws, ordinances, court cases

- I have been an adjunct instructor at the University of Illinois Police Training Institute since 1993 and have taught consent searches, drug identification, drug laws and prosecution preparation for thousands of students. I routinely receive the most current case law available to the law enforcement community.
- My experience as the supervisor of the Criminal Investigations Division and my fourteen plus years as a covert narcotics officer demonstrate my ability to adapt the law to the situation.

### **Knowledge of principles of interrogation and criminal investigation**

- One example of my ability to conduct thorough and complete interrogations include my being awarded the department's commendation award for obtaining two confessions in a double murder investigation. My involvement in numerous high profile criminal investigations, including the lead investigator in two police related incidents involving a shootings and an in-custody death, demonstrate additional ability in this area.

### **Knowledge of municipal budging procedures**

- As the commander of the METRO/SWAT team, I have been responsible for maintaining the annual budget as well as the encumbered accounts. As the Supervisor of the Narcotics Unit, I was responsible for maintaining a \$100,000.00 working budget including official advanced funds for up to fifteen special agents.

### **Knowledge of personnel administration, labor relations, collective bargaining**

- As the Services Division Commander, I was the police management representative for the AFSME contract. As the Patrol Division Commander, I work with union representatives concerning contact issues on almost a daily basis.

### **Experience meeting with public officials and general public, and presenting ideas orally and written**

- As a representative of the Champaign County criminal justice community for the past twenty-two years, I have developed numerous professional and personal relationships with members of the community. I have been asked to speak at numerous community, educational and religious venues and as the Patrol Division Commander I pride myself on having the ability to resolve citizen concerns at their lowest level.
- Written presentations included an in-depth review of celebratory violence presented to U of I officials as well as the Chinese Delegation to the Olympic Committee. I also represented the United States of America at an international drug conference held in Ukraine. Other examples include the presentation of complicated multi-jurisdictional serious use of force incidents that were presented to various levels of state and local government officials.

### **Experience planning, directing, and controlling varied police operations**

- During the University of Illinois' men's basketball team's historic run for the 2004-2005 NCAA final four, I was responsible for the development of the multi-agency operational plan.
- As a narcotics supervisor, I was responsible for the development, case management and courtroom preparation of long-term multi-target operations. These investigations, sometime lasting up to five months, resulted in near perfect conviction rates.
- Coordinated police efforts for numerous community events including parades, festivals and University of Illinois sporting events.

### **Experience preparing work analysis and technical reports**

- Collected and summarized all training and activations for METRO/SWAT callouts.
- Prepared the first IDOT annual report for the racial profiling traffic study.
- Prepared annual reports for investigations, patrol and canine accomplishments.
- Detailed budget increase request for METRO/SWAT.
- Prepared comprehensive statistical data for presentation at International Drug Conference in Ukraine.

### **Experience developing training instructional materials**

- Provided detailed training program for Police Training Institute.
- Was requested to present a training program to a large delegation of representatives from Beijing, China who were preparing for the Summer Olympics in 2008.
- Developed the Operational Guidelines for METRO/SWAT.
- Developed the investigative guidelines for Serious Use of Force Incidents.
- Developed Mobile Field Force Training criteria for all Champaign County law enforcement agencies.

### **Work History**

Jul. 2006- Present- Assistant Chief of Police

Jan. 2005 – Jul. 2006, Lt. – Patrol/Street Crimes, City of Urbana, Urbana, IL

Nov. 2002 – Jan. 2005, Lt. – Support Services, City of Urbana, Urbana, IL

Jan. 1997 – Nov. 2002, Sgt. – Criminal Investigations, City of Urbana, Urbana, IL

Jul. 1994 – Jan. 1997, Sgt. – Patrol, City of Urbana, Urbana, IL

Jun. 1990 – Jul. 1994, Detailed to Inv., Illinois State Police, Champaign County, IL

Mar. 1988 – Jun. 1990, Patrol Officer, City of Urbana, Urbana, IL

Feb. 1983 – Mar. 1988, Supervisor, Probation/Court Services, Urbana, IL

### **Military History**

Oct. 1976 – Mar. 2003, Special Agent Air Force Officer of Special Investigations (Seven years active duty, seventeen years Air Force Reserve.)

