



CITY OF URBANA, ILLINOIS  
DEPARTMENT OF PUBLIC WORKS  
ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

**TO:** Bruce Walden, Chief Administrative Officer  
**FROM:** Bill Gray, Director of Public Works  
Rod Fletcher, Environmental Manager  
**DATE:** April 27, 2007  
**RE:** Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 0607 Budget

**Action Requested**

Approval of an ordinance approving the CUSWDS budget for the 2007-08 fiscal year.

**Discussion**

The Champaign-Urbana Solid Waste Disposal System was created in 1976, when both cities consolidated solid waste disposal operations by an intergovernmental agreement. Now the System is responsible for certain post closure monitoring activities at the closed Urbana Landfill Complex as required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform post closure activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and the Mayor of Urbana. Staff support is provided by the CUSWDS co-directors who are Champaign's Operations Manager and Urbana's Environmental Manager.

The agreement provides that the two cities annually approve the budget. The proposed budget was approved by the chairpersons at the April 10 meeting. Attached is an explanatory memorandum, dated April 9, 2007 that describes the \$52,923 budget, and a copy of CUSWDS Resolution #0607-01 that approves the budget. Urbana's Environmental Manager administers the budget directly and the System reimburses Urbana for a portion of the manager's salary and administrative costs.

**Fiscal Impact**

The budget requires a contribution of \$19,295 from Urbana and these funds have already been budgeted in the City's budget document.

**Recommendation**

Approval of the budget ordinance.

ORDINANCE NO. 2007-05-041

AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA  
SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET  
(FY 2007-2008)

WHEREAS, the Champaign-Urbana Solid Waste Disposal System Agreement establishes an agency comprised of the Cities of Champaign and Urbana (“System”); and

WHEREAS, the said agreement provides that that System shall be managed by the Champaign-Urbana Solid Waste Disposal System Management Group (“Management Group”); and

WHEREAS, on behalf of the System, each year the Management Group prepares a budget for submission to the member cities for their approval; and

WHEREAS, the annual budget establishes the contributions of each of the member cities and the total amount of funds to be utilized by the System under the direction of the Management Group to pay the expenses of operating the system; and

WHEREAS, in System Resolution 0607-01, the attached budget was submitted for approval of the member cities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the annual contributions of the member cities and the total amount of funds for the operating expenses of the System to be spent under the direction of the Management Group, as set forth in the annual budget attached hereto, is hereby approved.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

AYES:

NAYS:

ABSTAINS:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

**TO:** Steve Carter, CUSWDS Chairperson  
Laurel Prussing, CUSWDS Co-Chairperson  
**FROM:** Rod Fletcher, CUSWDS Co-Director  
**DATE:** April 9, 2007  
**RE:** Proposed CUSWDS Budget for FY 2007-08

**Action Requested**

Approval of the CUSWDS budget for the 2007-08 fiscal year.

**Discussion**

Please find attached the proposed annual operating budget for the Champaign-Urbana Solid Waste Disposal System (CUSWDS) for the 2007-08 fiscal year. Pursuant to the CUSWDS Agreement, the budget becomes effective following the approval of the CUSWDS Chair and Co-Chairperson, and submittal to and approval by the Councils of Urbana and Champaign. The CUSWDS fiscal year, as with the municipal budgets, begins July 1.

The System provides certain post-closure care activities at the Urbana Landfill Complex for the 24, 17 and 10 acre units. This is required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty-year period, ending in November 2018.

**Review of FY 0607 activities:**

- The Fifteenth Annual Report of the Landfill Complex was completed by Schneider Geoscience, P.C. Based upon laboratory analyses of groundwater collected during 2006 from monitoring wells at the landfill complex, and statistical evaluation of those data, there is no indication that there has been a release of leachate from the landfill units into the Glasford formation aquifer.
- Water sampling and analyses were performed pursuant to the monitoring plan.
- Water quality data is continuing to be entered into a database management system, based on USEPA's Statistical Analysis for Groundwater Data.
- A project to remedy several seeps found along the north slope of the 17 & 24 ac. sites was completed in June 2006.
- Grading and seeding project for the 17 ac. site will be scheduled for late spring.

**Proposed activities for FY 0708:**

- Continue groundwater sampling and analyses pursuant to the monitoring plan.
- Preparation of the Sixteenth Annual Landfill Report.
- Continue monitoring of above grade surface conditions and perform maintenance as may be required.

**Proposed Expenditures**

Expenditures for the proposed budget total \$52,923. Administrative costs amount to \$18,630 and \$34,293 is budgeted for operational expenses. The budget is similar in amount and scope as in previous years and administrative costs reflect a reimbursement to the City of Urbana for 20% of the environmental manager’s salary and benefits and related minor office costs. A detail of the proposed operational expenses are as follows:

Water sampling and analysis	\$ 8,293
Professional Services	\$10,500
Contractual Repairs	\$15,000
Misc. supplies	\$ 500

**Revenues**

The University of Illinois will contribute 20% of proposed expenses, pursuant to intergovernmental agreement. Based upon proposed expenses, their share would equal \$10,210. Champaign is proposed to contribute \$17,420 and Urbana \$19,295. [The \$1875 difference between the municipal contributions is due to an “Urbana only” cost responsibility for well 1-G103 and the 6-G series wells that monitor a portion of the 76 ac site.] These revenues including interest will generate \$47,075, which is \$5848 less than proposed expenses. The budget proposes to reduce the fund balance by this amount, in order to keep municipal contributions stable. Therefore the beginning fund balance for next year is estimated to be \$56,378 and will be reduced \$5848 to an estimated ending balance for June 30, 2008 of \$50,530.

**Recommendation**

Approval of the 2007-08 budget as presented.

cc: Tom Schuh, CUSWDS Co-Director

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 0607-01

**A Resolution Approving the Annual Budget for the 2007-08 Fiscal Year**

BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

Section 1. That the Annual Budget for the 2007-08 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: April \_\_\_\_, 2007

APPROVED:

\_\_\_\_\_  
Steven C. Carter  
CUSWDS Chairperson

\_\_\_\_\_  
Laurel Lunt Prussing  
CUSWDS Co-Chairperson

Champaign - Urbana Solid Waste Disposal System  
2007- 08 Annual Budget

Budget Summary

Budget Item	2005-06 Budget	2005-06 Actual	2006-07 Budget	2006-07 Est. Actual	2007-08 Proposed
<b>Beginning Fund Balance</b>	<b>\$ 50,274</b>	<b>\$62,633</b>	<b>\$ 52,250</b>	<b>\$ 52,249</b>	<b>\$ 56,378</b>
<b>Revenues:</b>					
Interest	\$ 200	\$ 384	\$ 150	\$ 150	\$ 150
City of Urbana	\$ 19,324	\$ 19,324	\$ 20,708	\$ 20,708	\$ 19,295
City of Champaign	\$ 17,422	\$ 17,422	\$ 18,638	\$ 18,638	\$ 17,420
University of Illinois	\$ 13,327	\$ 11,878	\$ 11,319	\$ 8,373	\$ 10,210
<b>Total Revenues</b>	<b>\$ 50,273</b>	<b>\$ 49,008</b>	<b>\$ 50,815</b>	<b>\$ 47,869</b>	<b>\$ 47,075</b>
<b>Total Expenditures</b>	<b>\$ 66,634</b>	<b>\$ 59,391</b>	<b>\$ 58,664</b>	<b>\$ 43,740</b>	<b>\$ 52,923</b>
Revenues (under) Expenses	\$ (16,361)	\$ (10,383)	\$ (7,849)	\$ 4,129	\$ (5,848)
<b>Ending Fund Balance</b>	<b>\$ 33,913</b>	<b>\$ 52,250</b>	<b>\$ 44,401</b>	<b>\$ 56,378</b>	<b>\$ 50,530</b>

Expenditure Detail

Budget Item	2005-06 Budget	2005-06 Actual	2006-07 Budget	2006-07 Est. Actual	2007-08 Proposed
<b>Administration:</b>					
Manager (.2)	\$ 12,370	\$ 12,370	\$ 13,124	\$ 13,124	\$ 13,586
Employee Insurance	\$ 1,004	\$ 1,004	\$ 1,084	\$ 1,084	\$ 1,264
IMRF/Social Security	\$ 2,094	\$ 2,094	\$ 2,534	\$ 2,534	\$ 2,686
Workers Compensation	\$ 126	\$ 126	\$ 132	\$ 132	\$ 142
City Insurance	\$ 592	\$ 592	\$ 622	\$ 622	\$ 654
Telephone	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188
Postage/Copying	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110
Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 16,484</b>	<b>\$ 16,484</b>	<b>\$ 17,794</b>	<b>\$ 17,794</b>	<b>\$ 18,630</b>
<b>Operations:</b>					
Water Sampling/Analysis	\$ 9,450	\$ 5,742	\$ 9,870	\$ 6,909	\$ 8,293
Professional Services	\$ 10,500	\$ 9,425	\$ 10,500	\$ 9,037	\$ 10,500
Contractual Repairs	\$ 29,700	\$ 27,566	\$ 20,000	\$ 10,000	\$ 15,000
Misc. Supplies/materials	\$ 500	\$ 174	\$ 500	\$ -	\$ 500
<b>Subtotal</b>	<b>\$ 50,150</b>	<b>\$ 42,907</b>	<b>\$ 40,870</b>	<b>\$ 25,946</b>	<b>\$ 34,293</b>
<b>Grand Total</b>	<b>\$ 66,634</b>	<b>\$ 59,391</b>	<b>\$ 58,664</b>	<b>\$ 43,740</b>	<b>\$ 52,923</b>