Throughout my career I participated in over five-hundred narcotics investigations both in a cover capacity and as case manager. Responsible for supervising an eight-officer team whose primary focus was long term covert narcotics suppression. Provided protective services for numerous foreign and high ranking diplomats including King Hussein from Jordan; U.S. Astronauts associated with the first five Space Shuttle Projects; and President Ronald Reagan. I was also assigned to a counter-Terrorism Team responsible for monitoring the activities of enemies of the United States.

### **Education**

**Eastern Illinois University, Charleston, IL**

- Bachelor of Science, Occupational Education
- Minor – Sociology

**Community College of the United States Air Force, Riverside, CA**

- Associate of Arts, Law Enforcement

**Northwestern Staff and Command School, Evanston, IL**

- 18 undergraduate hours

**Federal Bureau of Investigations National Academy, 230<sup>th</sup> Session**

## **Training**

Completed over 3,000 hours of specialty or on-going training (certificates available upon request) in fields of Police, OSI, and Probation

July –September 2007 FBI National Academy 230<sup>th</sup> Session

Nov. 2001 – Mar. 2002, Successfully completed the 400-hour Northwestern University Center for Public Safety School of Staff and Command course and was elected Class President.

Mar. 1988, Certified as an Illinois Law Enforcement Officer through successful completing the 400-hour basic Police Training Institute class.

May 1984, Administrative Office of the Illinois Courts...Division of Probation and Court Services Basic Probation Course 80 hours.

April 1980, Air Force Office of Special Investigations Basic Academy, Washington D.C. 600 hours.

Sept. 1979, U.S. Air Force Non-Commissioned Officer's Leadership and Management Course (200 hours), Alabama.

## **Professional Organizations**

OSI Retired Agent Association  
Illinois Tactical Officers Association  
National Tactical Officers Association  
Northwestern University Center for Public Safety Alumni Association  
Fraternal Order of Police  
Police Training Institute Alumni Association  
FBINA Association

## **Awards**

U.S. Air Force Commendation Medal (3)  
U.S. Air Force Meritorious Service Medal (2)  
Air Force Achievement Medal  
Urbana Police Department Officer of Year 1994 and 1998  
Urbana Police Department Commendation Medals (2)  
Illinois State Police Task Force Narcotics Officer Award 1993  
Special Agent of the Year (3)  
2006 Sons of the American Revolution Officer of the Year Commendation

**ELIZABETH BEATY**

813 Bluegrass Lane  
Champaign, Illinois 61822  
(217) 352-6867

**OBJECTIVE**

To be part of an organization and contribute to its growth by utilizing my experience, skills, and knowledge.

**WORK HISTORY**

**Customer Service Account Clerk, *City of Urbana* July 2001 - present**

- Responds to citizen's requests regarding licenses and permits required by city ordinances. Review applications and issue permits as appropriate.
- Maintain information on various computer software and mainframe programs.
- Assist the general public in resolving conflicts, provide information, and answer questions.
- Prepare petty cash forms, write and sign checks, maintain city files, collect payments for city fees, and receive and resolve parking ticket complaints as appropriate.
- Responsible for completing accurate cash transactions, deposits, and various account reconciliation.

**Business Office Cashier, *Monmouth College* May 2000 - July 2001**

- Responsibilities include processing student payroll, student statements, and delinquent accounts. Reconcile current fund and daily cash draw.
- Work closely with Student Account Manager as well as Director of Personnel.
- Perform all advertising duties for current position openings, while maintaining and updating all incoming applications on database.
- Other responsibilities include: filing, answering phones, monitoring student accounts, distribution of faculty and staff phone bills, create journal entries for miscellaneous accounts, student expenses, and meal tickets.

**Satellite Office Coordinator, *Galesburg Clinic* August 1998 - May 2000**

- Coordinated all activities within an assigned satellite location.
- Served as a liaison between patients and the physicians. Built a good relationship within the Satellite unit and all affiliations. Demonstrated a positive attitude in regard to providing exceptional patient service.
- Maintained filing and tracking of patient accounts on database.
- Updated patient demographic and insurance information on computer software. Scheduled all appointments for physicians.
- Reported necessary information to Supervisor as requested. Worked independently and used discretion in all aspects of the job.

**EDUCATION**

Bachelor of Arts in General Studies, Eastern Illinois University August 2010  
Associates in General Studies, Parkland College August 2007